



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 221713

INSPECTION DETAILS

Inspection Date	19/07/2004
Inspector Name	Caroline Wright

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	City Kids Playcentre
Setting Address	25 Union Road Cambridge Cambridgeshire CB2 1HE

REGISTERED PROVIDER DETAILS

Name	The Committee of City Kids Playcentre 276746
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ORGANISATION DETAILS

Name	City Kids Playcentre
Address	25 Union Road Cambridge Cambridgeshire CB2 1HE

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

City Kids Playcentre opened in 1981. It operates from one room in the church hall, adjacent to St. Alban's Roman Catholic Primary School, in Cambridge city centre. The after school club serves the local and surrounding areas.

There are currently 33 children from five to eight years on roll. The club provides support for children who have special needs and for those who speak English as an additional language.

The group opens five days a week during school term times only. Sessions are from 15:00 until 18:00. Children attend for a variety of sessions.

Five members of staff work with the children; one of the staff has a level 2 early years qualifications, and three members of staff are planning to work towards an accredited training qualification in play work. The setting receives support from a mentor from the Early Years Development and Childcare Partnership (EYDCP).

How good is the Day Care?

City Kids Playcentre provides satisfactory care for children aged three to under eight years.

Staff supervise children well and maintain satisfactory adult to child ratios. Most areas of the premises are safe and many of the essential documents are in place. An induction procedure is in place to help new staff learn about their role, and all members of the team are aware of their responsibilities.

Relationships between adults and children are good. Children initiate conversations and adults are interested in what children say and do. Staff provide a limited range of resources and equipment for children to choose from, and they plan activities for children to take part in both indoors and out. Staff provide children with nutritious snacks, and drinks are accessible to the children at all times. Good arrangements are in place to ensure children's health and hygiene. There is a satisfactory system to provide support for children with special educational needs and those who speak English as an additional language

Partnership with parents is satisfactory. Parents are informed about what is going on through regular newsletters and a notice board in the main hall. They are able to discuss their children with the staff at hand over times.

What has improved since the last inspection?

At the last inspection the after school club agreed to devise a procedure for the administration of medication; to include obtaining prior permission from parents and keeping a signed record of medicines administered. They also agreed to maintain a record of visitors to the premises; conduct a risk assessment; devise a complaints procedure; keep drains free from litter; and ensure that staffing ratio's are properly maintained.

They have devised a written policy and procedures for administering medication. Parents prior permission is recorded, and their signature of acknowledgement is obtained for any medication given to children. A risk assessment has been carried out and a checklist is now in place to ensure the premises are safe for children to use each day. Visitors to the premises sign a visitors book and the drain is kept free from litter so that water doesn't collect near the entrance to the church hall. Staffing ratio's are adequately maintained so that children are safe. Whilst a complaints procedure has been devised, it does not provide parents with the contact details of Ofsted in case they wish to raise any concerns directly with the regulator; this is carried forward as a recommendation from this inspection.

What is being done well?

- Good procedures are in place to promote children's good health and hygiene. Adults make sure that the toilet areas are cleaned each day before children arrive and the kitchen surfaces are cleaned daily with antibacterial spray. Children are encouraged to wash their hands before eating or preparing food and their cups are sterilised weekly to prevent cross infection.
- The after school club makes good arrangements to ensure that children's dietary needs are met. Children are able to access drinks freely so that they remain well hydrated; they have free access to healthy snacks when they come from school each evening. Children sometimes help to prepare snacks or tea so that they can learn about healthy eating through practical experiences.
- Staff use a wide range of appropriate strategies to help children to learn to co-operate with each other and to understand what is expected of them. They establish an environment where children are respected and their comments are taken seriously. Staff work together as a team and consult with parents to ensure a consistent approach to behaviour management.
- Staff have established good procedures to ensure they are well informed about Area Child Protection Committee Procedures. All new staff receive 'in house' training from the designated person during their induction week, and a comprehensive file contains essential information to help them deal with any concerns appropriately.

What needs to be improved?

- the range of resources and activities that are accessible to children, so that they are able to make decisions and pursue their own interests
- the physical environment, so that the play space is clean, of a comfortable temperature and welcoming to children and their families
- the temperature of the water at the washbasins, so that children can wash their hands safely
- documents, so that a procedure is in place to be followed in the event of a child being lost or uncollected; parents can contact the regulator if they need to and the contact details of the committee members are easily accessible in case of an emergency.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
14	Devise a statement of procedure to be followed in the event of a child being lost or uncollected whilst in the care of the after school club.	01/09/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
3	Increase the range of resources and activities accessible to children so that they can have as much choice as possible.
4	Make sure the premises are adequately clean and suitably ventilated.
4	Make sure the play space is organised so that it is attractive and stimulating for the children.
6	Make sure the water in the taps in the toilet area is not too hot for children to use safely.
14	Revise the complaints procedure to include Ofsted's contact details.

14	Make sure that the contact details of committee members are maintained on the premises.
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SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.