



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 109994

INSPECTION DETAILS

Inspection Date 04/05/2004
Inspector Name Clare Moore

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Westbrook Little People
Setting Address Tempest Avenue
Waterlooville
Hampshire
PO7 8NU

REGISTERED PROVIDER DETAILS

Name The Committee of Westbrook Little People Pre-School
Committee

ORGANISATION DETAILS

Name Westbrook Little People Pre-School Committee
Address Tempest Avenue
Waterlooville
Hampshire
PO7 8NU

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Westbrook Little People Pre-School opened in 1990. It is run and managed by a voluntary parent committee. It operates from the main hall in the Community Centre in Waterlooville and serves the local area.

There are currently 68 children from two to under five years of age on roll. This includes 28 funded 3 year olds and 23 funded 4 year olds. Children attend for a variety of sessions. The setting welcomes children with special needs and those who speak English as an additional language.

The group opens five days a week during school term times. Sessions are 9:15 to 11:45 and 12:30 until 15:00 from Monday to Friday.

Five part time part-time and 3 full time staff work with the children. Over half the staff have early years qualifications to NVQ level 2 or 3. The setting receives support from a teacher from the Early Years Development and Childcare Partnership (EYDCP).

How good is the Day Care?

Westbrook Little People provides good care for children from two to five years.

Staff are friendly and approachable and the environment is spacious and light. Records and policies are well organised, up to date and confidentiality is respected. There is a very good range of equipment and resources. Staff know what is expected of them through job descriptions, they are supported and encouraged to develop skills through training, and they work well together as a team. As yet not all references for new staff are sought and the induction training has not been formalised.

Careful consideration is given to safety and security both on the premises and also on outings. There are clear procedures that promote the good health of children and prevent the spread of infection. Support systems are in place to make provision for children who have special needs.

An interesting variety of activities is offered with children of all ages taking a full part

and enjoying their play. Staff know individual children well and their observations help them to plan and move children on in their development and learning. Children are co-operative and good behaviour is encouraged with a calm approach and praise.

There is a very good partnership with parents with information frequently exchanged through discussion. Parents' opinions are sort.

What has improved since the last inspection?

At the last inspection the setting was asked to introduce appraisals for staff, this process is currently underway along with the development of a staff training plan.

They were also asked to Implement a medication record book. This has been fully implemented.

They were also asked to Include a procedure to address allegations .The policy has been updated and a procedure included to cover what would happen if there is an allegation against a member of staff.

What is being done well?

- Staff provide an excellent programme of activities for all ages. Plans are clear and show that all the areas of learning in the early learning goals receive appropriate attention and that there is a wide variety. Staff spend much of their time directly with the children, they give them individual attention, listen to them and offer suggestions. The children are settled and play happily.
- Relationships with parents are good. Information is available to parents through the prospectus and newsletters. Policies and leaflets are available in the foyer. There are frequent opportunities for informal discussion with staff. Parents are invited into the setting to help settle children at placement and to help on the volunteer rota. They provide staff with information about their child that will help with provision of appropriate care.
- All staff are consistent in their expectations of children's behaviour. Staff are positive role models, interact well with the children and ensure that children are occupied and interested. Children understand and co-operate with the expectations of the setting. For example, they know when to tidy up, wash their hands, and when not to run. This results in children who behave well.
- The premises are secure and the entrance and exit are closely monitored. Staff work closely with parents to ensure children are only released to an authorised person.
- The group encourages healthy eating with the children. Staff are aware of children with special dietary needs. These are discussed with parents and all staff are made aware of them. Water is always available to drink. Children are able to help themselves whenever they wish. Staff sit with children at mealtimes and help to make it a very social occasion.

What needs to be improved?

- the vetting and induction training of new staff

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person should have regard to the following recommendations by the time of the next inspection**

| Std | Recommendation |
|-----|---|
| 14 | Ensure staff recruitment and induction procedures produce evidence of individuals suitability and understanding of policies and procedures. |

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.