



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 309409

INSPECTION DETAILS

Inspection Date 14/10/2004
Inspector Name Sandra Elizabeth Williams

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Over Kellet Playgroup
Setting Address Over Kellet Village Hall
Nether Kellet Road
Over Kellet
Carnforth
LA6 1DT

REGISTERED PROVIDER DETAILS

Name The Committee of Over Kellet Playgroup 1029338

ORGANISATION DETAILS

Name Over Kellet Playgroup
Address Over Kellet Village Hall
Nether Kellet Road
Over Kellet
Carnforth
LA6 1DT

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Over Kellet Playgroup opened in 1977. It operates from Over Kellet village hall. The group has use of a large hall, a meeting room, toilets, kitchen and store room. The group also has use of the enclosed outdoor play area. It serves children from the local area.

There are currently approximately 30 children from 2 to 5 years on roll. Children attend for a variety of sessions. The setting supports children with special needs.

The group opens 5 days a week during school term times only.

Sessions are from 9:30 until 12:00.

5 part time staff work with the children. All staff have relevant early years qualifications.

How good is the Day Care?

Over Kellet Playgroup provides good quality care for children. The group provides a warm, welcoming and stimulating environment for children and parents. A good selection of play equipment is available for children of all ages which provides them with sufficient challenges. The staff are well qualified and experienced and work well as a team to provide high standards of care. The group is organised well and staff are deployed effectively to ensure children receive appropriate individual attention and support. Documentation is well organised and accessible, however, the register lacks detail in part.

Children's health and safety are a high priority to the staff and areas for promoting children's safety are good. The children's health requirements are met and good hygiene practices are encouraged, however, some of the contents of the first aid box are currently out of date. Children are encouraged to eat healthy and nutritious snacks. Staff demonstrate an understanding of child protection issues and a written policy is available for staff and parents to read.

A very good range of well planned activities are available which the children find interesting, stimulating and fun. The children play an active part in choosing the activities and their requests are accommodated. The group promotes equal opportunities and special needs well. Children are taught about different cultures and backgrounds, and a range of multicultural play equipment and activities are

available. Staff relate well to the children and encourage positive behaviour and good manners.

Staff have good relationships with parents and share information by encouraging discussion in a relaxed environment, displaying information and providing a range of policies.

What has improved since the last inspection?

At the last inspection it was agreed that the child protection policy, the medication policy and procedure and the complaints policy would be updated. All the policies have been reviewed and provide clear information to parents about the organisation.

What is being done well?

- The Playgroup is very well organised and space is used imaginatively. The large hall is divided up into different areas for different activities including table top activities and more physical activities such as bikes. Children receive a good level of adult attention and supervision due to the child : adult ratio exceeding the required ratio. This is partly due to the commitment and support provided by parent helpers.
- The children are involved in a wide range of activities which are well planned and organised. A good balance of free play and adult led activities are available which facilitate learning in all areas of development. Children can choose from a range of activities as they move around freely from one activity to another. After snack time, the children are provided with different activities, thus providing a very good variety. The children particularly enjoy making collages using materials of different textures.
- The safety of the children is taken very seriously. Staff ensure that the premises is kept secure at all times, including the outdoor play area. Outings are carefully planned and risk assessments are undertaken to ensure the children are not exposed to dangers. Children are taught about fire safety by taking part in regular fire drills which are organised on different days of the week to ensure that all children take part.
- Equal opportunities and anti discriminatory practice is promoted well. Staff have undertaken relevant training on recent legislation to ensure that they keep up to date with current practice. Religious festivals are celebrated by the whole group and children have access to a very good choice of multicultural play equipment such as books, jigsaws and dolls. The staff are also aware of avoiding gender stereotyping by providing books and toys that illustrate this.
- Good systems are in place for informing parents about the playgroup such as newsletters, leaflets and welcome packs for prospective parents.

What needs to be improved?

- the level of detail recorded in the register
- the system for regularly checking the contents of the first aid kit.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure that the system for registering children and staff attendance includes the hours of attendance.
7	Implement a system for ensuring that the contents of the first aid kit are kept up to date.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.