



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY262858

### INSPECTION DETAILS

Inspection Date 30/03/2004  
Inspector Name Anne Dowse

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Little Lanes  
Setting Address Green Lanes  
Hatfield  
Hertfordshire  
AL10 9JY

### REGISTERED PROVIDER DETAILS

Name

### ORGANISATION DETAILS

Name Little Lanes  
Address Green Lanes  
Hatfield  
Hertfordshire  
AL10 9JY

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Little lanes after school club opened in September 2003. It also operates a breakfast club, however this was not seen in operation at the time of the inspection. The club is situated in Green lanes school in the Hatfield Garden Village, close to the town centre of Hatfield. It operates from three rooms within the school. The club also has use of the school hall and outside play area. Children attend from Hatfield and the surrounding areas, although priority is given to children who attend Green Lanes school.

There are currently 48 children from 5 - 11 years on roll. children attend for a variety of sessions and some attend the breakfast club as well. The club supports children with special educational needs and who speak English as an additional language.

The breakfast club operates from 07:00 - 08:40 Monday - Friday, term time only. The after school club operates from 15:05 - 18:00 Monday -Friday, term time only.

Three full time and one part time staff work directly with the children. There are an additional two staff members available for staff cover. Two staff hold an early years qualification and a first aid certificate. The club receives support from the Early years Development and childcare Partnership.

### How good is the Day Care?

Little Lanes after school club provides satisfactory care for children.

Two staff members hold relevant qualifications. Staff work well as a team, however when all staff members are working the number of qualified staff is minimised.

The children are greeted into a bright and welcoming environment. Staff are very vigilant of the children's safety and supervision at all times, although a policy for lost or uncollected children needs to be implemented.

Children clearly understand the rules and the routine of the club and staff encourage the children to respect one another and share, thus helping to promote the children's social development. Good hygiene practice is promoted through regular hand washing. Staff are very aware of children's individual dietary and health needs. Children are offered a good variety of healthy meals and snacks. The recording of medication needs to be implemented.

A good range of toys and resources are available. These are set up before the children arrive so children are able to choose freely. Activities are varied and interesting, helping to develop the children's learning in all areas. Quiet areas are available for children to participate in doing homework and there are opportunities for children to participate in organised activities within the school e.g. ballet, as agreed with the parents. A room is also available for children to have access to computers.

Staff work in partnership with parents who feel that the club offer a friendly and homely environment. Exchange of information takes place on a regular basis through parent information packs, notice board, school newsletter and future parent information evenings are planned.

#### **What has improved since the last inspection?**

'not applicable'

#### **What is being done well?**

- Staff promote healthy eating within the setting. Children are given a choice of a variety of nutritious meals and snacks and complies with dietary and religious requirements.
- A good range of toys and resources are readily accessible. These are attractively displayed and children have opportunities to make free choices. Toys and resources provide stimulating activities and play opportunities for the children.
- Staff have developed good relationships with parents and have a flexible and friendly approach, which is clarified through the parent questionnaires. The club provide good systems for the exchange of information.

#### **What needs to be improved?**

- the procedures for lost or uncollected children
- the operational plan ensuring that over half the staff hold a relevant early years qualification
- the recording of medication administered.

#### **Outcome of the inspection**

Satisfactory

## **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## **WHAT NEEDS TO BE DONE NEXT?**

### **The Registered Person must take the following actions by the date shown**

Std	Action	Date
2	Provide evidence for procedures for lost or uncollected children.	30/04/2004
2	Provide action plan demonstrating how over half the staff will hold a relevant childcare qualification.	30/04/2004

### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
7	Ensure medication administered is recorded and signed by the parents.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*