



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 140467

INSPECTION DETAILS

Inspection Date 30/03/2004
Inspector Name Marcia Robinson

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name The Markfield
Setting Address Markfield Road
Tottenham
London
N15 4RB

REGISTERED PROVIDER DETAILS

Name The Committee of The Markfield 1693876 289904

ORGANISATION DETAILS

Name The Markfield
Address Markfield Road
Tottenham
London
N15 4RB

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The Markfield opened in 1996. It is situated in the North Tottenham area, within easy walking distance of local amenities, including local bus routes and Tottenham Hale and Seven Sisters tube stations. It operates from the ground floor of a converted family centre and has access to, three play areas, including a soft playroom, laundry, kitchen, office, changing and toilet facilities for children, staff and disabled users. There is a fully enclosed garden available for outside play. The group serves the local community and beyond. The setting provides various childcare services, including an after school and holiday play scheme facility, primarily for children and families with profound learning and physical disabilities.

There is currently 437 children on roll aged between 5 and 18 years old. Children attending the play scheme attend a variety of sessions. The setting supports children who speak English as an additional language and a number of children with special educational needs.

The holiday play scheme, operates five days a week, between the hours of 09:30am to 16:00pm and the after school club operates on Fridays only between the hours of 15:30pm to 18:30pm.

Thirty two staff work directly with the children, including one project manager, one volunteer, four sessional leaders and a pool of twenty six sessional workers. All staff have relevant experience and some are working towards further training. The setting receives training support from the Early Years Development Childcare Partnership.

How good is the Day Care?

The Markfield provide satisfactory care for children. There were no children present at the time of inspection, therefore the group demonstrated their continued suitability through discussion and documentation. The organisation offers an induction and training programme for new and existing staff to enable them to meet their roles and responsibilities and offer appropriate levels of support and care. Ample space is available, the group demonstrated how space is used to accommodate and meet children's individual needs. Records, policies and procedures are well documented and confidentiality is well maintained, although the attendance registers for staff and children and some policies and procedures lack all necessary detail.

Appropriate safety and security measures are in place. Staff have a good

understanding of the issues relating to children's diet, special needs, behaviour management, child protection and equal opportunities. Staff demonstrated how procedures are implemented well to meet children's individual needs. However, there is one minor weakness with regards to the group's packed lunch arrangement, where they have identified how they will need to address this issue in their written procedure about food and drink.

The group demonstrated how activities and resources are used to meet the individual needs of the children. Record keeping and policies available reflect how well the group values differences and inclusion.

The group demonstrated how positive working relationships are established and maintained with parents. Staff work closely with parents to meet children's individual needs and provide them with very useful information about the provision. A keyworking, known as a (Big Head) system is in operation at the group to enable key staff members to co-ordinate and exchange information with parents about their child's well being, progress and development.

What has improved since the last inspection?

Since the last inspection the group have taken steps to ensure that the outside play area is made safe and have initiated checks on staff's suitability, improving the organisation of the care and safety of the children.

What is being done well?

- The Markfield offers a good induction and training programme for new and existing staff members which enables them to meet their roles and responsibilities and offer appropriate levels of support and care.
- Appropriate safety and security measures are in place. Staff have a good understanding of the issues relating to children's diet, special needs, behaviour management, child protection and equal opportunities.
- Staff demonstrated how activities and resources are used to meet the individual needs of the children.
- Staff demonstrated how positive working relationships are established and maintained with parents. They work closely with parents to meet children's individual needs and provide them with very useful information about the provision. A keyworking, known as a (Big Head) system is in operation at the group to enable key staff members to co-ordinate activities and exchange information with parents about their child's well being and progress development.

What needs to be improved?

- qualification levels for person in charge and staff
- the maintenance and detail of written documentation of the daily attendance

register to include staff and children's arrival and departure times and the detail contained in the complaints, child protection, equal opportunities, behaviour management, sick child and special needs policy needs updating in line with legislation and guidance to the standards for out of school care.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
2	Meet qualification requirements for person in charge and staff.	30/09/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
14	Maintain the daily attendance register with all required details of arrival and departure times of children and staff and ensure that the child protection, sick child, equal opportunities, behaviour and complaints policies and procedures include all necessary detail.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.