



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 131829

### INSPECTION DETAILS

Inspection Date	10/03/2004
Inspector Name	Sue Boylan

### SETTING DETAILS

Day Care Type	Full Day Care
Setting Name	Kingston University Nursery
Setting Address	3 Portland Road Kingston upon Thames Surrey KT1 2SG

### REGISTERED PROVIDER DETAILS

Name	Kingston University
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### ORGANISATION DETAILS

Name	Kingston University
Address	Student Services Penrhyn Road Kingston upon Thames Surrey KT1 2EE

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Kingston University Day nursery opened in 1987. It operates within the campus of the university occupying the ground floor of the art department and a porta cabin. It caters for the children of staff and students of Kingston University. There is also a summer play scheme.

There are currently 23 children on role. This includes funded three and four year olds. Children attend for a variety of sessions. The setting supports children with special needs and who speak English as an additional language.

The group opens five days a week for 49 weeks of the year. The nursery is open from 08:15 until 17:45 Monday to Thursday and 08:15 until 17:15 on Friday. The play scheme operates during the summer holiday.

There are six full and part-time staff working with the children. Over half the staff have early years qualifications from NVQ level 3, NNEB and B ED. One member of staff is working towards a recognised early years qualification and one member of staff is unqualified.

The setting receives support from the Early Years Development and Childcare Partnership.

The nursery has a resident cat.

### How good is the Day Care?

Kingston University Day Nursery provides good quality care for children.

The staff team is well established and experienced. They offer a consistent approach to their work. This is achieved by having regular staff meetings and the opportunity to attend internal and external training courses. There is a comprehensive range of policies and procedures in place with a clear operational plan.

The staff plan a range of stimulating activities which engage the children's interest, and actively promote equal opportunities. However this could be improved by the introduction of a recorded system to plan activities for the next steps in development and learning. Children are grouped effectively according to their age in different rooms. There is an excellent provision of resources which are stored enabling

children to self select. Staff interaction with children is good with an environment provided that creates positive behaviour.

The nursery has good health and safety systems in place to ensure the premises are safe and secure. Good hygiene practice is maintained.

Staff work in partnership with parents. They are friendly and approachable towards parents making time to discuss any day to day issues about the children. Two reports are written annually about each child giving information on progress and achievements.

#### **What has improved since the last inspection?**

At the last inspection the provider agreed to; produce a written statement about special needs and child protection and devise an operational plan; ensure environmental health recommendations are met in relation to practice in the kitchen; maintain a record of visitors; confirm public liability insurance; ensure there are named members of staff responsible for behaviour management and child protection and that staff are made aware of the Code of Practice for special needs. Adequate checks of electrical appliances are carried out. The manager has produced an operational plan in addition to the policies and procedures. It gives further information on the staffing structure, space, routine and curriculum. Statements on child protection and special needs are available enabling staff and parents to understand the role of the nursery. A record of visitors is maintained and the certificate to confirm public liability insurance is displayed. Environmental Health have visited and all recommendations have been met. Two staff members have been named to take responsibility for issues of behaviour management and child protection. A third member of staff has been trained in the role of special needs coordinator. It is her responsibility to ensure staff have an understanding of the Code of Practice. All electrical appliances are PACT tested, an electrician last tested them in January 2004

#### **What is being done well?**

- The operational plan is well written with detailed policies and procedures. This ensures staff are able to work in a consistent way.
- Staff are offered opportunities to extend their learning and update their knowledge by attending appropriate courses.
- Interaction between staff and children is excellent. They know the children well and have a good understanding of their individual needs.
- Staff actively promote issues of equal opportunities. Children are encouraged to learn and respect each other, festivals are acknowledged and there is a good selection of play materials reflecting positive images of culture, disability and gender. Staff are also very supportive of children who have English as a second language.
- The provision is well resourced for toys, books and equipment. Play provision is stored in clear labelled boxes allowing easy access for the children.

**What needs to be improved?**

- records, to ensure children's progress is monitored and a system devised to plan the next steps in development and learning

**Outcome of the inspection**

Good

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
3	Devise a system to plan the next steps for the children's play, learning and development.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*