



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 257818

### INSPECTION DETAILS

Inspection Date	19/08/2003
Inspector Name	Caroline Sharratt-Smedley

### SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Derby West Indian Community Association Playscheme
Setting Address	Carrington Street Derby Derbyshire DE1 2ND

### REGISTERED PROVIDER DETAILS

Name	The Committee of Derby West Indian Community Association Playscheme 517068
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### ORGANISATION DETAILS

Name	Derby West Indian Community Association Playscheme
Address	Carrington Street Derby Derbyshire DE1 2ND

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Derby West Indian Community Centre play scheme opened in 1986 and is registered to care for fifty children aged from seven years old, there are currently 32 children on the roll. The scheme operates in the community centre, and serves West Indian, African, and people of West Indian/African heritage, their family and friends in the local community and surrounding areas.

The group opens Monday to Friday during the summer holidays. Sessions are from 11am until 3pm and there are four members of staff working with the children, three have childcare qualifications. There are also volunteers and visitors in attendance during the scheme.

### How good is the Day Care?

The play scheme provides good quality care for children. Staff have very good skills for working with children and use their time effectively, working with the children all of the time. However management does need to ensure that all staff are approved by Ofsted to work in the scheme. A number of volunteers and visitors also contribute and share their skills. Staff ensure that they are not left unsupervised with the children.

The premises are safe, secure and suitable for their purpose. There is adequate space which is utilised well to meet the needs of the children and good use of the furniture and equipment creates an environment that is welcoming, stimulating and fun. Confidentiality is maintained and the majority of documentation is kept but is not accessible due to an inadequate filing system

Staff take positive steps to promote safety within the setting and on outings. The safety of children is paramount at all times although some areas of the building that are used for the play scheme are potentially hazardous. All staff are aware of their duties and responsibilities regarding child protection issues. Effective procedures are in place to promote the good health of the children and an optional, healthy, usually traditional, lunch is provided.

The staff provide an interesting and stimulating balance of activities, allowing for more active play and relaxing activities. The staff make sure that all children are included and their differences acknowledged and valued. Clear, firm consistent boundaries of acceptable behaviour are set for the children.

Staff and parents have respect for each other. Information about the play scheme is shared verbally with parents, but written policies and procedures are not readily available. The complaints procedure does not have Ofsted contact details included and the procedures for lost or uncollected children are not confirmed in writing.

#### **What has improved since the last inspection?**

Not applicable.

#### **What is being done well?**

- The staff provide an interesting and stimulating balance of activities, the majority of which relate specifically to the West Indian/African culture.
- There is adequate space which is utilised well to meet the needs of the children. Premises allow for children to take part in small group activities under the supervision of staff.
- Good use of the furniture and equipment creates an environment that is welcoming, stimulating and fun.
- The staff make sure that all children are included and their differences acknowledged and valued, lots of group work is organised so that all children are encouraged and helped to take part, even if in a small way. Developing and increasing their self esteem.
- Staff set clear, firm consistent boundaries with high expectations . Children respond positively and behave well.

#### **An aspect of outstanding practice:**

Children were able to experience and participate in the traditional heritage of the West Indian culture. Visitors to the scheme shared their knowledge and skills through music, song, dance, story telling, arts and cookery. Children were encouraged to experiment and share their own skills. Children's confidence and self esteem was enhanced as they worked towards the production of a concert and preparations for the Caribbean Carnival. Children expressed delight and spoke positively about their enjoyment.

#### **What needs to be improved?**

- the vetting of all staff to work in the playscheme
- the development of written procedures for lost or uncollected children, at present this is only verbal.
- the safety regarding some areas of the building used by the scheme;
- parental access to policies and procedures;
- the organisation of documents and records.

<b>Outcome of the inspection</b>
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Good
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<b>CONDITIONS OF REGISTRATION</b>
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<i>All registered persons must comply with all conditions of registration included on his/her certificate of registration.</i>
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<i>As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.</i>
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<b>WHAT NEEDS TO BE DONE NEXT?</b>
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<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>
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Std	Recommendation
2	ensure that there are written procedures in place for lost or uncollected children.
6	ensure that risk assessments are formulated to minimise potential hazards as regards safety in the sewing room and committee rooms.
12	ensure that the policies and procedures are made available to parents and that the complaints procedure has Ofsted contact details included.
14	ensure that all relevant documentation and records are organised and easily accessible.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*