



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 105699

### INSPECTION DETAILS

Inspection Date 21/05/2004  
Inspector Name Bharti Vakil

### SETTING DETAILS

Day Care Type Full Day Care  
Setting Name Holland Park Pre-School  
Setting Address C/O Parks Office  
Stable Yard, Ilchester Place  
London  
W8 6LU

### REGISTERED PROVIDER DETAILS

Name Holland Park Pre-School,

### ORGANISATION DETAILS

Name Holland Park Pre-School,  
Address C/O Parks Department  
Stable Yard, Holland Park  
London  
W8 6LU

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Holland Park Pre-School has been running for about 30 years. It serves the local and wider area.

The setting is based in a single storey building located in a park in West London. It has use of one room. There is access to an enclosed outdoor play area.

The group opens Monday to Friday from 09:30 to 15:30 during term times. Children attend for a variety of sessions. The setting supports a number of children with special needs and those who have English as an additional language.

There are currently 16 children from 2 years 6 months old to 5 years old on roll. This includes 9 funded 3 year olds and 5 funded 4 year olds.

There are three members of staff who work with the children, this includes the person-in-charge. Although the person-in charge holds early years qualification to NVQ (National Vocational Qualification) level 3, no evidence of staff qualifications was available at the time of the inspection. Two staff are currently working towards a recognised early years qualification.

The group receives support from a mentor from the Early Years Development and Childcare Partnership (EYDCP) and the Pre-School Learning Alliance (PSLA).

This group is a member of PSLA, which is a registered charity and is run by a parents committee.

### How good is the Day Care?

The standard of care provided by Holland Pre-School has been judged as unsatisfactory.

This is mainly due to the setting failing to address all the actions raised at the previous inspection. This is a breach of the regulations set as part of the Children Act 1989 Part XA and affects the basic requirement for registration.

The premises are safe and secure, with play areas that are bright. The new staff team is beginning to work well together.

The setting focuses on providing an environment where children can learn through

play. There is a balance of structured activities and self directed play opportunities that helps children to make progress in various areas of development. Although the children have free choice of the use of the resources, they are not challenging enough for all the children. The staff observe what children do however they do not record this to help them plan the next steps in children's play and learning. The staff need to continue to develop their knowledge of the early learning goals.

The staff are clear and consistent about the boundaries in place for acceptable behaviour. Children learn good behaviour which is encouraged and praised.

The staff supervise children well to ensure they are safe. There are suitable procedures in place to carry out regular risk assessments to ensure that the premises and equipment are safe. The staff take positive steps to promote good health and hygiene practice.

The required policies and procedures are in place and are made available to parents at each session. Staff and parents work in close partnership. Parents are kept informed about the events on an information board and as well as through verbal feedback on a daily basis. The close partnership with parents, enables the appropriate care given to the children.

Not all the required records were available at the setting for the inspection.

#### **What has improved since the last inspection?**

At the last inspection several actions were raised, improvements have been made in the following areas:

Ofsted has been notified of significant changes, including staff changes within the required timescales

suitable arrangements are in place to ensure that persons who have not been police checked do not provide any personal care for children

the written procedure for lost children has been devised and made available for staff and parents

a manager and a deputy manager are now in post; overall organisation of the space and the resources has improved; this enables the setting to meet children's needs more effectively

there is a procedure in place to carry out risk assessments identifying actions to be taken to minimize the identified risks

however the following action is still outstanding:

the vetting procedures for all the committee members have not been completed

#### **What is being done well?**

- Space and resources are organised to meet the children's needs effectively. This allows children ease of access to various activities.
- The staff respond to children's needs and requests in a warm and caring manner. They give children reassurance and encouragement. This helps children to feel safe and secure.
- The premises and the equipment are kept clean. The staff take positive steps to promote good health and hygiene practice through daily routines, children learn good practises such as hand washing after using the toilet and before eating food. The setting provides fresh fruits for snack times on a daily basis, this encourages healthy eating habits

#### **What needs to be improved?**

- the arrangements for following up the vetting procedure; this is to ensure that adults (including the committee, staff and volunteers) working with children are suitable to do so
- the procedures to keep the required staff details including their training and qualifications details; the procedure for making the records accessible for inspection at all times
- the procedure for observing and recording what children do to help the staff plan the next steps for the children's learning and development; the staff team's knowledge of the stepping stones towards the early learning goals

#### **Outcome of the inspection**

Unsatisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

#### **The Registered Person must take the following actions by the date shown**

Std	Action	Date
1	ensure that all persons including the committee and the staff members working with the children have current and suitable CRB (Criminal Records Bureau) checks clearance (this has been outstanding since	24/05/2004

	the previous inspection)	
1	ensure that documentation about the vetting procedure, is always available for inspection by the early years child care inspector	24/05/2004
2	ensure that information about staff training and qualifications is accessible on the premises at all times	24/05/2004

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
3	provide on going opportunities for the staff to gain further knowledge and understanding of the stepping stones towards the early learning goals; identify and provide support and challenges for children for the next steps for children's individual learning

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*