



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 311308

### INSPECTION DETAILS

Inspection Date 02/04/2004  
Inspector Name Ann Law

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Skelmanthorpe Community Pre School Playgroup  
Setting Address Nursery Building  
Elm Street, Skelmanthorpe  
Huddersfield  
West Yorkshire  
HD8 9DZ

### REGISTERED PROVIDER DETAILS

Name The Committee of Skelmanthorpe Playgroup

### ORGANISATION DETAILS

Name Skelmanthorpe Playgroup  
Address Nursery Building  
Elm Street, Skelmanthorpe  
Huddersfield  
West Yorkshire  
HD8 9DZ

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Skelmanthorpe Community Pre-school Playgroup operates from rooms below the nursery building in the village of Skelmanthorpe, near Huddersfield. The group has access to a foyer, large playroom, small playroom, toilet, use of a kitchen and storage facilities. The group serves the needs of the local area.

The group are currently caring for 41 children from two to four years of age. Children attend for a variety of sessions. The setting currently supports children with special needs but none who speak English as an additional language.

The group opens four days a week in school term times. Sessions are from 09:00 to 11:30.

Four permanent staff work with the children. One staff member has an early years qualification to NVQ level 3 and the other staff are currently working towards recognised early years qualifications. The setting receives support from the Local Authority.

### How good is the Day Care?

Skelmanthorpe Community Pre-school Playgroup provides satisfactory care for children. The setting is clean, attractively decorated with displays of children's artwork and has a welcoming atmosphere. Space is used well with areas created for different activities. Children independently access a good range of toys and resources, which reflect the diversity of our society. All policies and procedures are in place. However, not all details are correct, and staff files do not contain relevant information on recruitment.

Staff have a good awareness of risks to health and safety. The majority of staff hold first aid certificates and effective systems are used to promote security within the setting. Children's hygiene routines are promoted well, although the provision of snacks does not ensure that children have healthy options. Parents are made aware of the groups duty to protect children and staff have a good awareness of children's individual needs. However, the groups procedures for the Special Educational Needs Code of Practice graduated approach is not sufficiently put into working practice.

Children access a good range of activities to meet their developmental needs, an

effective key worker system is in place to record their development. Staff have good relationships with the children and positive methods are used to manage their behaviour.

The setting has a positive relationship with parents and a variety of methods provide them with detailed information about the provision and their child's progress.

### **What has improved since the last inspection?**

At the last inspection the group agreed to make improvements to several policies and procedures and documentation. The majority of these have been satisfactorily addressed and clearer procedures are in place. They also agreed to improve staffing arrangements regarding the key worker system, qualifications, ratios and designated staff for behaviour and child protection. These have all been satisfactorily addressed and contribute to children's safety and well being on the premises.

Children's opportunities for imaginative role play have increased and the improvements to the use of space and resources also contribute to opportunities available.

### **What is being done well?**

- There is a very good relationship between staff and children. Warm trusting relationships are held and the stable and committed staff team provide a happy, secure environment where children are settled and confident and behaviour is of a high standard.
- Children's independence is promoted throughout the setting and staff actively encourage them to make choices and decisions in their play. All toys and resources are attractively presented to aid self-selection and promote children's self-esteem.
- High priority is given to promoting children's health and safety. Comprehensive risk assessments are in place and are implemented on a daily basis to ensure children's safety in the setting and good hygiene practices ensure that the good health of children is not compromised.
- The setting is very parent friendly and the staff take every opportunity to involve parents in their child's development. Detailed information is available to parents about the setting and their child and they are encouraged to access their child's records regularly.

### **What needs to be improved?**

- the development of an operational plan to ensure all elements of practice are included
- the information held in staff files to include recruitment
- the provision of healthy snacks

- the provision of a graduated approach to special educational needs
- the complaints procedure to include the correct contact details of the regulator.

### Outcome of the inspection

Satisfactory

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person must take the following actions by the date shown

Std	Action	Date
2	Ensure all elements of the operational plan are in place as laid out in the guidance to the National Standards.	16/04/2004

#### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Further improve staff files to include information on recruitment.
8	Improve healthy eating options at snack-time.
10	Further improve the procedures for SEN to include a graduated approach in line with the DfES Special Educational Needs Code of Practice.
12	Further improve the complaints procedure to include the correct contact details for the regulator.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*