



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY270526

INSPECTION DETAILS

Inspection Date	09/12/2004
Inspector Name	Valerie Anne Curotto

SETTING DETAILS

Day Care Type	Full Day Care, Out of School Day Care
Setting Name	Barnwood Buddies
Setting Address	St Nicholas Family Centre Chargrove, Yate Bristol South Glos BS37 4LG

REGISTERED PROVIDER DETAILS

Name	The Committee of Barnwood Buddies
------	-----------------------------------

ORGANISATION DETAILS

Name	Barnwood Buddies
Address	St Nicholas Family Centre Chargrove Yate Bristol S Glos BS37 4LG

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Barnwood Buddies Out Of School Club registered in December 2003. It operates from St. Nicholas Family Centre in Yate, South Gloucestershire and serves families in the local area. The club is run by a voluntary management committee, which includes parents. It offers care for children, aged four to eleven years, after school and during school holidays. Most staff are part time and can provide emergency cover for each other within the team. All play leaders are qualified, except one recently appointed, who is completing relevant training.

The after school club operates from 15.20 hours to 18.00 hours, Monday to Friday during term time. It provides care for up to 16 children in the sports hall and 'computer' room at the centre. The club arranges collection of children from a number of local primary schools; including Rodford, Abbotswood, Wellesley and Raysfield. The after school club has a team of two play leaders and three assistants. Two staff are present each session plus additional escorts to accompany children from school.

The holiday club operates from 08.00 hours to 18.00 hours, Monday to Fridays during school holidays. Care is provided for up to 24 children in the sports hall, 'computer' room' and main hall at the centre. Children can attend full days, 'school' days (09.00-15.30 hours) or half days (08.00-13.00 or 13.00-18.00 hours). Parents provide packed lunches. The holiday club has a team of two leaders and six assistants and provides an adult to child ratio of 1:8.

How good is the Day Care?

Barnwood Buddies Out of School Club provides satisfactory care for children and a welcoming atmosphere. Available space in two rooms is used appropriately by the after school club, to offer children a choice of quiet and more energetic play. While storage space is limited, sufficient equipment is in place to support children's activities. Staff records, including training details and qualifications, are not readily available for inspection.

An operational plan is in place to promote children's well-being. This includes an anti bullying policy and procedures to encourage fire safety. Some policies do not yet sufficiently reflect practice within the setting and lack clarity. Risk assessments are not comprehensive and the arrangements in place to protect children are not effectively shared with parents. Suitable information regarding children's health and

dietary requirements is gathered and used appropriately by staff. Some aspects of record keeping are not consistent and the current formats for accident and incident records, for example, do not ensure confidentiality.

Children at the after school club appear secure and relate warmly to staff. They are well behaved and play cooperatively together in a friendly atmosphere. A suitable range of equipment is rotated by staff and children are able to request favourite activities, such as board games or construction. Children are involved in a variety of productive craft activities each session. They enjoy structured team games and opportunities for physical play, such as badminton, in the sports hall. Staff are involved in children's activities and offer children regular support and encouragement to take part in activities.

Parents are provided with clear information about the setting in a prospectus. Occasional newsletters provide additional information. Informal discussion with staff is available each session.

What has improved since the last inspection?

Not applicable.

What is being done well?

- Available space is used to provide different environments for activities.
- Children have access to a variety of craft activities each session, planned and resourced in advance.
- Children appear secure. They play well together in small informal groups and large structured activities, such as team games.
- Staff are involved in children's play. They support their choice of activities and encourage fairness between children.

What needs to be improved?

- availability of staff records, including an action plan for the new play leader achieving a level 3 qualification
- the operational plan to reflect practice within the setting and to promote clarity; for example the behaviour management, complaints and equal opportunity policies
- risk assessments to enable information to be shared with parents and be reviewed appropriately. Specifically, the collection of children from schools, supervision of children in areas occasionally used by other centre users and use of any outdoor area for play.
- record keeping to ensure accuracy, confidentiality and consistency of format; for example of medication, accident and incident records.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
1	Develop and implement an action plan that sets out how the new play leader will achieve a level 3 qualification and how staff records will be maintained.	31/12/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Develop the operational plan to reflect practice within the setting.
6	Develop and implement appropriate risk assessments which can be shared with parents.
14	Improve record keeping to ensure accuracy, consistency and confidentiality.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.