



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 131805

INSPECTION DETAILS

Inspection Date 04/04/2003
Inspector Name Christine Stimson

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name PLOUGH GREEN PRE-SCHOOL
Setting Address 411 Malden Road
Worcester Park
Surrey
KT4 7NY

REGISTERED PROVIDER DETAILS

Name The Committee of Plough Green Preschool & 'Committee'
1030956

ORGANISATION DETAILS

Name Plough Green Preschool & 'Committee'
Address St. Johns Church Hall
411 Malden Road
Worcester Park
Surrey
KT4 7NY

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Plough Green pre-school opened in 1992 and offers sessional care for 32 children aged from two to five years old. It is situated in a church hall on the main road leading into Worcester Park. It is close to local bus routes and the main line railway station. It has use of a large hall, a kitchen and a classroom inside the building, and there is a small secure outside play area to the front. There are currently 19 funded children attending the group, which has five morning and two afternoon sessions a week, term time only. Plough Green pre-school opens from 9.30am to 12noon Monday to Friday and from 1pm to 3pm on Monday and Thursday afternoons. There is a bank of nine staff, five of whom have childcare qualifications, and two who are working towards a childcare qualification. There is also a rota of parents who help out each day.

How good is the Day Care?

Plough Green Pre-school is a good provider of care.

The staff and manager work well together as a team, and are clear about their roles and responsibilities. Many of the staff already have childcare qualifications, with others working towards achieving them. Staff are involved with the curriculum planning for the three - four year olds, and there is a range of activities for all the children that give them a good understanding of the foundation stage of learning. The pre-school is set up both inside and outside to ensure children have a safe and secure environment in which to play. Each morning staff check the building for safety, but the group would benefit from a written risk assessment being undertaken.

The manager and staff have a good partnership with parents. A key worker system is in place, and staff take time to listen to parents concerns. Plough Green pre-school have many policies and procedures, but these are not all readily available to parents, unless they particularly ask for them.

What has improved since the last inspection?

The staff ratio has improved since last year (standard 2)

Children's time of arrival and departure are now indicated on the register (Standard 2)

There is hot water available in the toilet area (Standard 4)

Fire drills are carried out and recorded on a regular basis (Standard 6)

There is a medication book on site, although the need to administer medicine is discouraged(Standard 7)

There is an incident book on site (Standard 11)

The ACPC guidelines are on site(Standard 13)

What is being done well?

- Well organised staff who are aware of their responsibilities and know the children well(Standard 2)
- Large selection of toys and activities that help children to learn and have confidence in themselves (Standard 3 & 5)
- Staff have signed all the policies and procedures relating to the provision to say they have read and understood them (Standard 2)

An aspect of outstanding practice:

Many of the children attending have English as a second language, and Plough Green pre-school acknowledge this by offering dual language story books for parents to take home and read with their children. This is then followed through at the pre-school with the key worker reading the same story in English.(Standard 9)

What needs to be improved?

- visitors are not encouraged to sign the visitors book on entering the premises (standard 2)
- risk assessments are not documented so it is difficult to identify hazards (standard 6)
- complaints procedure does not contain the contact telephone number of the regulator and is not displayed for parents to refer to(standard 12)
- policies and procedures not accessible to parents unless they ask for them (Standard 12)

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure all visitors sign the 'visitors book' on arrival.
7	Ensure consent is obtained in writing before any medication is administered.
12	Ensure the complaints procedure is readily available to parents and that it contains the contact telephone number of the regulator.
12	Make all policies and procedures more accessible to parents and carers.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.