



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 131793

INSPECTION DETAILS

Inspection Date	01/05/2003
Inspector Name	Elaine Douglas

SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	KINGSTON KINDERGARTEN
Setting Address	ST JOHN'S PARISH HALL GROVE LANE KINGSTON UPON THAMES SURREY

REGISTERED PROVIDER DETAILS

Name	ANGELA BROOKS
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ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Kingston Kindergarten is situated in a church hall in a residential area of Kingston upon Thames, within a short drive of the town centre and mainline station. The group have use of a large hall, a kitchen area, toilets, entrance hall, cloakroom area and a small outside play area. They have sole use of the premises during their opening times.

The group operates Monday to Friday 9am to 1pm, term time only. they are registered for 35 children aged two to five years.

The group are in receipt of government funding for four year olds, and are supported by the EYDCP. There are six staff, five are qualified and one is working towards a qualification.

How good is the Day Care?

Kingston Kindergarten provides good care for children aged two to five years.

The group make good use of the space available. There is only a small courtyard garden but this is used well throughout the session.

A good registration process is in place which has been improved on since the last inspection, parents now sign their children in and out of the playgroup, and record the times.

Staff are all qualified and are dedicated to attending on-going training both by outside agencies and in-house, ensuring they provide a consistent approach to the quality of the practise.

Staff give high priority to providing a safe environment for children and ensure they carry out the procedures for all the health and safety policies.

Children have access to a good range of suitable resources and staff plan good appropriate activities, ensuring children are developing in all areas.

Staff are knowledgeable of children's individual needs although the procedures for providing drinks needs to be reviewed to ensure they can be accessed by all the children.

Staff work directly with the children extending their knowledge and vocabulary. Children are happy and well occupied and this is reflected in their good behaviour.

There is a good partnership with parents and they are encouraged to be involved with the group and their child's development. The group provide plenty of relevant Information for parents and ensure equal access for all by providing it in several languages.

All documentation is in place and most policies are clear and reviewed regularly.

What has improved since the last inspection?

At the last inspection the provider agreed to: ensure all staff had police checks, write a policy for lost or uncollected child, ensure the temperature of radiators is regulated, obtain written permission to seek emergency advice or treatment, devise a system to record children's arrival and departure times, provide evidence of staff qualifications, and devise a system to record any incidents relating to child behaviour.

The provider has; submitted forms for police checks to be carried out, only one is awaiting confirmation from the bureau, a lost or uncollected child policy has been written and included in the operation plan, a radiator guard has been placed over the radiator in the cloakroom ensuring childrens safety in this area, a form has been devised which all parents sign giving permission to seek emergency advice or treatment, the parents sign in the times of arrival and departure for their children ensuring times are recorded accurately leaving staff free to deal with children and parents, copies of staff qualification certificates are held in the staff files, and incident forms are used to record behavioural incidents.

What is being done well?

- The registration process is very good. Parents, children and staff are involved ensuring the safe arrival and collection of children (standard two)
- Staff receive a very good induction programme and are dedicated to attending ongoing training, which ensures they are consistent and knowledgeable when implementing policies and procedures (standard two)
- Children take part in stimulating well planned activities covering all areas of development, children have access to a wide range of equipment, are happy, and occupied and able to make free choices (standard three)
- Staff make good use of the available space and are deployed well both inside and outside, allowing children independence while providing constant supervision. Good procedures are in place to ensure security, there are effective systems for the collection of children (standard two and six)
- There is a good partnership with parents. Parents receive information in several languages and are informed in nine others that full copies can be provided in any language. Parents receive a wide range of information on their child and the provision (standard nine and twelve)

- Staff constantly praise and encourage children ensuring the children are well behaved (standard eleven)

What needs to be improved?

- the child protection policy to ensure the procedures to be followed in the event of an allegation made against a member of staff, are clear (standard fourteen)
- the documentation to provide evidence of staff checks (standard one)
- the procedures for ensuring children are provided with drinks on a regular basis (standard eight)

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	revise the documentation on staff checks to ensure there is evidence of suitability
8	ensure children are provided with drinks on a regular basis.
14	ensure that the procedures for an allegation made against staff are clear in the child protection policy.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.