



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY245507

INSPECTION DETAILS

Inspection Date	06/08/2003
Inspector Name	Cathleen Howarth

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	St Walburga's Out of School Club
Setting Address	St Walburga's Catholic Primary School Victoria Park Shipley BD18 4RL

REGISTERED PROVIDER DETAILS

Name	The Committee of St Walburga's Out of School Club
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ORGANISATION DETAILS

Name	St Walburga's Out of School Club
Address	St Walburga's Catholic Primary School Victoria Park Shipley BD18 4RL

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The Holiday Play Scheme operates from the main hall and two classrooms at St. Walburga's R.C Primary School in Shipley. They have full use of school facilities including w.c's and the parish kitchen.

The registered person is the Caretaker at the school. Children do not have access to all the school. Doors leading into corridors and some classrooms are locked. Children use the main hall and 2 designated classrooms for their activities in addition to the large outdoor play area to the side and rear of the building.

This play scheme has been operational from St. Walburga's for 3 yrs and caters for up to 90 children aged 4 - 11 yrs. It is run by a management committee.

Most children attend from the Bradford area. This summer there are children attending with SEN and an additional children with specific needs, mainly with health and special dietary needs. There are also children who speak English as a second language.

There are 16 staff who are appropriately trained and experienced and 3 Junior Helpers who do not have unsupervised access to children.

The setting has contact with Bradford EYDCP and they have received funding from NOF. They are members of Bradford Play Association and Kids Club Network.

How good is the Day Care?

The overall judgement for the quality of daycare is good.

This inspection was completed during St. Walburga's Summer Play Scheme.

There are effective procedures in place to ensure adults working with children are suitable to do so. Adult: child ratios are good and staff are suitably trained and experienced. Junior Helpers do not have unsupervised access to children. There is sufficient space and resources to provide for a wide range of indoor and outdoor activities. The premises are safe, secure and suitable for its purpose. Resources are of suitable design and condition and help to provide an accessible and stimulating environment for children to learn through play.

The provider has devised and implemented policies and procedures which help to

keep children safe and improve communication between parents, children and staff.

Positive steps are taken to promote safety within the setting and on trips and outings. Precautions are taken to prevent accidents.

This summer there are more children attending the provision with SEN and medical / health difficulties and the provision is taking appropriate measures to meet their individual needs. However they must ensure written parents consent is obtained for children to get medical assistance in an emergency.

The provision caters for 90 children aged 4-11 years. Children with special dietary requirements are effectively monitored and Group Leaders are informed of children's individual needs. Staff are aware of Child Protection procedures and there are good communication systems in place to monitor children's well-being. Staff are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

In the main working in partnership with parents has improved however two recommendations have been made to improve communication.

What has improved since the last inspection?

Staff records were required to confirm staff are satisfactorily checked and vetted:

- this information was available for the inspection.

Records were required for volunteers and committee members.

- these are now included in the staff file. The provision ensures the Junior Helpers do not have unsupervised access to children.

Procedures were required to ensure outdoor play is safe, secure and well supervised:

- Adult: child ratios are good and children are supervised during outdoor play. Staff check the play ground and fields for potential hazards before children play outside.

The door leading into the provision was to be secure at all times:

- the front door is now kept locked at all times.

A medication policy was required:

- staff do not administer medicines to children. With written parents consent children self medicate and a record of this is maintained which is countersigned by parents.

Written children's details including emergency contact numbers was required:

- the children's registration form has been revised and now includes these details.

A sick children policy was required:

- this has now been devised and implemented.

An no smoking policy was to be implemented according to the existing school's policy.

- this has been implemented.

An accident record was to be maintained with all the relevant information;

- accidents are now recorded with all relevant information and parent's countersign the record.

A child protection statement based on ACPC procedures was required:

- this has now been devised and implemented and staff are aware of child protection issues and who to contact.

All records and documentation were to be available for inspection.

- all records and documentation are now available for inspection.

What is being done well?

- The recording of what children do during their time at Summer Play Scheme. This information will be shared with Bradford Play Association, NOF and the Head Teacher at St. Walburga's. The PIC will use the information to evaluate sessions and to assist with planning for next year.
- The provision is catering for more children with SEN and medical / health difficulties.
- There are good communication systems in place to ensure information is obtained from parents and shared with the children's Group Leader. All staff are kept informed and the individual needs of these children are met.
- The PIC has devised and implemented policies and procedures to keep children safe and to promote their welfare.

What needs to be improved?

- written parents consent is required to obtain medical assistance in an emergency;
- ensure parents are made aware it is their responsibility to provide ice packs in children's lunch boxes.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
7	revise the existing children's registration form to obtain medical assistance in an emergency.
8	ensure parents are notified to provide ice packs in children's lunch boxes

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.