



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 206262

INSPECTION DETAILS

Inspection Date 01/10/2003
Inspector Name Patricia Gleeson

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Holmesdale Kids Club
Setting Address Holmesdale Infants School
The Avenue
Dronfield
Derbyshire
S18 2LR

REGISTERED PROVIDER DETAILS

Name Ms Heather Jackson

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Holmesdale Kids Club opened in 1995. It operates from Holmesdale Infant School which is situated in the town of Dronfield in North Derbyshire. The out of school club uses the kids club room, dining room and two outside enclosed play areas. The club provides childcare for Holmesdale Infant school and surrounding primary schools located in the area.

It is registered to care for 40 children aged from 3 to 8 years. However this provision offers places for children from 4 years who are in attendance at full time school. The out of school club provision also offers places to children aged 8 to 11 years. There are currently 90 children from 4 to 11 years on the roll

The children attend for a variety of sessions. There are currently two children in attendance who have special needs.

The provision opens 5 days a week during school term. Sessions are from 7.45am until 9.00am and 3.00pm until 6.00pm. The provision is also open during school holidays . Sessions are from 7.45am until 6.00pm.

Twelve part time staff work with the children. Four have early years qualifications. In addition two staff are currently on training programmes.

The out of school facility is committee run. It has a quality assurance system in place.

How good is the Day Care?

Holmesdale Kids Club provides good quality care for children aged 4 to 8 years. The provision is well organised to provide the children with a secure, safe and welcoming atmosphere. The staff work well together as a team. This could be developed further during school holidays with reference to smaller key worker groups to support the children. The children have an opportunity to enjoy a good range of activities and equipment inside and outdoors. However the resources to promote equal opportunities could be enhanced. The documentation is good in the majority of areas with a few minor developments which need to be implemented to provide additional information.

The staff enjoy a good relationship with the children and are effective in their daily

routines. This is evident in their childcare practise to meet the needs of the individual children in their care. The facilities are well maintained and staff promote children's hygiene. The children are happy in the provision and respond well to the good behaviour management strategies. They are eager to join in the activities which provide an opportunity to explore new experiences with particular reference to school holiday attendance. However the children would benefit with more staff involvement at lunch and snack times.

The staff promote a good relationship with the parents and provide a range of informative literature regarding the provision and facilities provided.

What has improved since the last inspection?

At the last inspection the Out Of school Club agreed to: complete all vetting for staff; provide an action plan regarding meeting staffing qualification ratios; make safe the adult toilet; ensure the plants in the garden did not pose a risk; meet fire officer recommendations; maintain a visitor record book; devise a sick children policy, medication policy, no smoking policy and a special needs statement; implement a complaints procedure and procedure for lost or uncollected children.

The vetting for staff is now completed and the qualification ratio's for staff are in place. The adult toilet has been made safe. The plants are safe or in accessible to the children. All the fire officer recommendations have been met. The provision have implemented a book to record all visitors to the club. All outstanding policies have been devised and implemented with the exception of the policy for medication. In addition further development is required for the complaints procedure and procedure for lost and uncollected children These have all been raised in this report as recommendations. A special needs statement has been devised and implemented. All staff have a good understanding of this statement. Completion of these actions provides a safer and more secure environment for children.

What is being done well?

- The staff demonstrate a good and well organised approach to their work. They work well together as a team. They offer the children a child orientated environment in which children are happy. The children enjoy their time at the provision which offers them a calm and receptive atmosphere. They particularly enjoy the extended activities offered during school holiday attendance.
- The children enjoy a good range of planned and stimulating activities which offer free choice. The staff take time to become involved with the activities talking to the children and encouraging their interest. The children respond well to this and are eager to explore the activities and become absorbed in the play in all aspects of the provision.
- The staff demonstrate a good understanding of supporting children with special needs. Some members of staff have a good working knowledge through their work in other childcare settings. The children benefit from the provision's good recording methods and a commitment to working in

partnership with parents to meet individual needs. The staff know the children well and children respond to their sensitive and caring approach.

- The out of school club has a good behaviour management statement. This is implemented well by staff who are consistent in their practise. The children behave well and respond positively to this clear guidance and support.
- The staff have a good relationship with the parents. This is supported with the staff's commitment to involving parents views and ideas for the provisions development. The parents relate well to the staff and receive a supportive and friendly approach.

What needs to be improved?

- the statement details for lost and uncollected children with reference to procedures for a lost child;
- the size of groups to support the children with reference to holiday provision;
- the written information regarding the names of staff members who use their cars for transportation of children to the provision;
- the records with reference to a medication policy;
- the staff's level of involvement and interaction with the children during snack and lunch time;
- the resources to promote equal opportunities;
- the detail of the information to inform parents of the procedures to be followed in the event of a complaint regarding the facilities registration with Ofsted;
- the information to inform parents oregarding the admission policy.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations

by the time of the next inspection	
Std	Recommendation
2	provide and implement a key worker system to allocate each child to a member of staff for his/her well-being on a daily basis with reference to school holiday provision.
2	develop further the statement for lost and uncollected children to include procedures to be followed in the event of a lost child.
6	develop further the information regarding transport arrangements for the children to include the names of all drivers.
7	ensure that a medication policy is implemented and understood by staff.
8	ensure that staff spend more time sitting and talking to the children during lunch and snack times
9	ensure that children have an appropriate range of activities and resources that promote equality of opportunity and anti-discriminatory practice
12	develop further the detail of the complaints statement to inform parents of the procedures to be followed in the event of a complaint.
12	devise and implement an admission policy.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.