



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY281347

INSPECTION DETAILS

Inspection Date 24/02/2005
Inspector Name Ann Long

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Lewes and District YMCA
Setting Address Westgate Street
Lewes
East Sussex
BN7 1YR

REGISTERED PROVIDER DETAILS

Name The Committee of Lewes and District YMCA 4856243 1100162

ORGANISATION DETAILS

Name Lewes and District YMCA
Address Westgate Street
Lewes
East Sussex
BN7 1YR

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Lewes and District YMCA Out of School Club opened in 2004. It is run by the YMCA and operates from the YMCA building in Lewes, East Sussex. It has the use of the Gymnasium on the ground floor and Studio One and the Games Room on the first floor. A maximum of 20 children may attend the club at any one time. The club is open on Tuesday, Thursday and Friday from 07.30 to 09.00 and each weekday from 15.00 to 18.00 during term time. In school holidays it is open each weekday from 08.30 to 16.30. All children share access to a secure enclosed outdoor play area.

There are currently 17 children from 4 to under 8 years on roll. Children come from Lewes and the surrounding area. The club provides a drop off and collection service from three local primary schools.

The club is organised by the YMCA project manager who holds an appropriate play work qualification. Ten other members of staff are employed to work with her. This includes a play leader who holds an appropriate early years qualification and is working towards a qualification in play work. Some of the staff hold coaching qualifications for sport.

How good is the Day Care?

Lewes and District YMCA Out of School Club offers good quality care for children.

The club is well organised and children are appropriately supervised by a high ratio of staff, however not all staff have a suitable qualification in play work. Space is used effectively to provide children with inviting areas for play and relaxation. There is a good variety of resources for their use which provide positive images of the children's world. All of the required documentation is in place to support the sharing of information, however, an area for improvement has been identified to bring procedures into line with current requirements.

Positive steps are taken by the staff to ensure the children's safety within the setting and when out on walks. Regular risk assessments identify and minimize possible hazards. Fire safety precautions are strictly adhered to and staff carry out regular and unannounced evacuation procedures. There are effective procedures to promote the health and well being of the children. Very good arrangements are made to promote healthy eating and to ensure dietary needs are met. Staff know children well as individuals, recognise and respect different needs and preferences.

Staff are aware of their responsibilities for child protection and how to report any concerns.

Staff plan and provide a very good range of activities to support children's learning. They engage children in conversation and encourage them to talk about what they do. Children are confident and eagerly discuss their play and share their achievements with adults. They play together cooperatively. Staff use consistent, effective techniques to help children understand how to behave.

Parents are made very welcome and have good relationships with staff. Clear information is provided to parents before their child starts. There are regular opportunities to exchange information formally and informally.

What has improved since the last inspection?

Not applicable.

What is being done well?

- Staff provide a good balance of play opportunities and outings to meet the individual needs of the children attending the club. They encourage children to participate and help them develop their social, creative and co-ordination skills. Children feel comfortable and relaxed. They have fun and learn through their play.
- A bright and welcoming and safe environment is provided for the children. Children are able to display examples of their work in a collage on the wall. Space is well utilized to provide children with suitable areas for both activity and rest.
- There is a good range of quality toys, furniture and equipment in the club, which provides sufficient challenge and activities to stimulate the children and meet individual needs. Children can easily access their resources and are encouraged to put forward ideas for additional items.
- Staff ensure that all areas used by children are clean and hygienic. Daily routines help to make sure that children understand the need for good personal hygiene. They take positive steps to prevent the spread of infection. All relevant accident, medication and written consent forms are in place.
- Staff use consistent, effective techniques to help children understand how to behave. They have realistic expectations, praise children's efforts and achievements and provide very good role models. Children behave very well.

What needs to be improved?

- level of staff with qualifications in play work
- maintenance of all policies and procedures

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Develop and implement an action plan detailing how at least half of all childcare staff will hold a level 2 qualification in play work
14	Make sure that all policies and procedures meet current requirements, particularly with regards to complaints, lost or uncollected child procedures

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.