



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 122548

INSPECTION DETAILS

Inspection Date 12/02/2004
Inspector Name Beverley Jane Bruno

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Busy Bees Play Group
Setting Address Peace Memorial Hall
Woodfield Lane
Ashtead
Surrey
KT21 2BE

REGISTERED PROVIDER DETAILS

Name Mrs Sheena Camplin

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Busy Bees Play Group has been registered since 1996. There are 25 children on the register. At present no children with a statement of special educational needs attend the group. The group opens Monday to Friday during term time only, from 09:15 to 12:00 and operates from a large room within a memorial hall in Ashted, Surrey. There is an enclosed outdoor play area which is used throughout the year and toilet facilities are adjacent to the group room. The group is staffed by qualified early years practitioners. The group receive support form the Early Years Childcare Services.

How good is the Day Care?

Busy Bees Play Group provides good quality care. Staff work hard to organise the activity room to provide a warm, comfortable and cheerful environment for children to access and use the more than sufficient activities, toys, equipment and resources on offer. The staff, whose qualifications and experience, support the needs of the children, ensure they are appropriately deployed and on task. The necessary documentation and records associated with this type of provision are in place, with the exception of policies and procedures with respect to lost children, administration of medication and sick children.

The staff ensure that identified hazards to children both inside and outside of the provision are quickly minimised. Staff are very knowledgeable on issues relating to children's health and dietary requirements. Their sound work practices ensure that children are fully 'included' and supported. This is also the case in the care of children with special educational needs. Staff have a good working knowledge of how to protect children from child abuse.

Children have access to a balanced mix of care routines and activities, that meet their group and individual needs. Staff are very confident in the use of a wide range of appropriate strategies to promote positive behaviour in children.

Staff are fully committed to and value the promoting of partnerships with parents and carers of the children they care for. They feedback to parents at the end of sessions and via regular written reports.

What has improved since the last inspection?

Not applicable.

What is being done well?

- The manager reviews operating procedures, including seeking input from parents via a questionnaire. She has a good leadership style, understanding the value of delegating responsibilities whilst at the same time retaining overall control. She also provides strong but appropriate leadership for the children. She restricts numbers to twenty so she can care for children more appropriately.
- Staff work as a cohesive team supporting each other in preparing and delivering activities and care routines. They are committed to further training.
- Children access and use a good range of structured and child centred activities, which are supported by a great selection of toys, and resources. Staff manage the sessions and their interactions with children to maximise opportunities for learning through structured activities and free play.
- Staff work hard to build children's independence and growing sense of self esteem. Their planning and record keeping ensure continuity and progress in children's development.
- Children have access to a cheerful and welcoming environment. Staff work hard daily, to make the activity room and outside play area inviting and stimulating, with an imaginative layout, beautiful child centred displays and rotation of toys and equipment.
- Children can access drinking water, provided via a water dispenser. They enjoy a variety of snacks such as biscuits and a selection of seasonal fruits.
- The supervisor is very knowledgeable in the area of special educational needs, fostering strong working partnership with professional agencies and researching useful strategies to support children. Some of these strategies, in a more general format, have proved so beneficial that they are now used by all children.
- Children behave appropriately through the use of an effective selection of age appropriate strategies. For example children wear different coloured sashes at tidy up time and are then focus on a particular area to tidy away.

An aspect of outstanding practice:

Children have many varied opportunities to experience and enjoy positive images of cultural diversity and ethnicity in themed activities and free play. The setting also has a positive ethos with regard to the older people in our society. At harvest time children take gifts to Old Peoples' Homes and bake cakes for their grandparents. Staff also arrange for members of the older generation to visit the setting.

What needs to be improved?

- the method for documenting the policy and procedure in the case of lost children
- the method for documenting the policy and procedure with regard to sick children and in the administration of medication.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Construct a written policy and procedure document concerning lost children.
7	Construct a written policy and procedure documents concerning sick children and in the administration of medication.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.