



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY262440

INSPECTION DETAILS

Inspection Date	07/02/2005
Inspector Name	Anne Robertson

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Holy Innocents Out of School Club
Setting Address	Holy Innocents Catholic Primary School Mitchell Road Orpington Kent BR6 9JT

REGISTERED PROVIDER DETAILS

Name	Mrs Paula Ivy Margaret King
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ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Holy Innocents Out of School Scheme has been registered since 2003, previously operating from different premises. They currently occupy two rooms within Holy Innocents School and have use of a fully enclosed outdoor area. A maximum of 30 children aged under 8 years may attend at any one time. The scheme operate a breakfast and after school club. They are open from 07:30 to 09:00 and 15:15 to 18:00 each week day during term time only.

There are currently 75 children on roll aged between 4 and 11 years who attend Holy Innocents School and one other local primary school. The scheme supports a number of children with special educational needs.

A team of 4 staff work with the children, including the owner, with a minimum of 3 staff at each session. Two of the staff hold relevant qualifications in early years/play work.

How good is the Day Care?

Holy Innocents Out of School Club provides good care for the children. There is a detailed set of policy and procedural documents which underpin the organisation of the group. The staff work well together as a team. The required records are kept up to date and in good order.

The premises are clean and provide a warm and welcoming environment for the children. Some minor maintenance work is required. There are systems in place to ensure the health, safety and security of the children. Staff are deployed effectively to ensure children receive the appropriate level of support and supervision. Information is gathered from parents about children's individual needs, although additional detail is required. The staff liaise with the school regarding any child protection concerns.

There is a very good range of activities provided. Children engage in a variety of interesting and enjoyable pursuits suitable for their ages. There are opportunities for them to play quietly and relax or be involved in more boisterous play. Outdoor activities are available in fine weather. Staff interact well with the children and use positive techniques to manage behaviour. Consequently, children generally behave well.

The group aim to work in partnership with parents. They give parents useful information about the club and feed back any relevant information. Children's personal information is kept confidential and there are systems in place to ensure only authorised people collect the children.

What has improved since the last inspection?

At the last inspection, the provider agreed to: compile procedures to be followed in the event of a child being lost or a parent failing to collect their child and to conduct a risk assessment on the premises. These have been carried out successfully, thus enhancing the quality of the service.

What is being done well?

- The premises are comfortable and inviting to children. Good use is made of the available space, with one room for eating and quieter activities and the other for noisier games and arts and crafts. The activities are prepared in advance and displayed ready for children when they arrive.
- There is a very good selection of equipment and activities. For example: pool tables, air hockey, table top football, computer games, Play stations, dance mats, TV, videos, Karaoke machine, books, arts and crafts, dressing up clothes and role play equipment. There is also a large outdoor area where children play football, rounders, cricket and other outdoor games.
- There is good team work and staff interact appropriately with the children. Staff are aware of their roles and responsibilities and the session runs smoothly. Older children are happy to engage in their own choice of activity with little staff intervention. Staff are sensitive to this, but ensure that all children have equal access to equipment and that there is no bullying.
- Partnership with parents is good. Staff maintain good relationships with teachers and parents to keep informed of the individual needs of the children. There is a parents' notice board in the premises. This displays useful information, not only about the club, but other things of interest such as local Beaver and Scout groups. Parents who responded to the questionnaires were happy with the service provided.

What needs to be improved?

- the maintenance of the premises
- the information collected from parents.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

<i>All registered persons must comply with all conditions of registration included on his/her certificate of registration.</i>
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<i>As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.</i>

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
4	Ensure that the premises are maintained in good order.
8	Obtain written information from parents about children's dietary requirements and/or allergies.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.