



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 151098

INSPECTION DETAILS

Inspection Date 29/10/2003
Inspector Name Lisa Jane Cupples

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Mountbatten Holiday Club
Setting Address Mountbatten School
Whitenap Lane
Romsey
Hampshire
SO51 5SY

REGISTERED PROVIDER DETAILS

Name Ms Sandra Smith

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Mountbatten Holiday Club operates from various rooms and halls in a school in Romsey, a residential area of Hampshire. The holiday club serves the local area.

Children attend for a variety of sessions which are bookable in advance. The setting currently supports a number of children who have special needs. There are no children with English as an additional language at this time. It is the groups normal practice to accept children who are in full time education up to the age of 15 years.

The group opens during the school holidays. Sessions are from 08:30 to 18:00, five days a week. Twenty seven staff members currently work directly with the children. Over half the staff have either early years or play work qualifications in place. A number of the staff team are currently working towards a recognised qualification.

How good is the Day Care?

Mountbatten Holiday Club provides good quality care for children. The staff team work well together, organising and planning the daily sessions and routines. The setting is warm and welcoming, helping the children to settle and feel at ease. The activities ensure the children are occupied throughout the day. Most of the paperwork is detailed and maintained to a high standard.

The staff provide a safe environment, staff deployment is effective and the children are secure. Good hygiene practises are encouraged. Snack and meal times offer a range of healthy and nutritious choices for the children. The staff have a clear understanding of equal opportunities. Clear child protection procedures are in place and made available to the parents.

The group has experience of working with children who have special needs, comprehensive policies and procedures are followed. The setting works hard to promote the welfare of all children and their families. Staff have a positive approach to behaviour management and they are good role models for the children, helping them to develop a sense of right and wrong.

Partnership with parents is good and information about activities, planned events and daily routines are clearly displayed. Parents are welcomed into the setting at any time and members of staff are available to discuss their children's needs or any concerns.

What has improved since the last inspection?

At the last inspection, the group was asked to replace the worn out equipment used for the youngest children and to ensure staff ratio's were maintained during lunch time. The equipment has been replaced and suitable for the children. All staff now attend during lunch time ensuring ratio's are fully maintained, providing a safer environment for the children.

What is being done well?

- Activities and resources are well organised and planned to meet the needs of the children who attend. The extensive selection of play materials provide a range of stimulating and challenging activities for all age groups.
- The staff team organise and manage snack time extremely well. Independence is widely encouraged and social skills are developed. Allergies, medical, cultural and special needs are fully recorded and all staff are kept informed.
- All children have equal access to the activities and resources. The staff get to know each child well, enabling them to meet their individual needs.
- The group provides care for a number of children who have a variety of special needs. One to one workers provide excellent care and support, ensuring all the children can participate fully. Liaison with the parents is very good, detailed records ensure the parents wishes are respected at all times. The activities and routines are adapted if necessary, making them accessible to all children.
- Staff provide a calm and relaxed atmosphere for the children. Clear rules and boundaries are in place and consistently applied by the whole staff team. Children are polite and behave well, they know what is expected of them. Constant praise and encouragement helps to develop the children's confidence and self esteem.

What needs to be improved?

- the procedures for ensuring all visitors sign in and out of the setting.
- the procedure to ensure all accidents are confidentially recorded.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure all visitors are recorded.
7	Ensure all accidents are recorded confidentially.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.