



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 127532

### INSPECTION DETAILS

|                 |                         |
|-----------------|-------------------------|
| Inspection Date | 01/04/2004              |
| Inspector Name  | Margaret, Ann Sandfield |

### SETTING DETAILS

|                 |  |
|-----------------|--|
| Day Care Type   | Sessional Day Care   |
| Setting Name    | Sevington Playgroup  |
| Setting Address | Weir View Hut<br>River Lawn Road<br>Tonbridge<br>Kent<br>TN9 1EP |

### REGISTERED PROVIDER DETAILS

|      |                                      |
|------|--------------------------------------|
| Name | The Committee of Sevington Playgroup |
|------|--------------------------------------|

### ORGANISATION DETAILS

|         |  |
|---------|--|
| Name    | Sevington Playgroup  |
| Address | Weir View Hut, River Lawn Road<br>Tonbridge<br>Kent<br>TN9 1EP |

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Sevington Playgroup opened in 1994 under charity status.

It operates from a scout hut hall in the town of Tonbridge. The playgroup mainly serves the local area.

There are currently 62 children from two years to five years on roll. This includes 22 funded three-year-olds and 13 funded four-year-olds. Children attend for a variety of sessions. The setting currently supports a number of children with special needs, and one child who speaks English as an additional language.

The group opens five days a week during school term. Sessions are from 09:10 to 11:45 and 12:45 to 15:15. Extended morning session to include lunch club for an additional hour.

Seven permanent part time staff work with the children. Over half the staff have early years qualifications to NVQ 2 or 3. One member of staff is working towards a recognised early years qualification.

The setting receives support from a teacher/mentor from the Early Years Development and Childcare Partnership (EYDCP).

### How good is the Day Care?

The provision is acceptable and is of a satisfactory standard overall.

Staff plan and provide a range of activities and play opportunities to develop children's emotional, social and intellectual capabilities. They provide children with access to the necessary facilities, including outside play, for a range of activities which promote their development and help to create an accessible and stimulating environment. The outside play area surface, immediately adjacent to the building, is now safe for children's play. However, part of the perimeter fencing is inadequate.

The hall is safe, secure, suitable for the purpose and welcoming to children. Toys, resources and equipment are of a suitable design and condition, well maintained and conform to safety standards.

Staff take positive steps to promote safety within the setting and ensures proper precautions are taken to prevent accidents. They promote the good health of

children and take steps to prevent the spread of infection.

Children are confident, independent, happy and relate well to staff and each other. Most children select resources independently.

Parents demonstrate they are very happy with the standard of care their children are receiving. They are given clear information about the provision including policies and procedures and information about the setting. Parents and staff share all relevant information to enable children to have their needs met in accordance with parents wishes.

#### **What has improved since the last inspection?**

some of the children's work now being displayed.

regular visits to the park.

complaints procedure.

lunch breaks for staff.

#### **What is being done well?**

- Suitable arrangements are in place to protect children from persons not vetted.
- Good procedures are in place to ensure staff are suitably qualified and experienced.
- Children sit and listen well in small group activities. They are interested, excited and motivated, taking turns to speak and expressing views.
- Staff plan and provide activities and play opportunities to develop children's emotional, social and intellectual capabilities well, in order to maximise children's full potential.
- Children are confident, independent, happy and relate well to staff and each other.
- Premises and outside play area are safe, secure, clean, warm, welcoming and suitable for their purpose.
- There is adequate space in an appropriate location and provides children with the necessary facilities for a range of activities, which promote their development.
- Children choose confidently from a good range of available resources and move freely from one activity to another.
- Staff provide furniture, equipment and toys which are appropriate for their purpose and help to create an accessible, safe and stimulating environment for children.
- Staff are deployed effectively and are vigilant about children's safety at all

times.

- Premises internally are kept secure and they have effective systems for the safe arrival and collection of children.
- Staff have a good knowledge and understanding of child protection issues.
- There are effective procedures to ensure staff are aware of any Child Protection issues and how to deal with them.
- There are very good systems in place for the regular exchange of information between parents/carers and staff members.
- There is clear and comprehensive written information, which is readily available, regarding the setting details, policies and procedures, written plans of activities and the role of the parents.
- Records remain confidential and are stored securely.

**An aspect of outstanding practice:**

The SENCO is very experienced. She is extremely knowledgeable and has a clear understanding of working with special needs children. All staff ensure special needs children are valued and included and their individual needs met.

**What needs to be improved?**

- the information on accident reports to include all relevant details
- the grouping of children that does not exceed the required numbers
- the security of the outside play area

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?**

**The Registered Person must take the following actions by the date shown**

| Std | Action   | Date       |
|-----|--|------------|
| 2   | devise an Action Plan outlining how children will be accommodated to ensure maximum numbers of | 01/06/2004 |

|  |  |  |
|--|--|--|
|  | children in any one group do not exceed 26 |  |
|--|--|--|

| The Registered Person should have regard to the following recommendations by the time of the next inspection |  |
|--|--|
| Std  | Recommendation   |
| 6  | ensure all accident reports contain all relevant information and are signed by parents |

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*