



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 113459

### INSPECTION DETAILS

Inspection Date	03/08/2004
Inspector Name	Alison Jane Williams

### SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Davison Leisure Centre Holiday Activities
Setting Address	Selborne Road Worthing West Sussex BN11 2JX

### REGISTERED PROVIDER DETAILS

Name	Davison Leisure Centre
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### ORGANISATION DETAILS

Name	Davison Leisure Centre
Address	Selborne Road Worthing West Sussex BN11 2JX

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Davison Leisure Centre Holiday Activities is situated in Worthing, West Sussex. The play scheme is based with the leisure centre, which is run by Worthing Borough Council. The centre manager is responsible for the management and day-to-day organisation of the provision. The play scheme serves children from all surrounding areas and is registered to provide care for children from four to under eight years. It is the policy of the group to accept children attending full-time school up to the age of 11 years. Children have use of the main hall, small hall and gymnasium, with toilet, disable toilet and changing facilities provided adjacent. The play scheme provides sessional care during the school holidays and is open, Monday to Friday, from 08.45 until 16.30. At the time of the inspection, approximately 250 children were on the register. None of the children has a recognised special educational need or speaks English as an additional language. At the time of the inspection, 12 members of staff were employed to work with the children. The majority of staff hold teaching, coaching and instructor qualifications in sports or PE.

### How good is the Day Care?

Davison Leisure Centre Holiday Activities provides satisfactory quality care for children.

The centre manager is very experienced and the majority of staff are trained sports instructors or qualified experienced coaches. However none of the staff hold play work or child care qualifications. Staff recruitment is carried out from a central office where records of staff suitability are held.

The play scheme provides a warm and welcoming environment for all children, parents and carers. Policies and procedures are in place, which underpin the day to day running of the provision, and these are conformed to in practice. Most relevant documentation is in place. The play scheme has a wide range of sports equipment and a good variety of art & craft materials, although there is absence of resources which reflect cultural diversity.

Staff take sound steps to ensure children's safety and health and hygiene procedures promote the good health of children. Children are treated as individuals and staff have a positive attitude towards caring for children with special needs. Staff have an appropriate understanding of child protection issues and procedures.

Staff provide a range of activities, with particular emphasis on sport and art & craft activities. Children are actively involved in their learning and their understanding is extended through discussion and practical activities. Effective procedures are in place for managing children's behaviour.

Staff work in partnership with parents and information given to parents, is clear, concise and informative.

#### **What has improved since the last inspection?**

At the last inspection the following recommendations were made: -

Implement a policy for lost or uncollected children. This Children Act regulation is now in place, ensuring staff have a clear understanding of the procedures to be followed in the event of a child being lost or a parent failing to collect a child.

Ensure that there are effective arrangements in place, to keep parents informed about the provision, policies and procedures. Information about the Play Scheme is now made available to parents through posters and leaflets produced by Worthing Borough Council. At the time a place is booked information is given on activities play scheme offers to and a copy of the terms and conditions, policies and procedures and other relevant information is also issued at this time. A parent's notice board has also been introduced within the setting. Parents are now aware of how the group operates and the activities that are available for their children and this has enhanced the partnership with parents.

Provide a written complaints procedure, which includes the contact details of the regulator. A written procedure is now in place, enabling parents to be aware of the procedures to follow, should they wish to make a complaint to the provider or directly OFSTED.

Obtain a copy of the local child protection procedures and ensure staff have knowledge of child protection procedures. Since the last inspection ACPC procedures have been obtained and child protection training has been attended. The manager demonstrated an excellent knowledge and understanding of child protection issues and is aware of his role and responsibility to protect the children in his care. He has overall responsibility for Child Protection although he liaises with Worthing Borough Council and Sussex Sports Partnership with regards to child protection policy. Staff are made aware of appropriate documentation to be kept and understand the procedure should a child protection issue ever arise.

#### **What is being done well?**

- Children are provided with opportunities to experiment and be creative using their own ideas and they use various natural and recycled materials for art & craft activities. Good use is made of the hall, gymnasium and outdoor area to provide a range of sports. Children move about freely and enjoy a range of physical activities. As they use a variety of bats, balls and rackets, they

develop and exercise physical skills and hand eye co-ordination. Trampolines and gymnastics apparatus enable them to develop judgement and balance. Staff organise team games, such as football and cricket, which help children to learn to co-operate, take turns and accept the need for rules and that they may not always win.

- Thorough policies and procedures are in place to promote safety. Staff have a good understanding of health & safety requirements and risk assessments are effective in identifying risks and hazards both inside and outdoors. The premises are secure and access to the provision is monitored to keep children safe. Qualified, experienced instructors supervise sports and specialist activities such as trampoline and gymnastics have required safety equipment. Staff ensure children are made aware of potential hazards and how to keep themselves safe.
- Good hygiene practices and procedures are in place and children are encouraged in hand washing routines. Staff take positive steps when children are ill and parents are informed to prevent the spread of infection. Accident and medication records are in place and signed by parents and the first aid box is well maintained.
- Good strategies are in place for behaviour management and staff have realistic expectations of appropriate children's behaviour. Staff are consistent in their approach to behaviour management and use praise and encouragement to promote positive behaviour. Children are given a clear explanation and reason why their behaviour is unacceptable, which helps them learn right from wrong.

#### **What needs to be improved?**

- the training of person in charge to meet qualification requirements
- the recruitment and training of staff to meet qualification requirements
- procedures to ensure written parental consent is obtained to seek emergency medical treatment or advice
- activities and resources that promote equality of opportunity and anti-discriminatory practice

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
2	Develop and implement an action plan that sets out how the person in charge and the staff will increase their awareness and understanding of childcare issues.	31/12/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
9	Ensure that children have an appropriate range of activities and resources that promote equality of opportunity and anti-discriminatory practice
14	Request written permission from parents for seeking emergency medical advice or treatment

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*