



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 102898

### INSPECTION DETAILS

Inspection Date 02/07/2003  
Inspector Name Mary Dingley

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name China Fleet Playgroup  
Setting Address North Pill  
Saltash  
Cornwall  
PL12 6LJ

### REGISTERED PROVIDER DETAILS

Name Mr Miles Coleman (Director of Leisure)

### ORGANISATION DETAILS

Name Mr Miles Coleman (Director of Leisure)  
Address North Pill  
Saltash  
Cornwall  
PL12 6LJ

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

China Fleet Playgroup and Crèche has been registered for approximately 11 years and is privately owned. It provides a service to members of the China Fleet Country Club which is situated on the outskirts of Saltash. The group operates from a purpose built self contained building in the grounds of the club. It is registered for a total of 30 children. The playgroup is registered for 15 children aged 2 to under 5 years and the crèche is registered for 15 children aged 0 to under 8 years. There is a large enclosed garden available for use. The staff team consists of seven permanent staff and four casual staff. All staff, with the exception of one casual worker, hold a minimum of NVQ level 2 in childcare and education. The manager holds NVQ level 3 and the deputy is working towards NVQ level 3. The group is not in receipt of funding for three and four year old children and currently does not have any children with special needs.

### How good is the Day Care?

China Fleet Playgroup and Crèche provides satisfactory care for children. The children's personal hygiene is promoted. Attention is paid to health and safety especially fire safety and child protection issues and staff are trained in these areas. However, practice does not always relate to policy and staff need to be more vigilant in some aspects of safety. A more detailed risk assessment would highlight areas of concern within the setting.

The children enjoy a wide range of activities. They are provided with the opportunity to make decisions. Planning and assessments are in place allowing staff the opportunity to ensure children are provided with the activities to help them progress in their learning. The children are happy and confident in their setting. Children are at times unclear about what is expected of them as staff do not always explain what is happening next and rush the children to finish an activity.

The provision has a good relationship with the parents. They are very pleased with the service provided and are kept informed of their child's progress. Parents have access to the settings policies and procedures.

All staff are trained to an NVQ level 2 in child care and education and the manager holds a BTEC certificate. However a level 3 worker is not always in charge of the provision due to the varied opening hours and days. All policies and procedures are in place to ensure the smooth running of the day care.

**What has improved since the last inspection?**

At the last inspection the group were asked to ensure registration systems included details of arrival and departure times of staff and children; produce an action plan demonstrating how the named deputy will attain the relevant qualification requirements; ensure staff and children are aware of and practice emergency evacuation procedures; conduct a risk assessment of the setting; obtain written parental consent to seek emergency medical treatment of advice; ensure parents acknowledge entries in the medication record book; ensure records for parents are kept of babies' food intake; the complaints procedure is to include contact details of the regulator; child protection policy is to be reviewed and to include staff's responsibilities with regard reporting child protection and the procedures to be followed in the event of an allegation being made against a member of staff; ensure staff receive training in child protection; ensure all documentation and policies are reviewed and regularly updated; children's dietary needs are recorded; an operational plan is formed; a record of visitors is kept; drinking water is made available to the children.

The group has completed most actions given and are addressing others. The deputy is currently undertaking NVQ level 3 in order to become appropriately qualified; risk assessments are being undertaken but these need to be more defined and detailed; the operational plan is not complete.

**What is being done well?**

- First aid training is made available to all staff.
- Health and safety training courses are provided regularly for staff. New staff are made aware of health and safety, child protection and fire safety issues as a priority.
- There is a good relationship with parents and the setting puts a strong emphasis on confidentiality.
- The environment is stimulating, colourful and child centred, with a wide range of resources available.

**What needs to be improved?**

- the appropriate level of qualification attained by the person in charge who is present;
- the amount of space the babies have in the crèche for rest or sleep;
- the arrangements for ensuring staff are vigilant in clearing up any spillages;
- the recording of risk assessments undertaken within the provision;

**Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	ensure the person in charge who is present has at least a level 3 qualification appropriate to the post.
6	ensure risks to children are minimized.
6	ensure risk assessments are clearly defined and detailed.
8	ensure the safe storage of babies full milk bottles.
11	allow children time to finish an activity and prepare for the next one.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*