



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 253689

INSPECTION DETAILS

Inspection Date 13/05/2003
Inspector Name Anne Barnsley

SETTING DETAILS

Setting Name Busy Bees Day Nursery
Setting Address 21 - 23 Portland Street
Lincoln
Lincolnshire
LN5 7JZ

REGISTERED PROVIDER DETAILS

Name Anna Patten

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Busy Bees is a privately owned nursery and provides full day care for children between birth and five years. It is situated in the city of Lincoln and families from various areas use the facility. It is registered for forty-two children with no more than twelve under two years. The nursery caters for funded children and divides children into groupings according to their ages and stages of development. The nursery is open each weekday between the hours of 08.00 and 18.00. Children are provided with a cooked mid-day meal and special diets are catered for. The nursery is on three floors with the babies occupying the three rooms on the lower floor, with a separate room for sleeping. The three rooms on the ground floor are used for the toddler age group and one of these is used for children requiring a rest after lunch. The top floor is used for the pre-school children. On this floor there is a messy room with an inviting quiet /book area leading off as well as two other playrooms. There is an outside play area that is covered in tarmac, although part has a soft play surface. A large wooden play house is situated in the corner with the garden which is surrounded by a high mesh fence. The nursery maintains good staff ratios and has a training programme in place. Most staff have appropriate child care qualifications or are currently working towards these. There is always a qualified member of staff in charge in each room. Staff are currently focusing on High Scope training and this is being gradually implemented in specific areas of the nursery. The nursery is part of the Lincoln Day Nursery Association and works closely with other nurseries in the city.

How good is the Day Care?

The day care provision is organised satisfactorily. All staff are vetted and have appropriate qualifications and training opportunities. The provision is well resourced with a good range of age and stage appropriate furniture and equipment. Space is organised well to meet the needs of the different age groups of children. Records are current and maintained to a satisfactory standard with some minor weaknesses to some of the policies and procedures. Staff implement satisfactory safety measures and have a procedure in place to ensure that persons who have not been vetted can not have unsupervised contact with children. Staff encourage children to learn about positive hygiene practices through topics and daily routines. Procedures are in place for notifying parents if children become sick. Children have cooked meals and eat in their family groups as a social experience. Staff plan a broad and varied programme of learning and maintain a daily routine that children are familiar with. Children are able to plan for themselves at times and organise how they wish

to spend their time within this routine. Children can self select some resources and there is good adult support for challenging activities. Staff set realistic expectations for children's behaviour and manage this satisfactorily. The policy does not clearly detail how staff will achieve this and the approach that they will use. There is an effective partnership with parents. Parents are kept well informed and are invited to see their children's records on request.

What has improved since the last inspection?

There were two actions at the last inspection. One action has been addressed; to make a shelf safe. But the second action; to make available records, policies and procedures, has yet to met. There has been limited progress but there are several outstanding amendments still to be addressed.

What is being done well?

Staff are organised effectively on each floor. Good use is made of space and the needs of children are catered for(Standard 2 & 3). The nursery is well resourced and interesting activities are planned. Children can access their choice of equipment and have input into planning their day. Children have regular outdoor play (Standard 3 & 5). Babies have a self contained area with a nappy changing facility. There is a sleep room with viewing glass and a good level of equipment. (Annex A.)

What needs to be improved?

To make avaialbe records, policies and procedures which are required for the safe management of the provision. Policies that need additional information are : Procedure for uncollected or lost children Health and safety procedure on outings and trips. Health and hygiene policy including notifiable diseases. Staff recruitment policy to include equal opportunities. Behaviour management policy to state how staff will manage children's behaviour. (Standard 14)

Outcome of the inspection

Satisfactory

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
14	Devise a statement of procedure to be followed if a parent fails to collect a child or a child is lost.	13/07/2003

The Registered Person should have regard to the following recommendations

by the time of the next inspection	
Std	Recommendation
6	Include details about safety on trips and outings in the safety policy.
7	Devise a written health and hygiene policy with information about notifiable diseases.
9	Include equal opportunities in staff recruitment policy.
11	Include details of how behaviour is managed in the behaviour management policy.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14: DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.