



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 109554

### INSPECTION DETAILS

Inspection Date	05/05/2004
Inspector Name	Maria Lumley

### SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Busy Bodies Pre-School
Setting Address	The Branksome St Aldhelm Centre, Poole Road Poole Dorset BH12 1AD

### REGISTERED PROVIDER DETAILS

Name	The Committee of Busy Bodies Pre-School
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### ORGANISATION DETAILS

Name	Busy Bodies Pre-School
Address	The Branksome St Aldhelm Centre, Poole Road Poole Dorset BH12 1AD

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Busy Bodies pre-school opened in 1998. It operates from one main hall, with an adjacent conservatory. The group have access to a kitchen, toilets and enclosed outdoor area with a safety surface. The pre-school is set back off a busy road, noise traffic levels are reduced by use of double glazing. The group serve the surrounding residential community of Branksome.

The pre-school is registered to provide 26 places for children aged between three and five years. There are currently 28 children on roll. They are in receipt of funding for three and four year olds. The pre-school is open Monday-Friday, term time only. Sessions operate between 9.30-12.00.

Busy Bodies is owned and governed by the Parochial Church Council . There are five staff members, four of the staff have Early Year qualifications. They also have volunteers and members of the church congregation, to assist the paid staff.

### How good is the Day Care?

Busy Bodies Preschool provides good quality care for children. The group have an established, well qualified staff team who are committed to the successful running of the group. They are active in attending ongoing training to enhance their knowledge and improve the provision. The group operate with high ratios of staff who are effectively deployed to offer good levels of support and supervision to the children. There are comprehensive policies which are regularly reviewed and shared with parents. However, parents are not made aware of the regulators address in the complaints policy. The staff create a child friendly environment by displaying children's work and posters and by providing them with a comprehensive range of stimulating resources.

The staff are active in promoting children's awareness of hygiene issues and lead by example. Appropriate policies are in place for health and safety. However, at present the group do not always keep detailed accounts of accidents and incidents. Staff carry out risk assessments and ensure quick action is taken to resolve most hazards. However, children's safety is compromised by hot radiators. A varied selection of snacks are provided and staff work closely with parents to ensure children's dietary requirements are respected.

The staff have comprehensive written plans and policies which are shared with

parents. The plans ensure that the children have the opportunity to participate in a wide range of suitable, interesting activities. The rapport between the staff and children is excellent, the children are confident in approaching staff, who in turn, are quick to meet the children's needs. The atmosphere in the group is calm and productive. The children are considerate of each other and behaviour is good.

There is an effective partnership with parents. The parents take an active part in the group, attending meetings, being involved in group decisions and liaising with key workers.

#### **What has improved since the last inspection?**

At the previous inspection the provider agreed to obtain written parental permission prior to seeking any necessary medical advice or treatment and to ensure children that children did not have access to the outdoor play area until it was made safe.

Paperwork has improved by attaching written parental consent forms for emergency medical advice or treatment to each child's records. Work on the outdoor play area has been completed. This is now a safe area for children to participate in daily outdoor activities, under close supervision from staff.

#### **What is being done well?**

- The group are well organised in all areas of their practice. Comprehensive policies are regularly reviewed, implemented by staff and shared with parents. There are high levels of qualified, experienced staff who are deployed effectively to ensure good levels of supervision and interaction with the children. Staff are vigilant about planning and observing children and operate a successful key worker system. The organised manner in which the group operate lead to its smooth running.
- There is strong emphasis on behaviour and consideration for others within the group. Children are aware of their boundaries and staff's expectations of them. Staff reward children's achievements and behaviour with recognition and praise. Incidents are dealt with swiftly and effectively by staff.
- There is an excellent range of resources which promote children's development and learning in all areas. Provision is constantly changing due to staff accessing local toy and book libraries.
- Relationships with parents is excellent. Information is shared informally on a daily basis. Formal arrangements are made to discuss children's portfolios, their progress and goals on a termly basis.

#### **What needs to be improved?**

- the safety of radiators
- the recording of accidents and incidents
- the complaints policy.

<b>Outcome of the inspection</b>
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Good
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<b>CONDITIONS OF REGISTRATION</b>
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<i>All registered persons must comply with all conditions of registration included on his/her certificate of registration.</i>
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<i>As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.</i>
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<b>WHAT NEEDS TO BE DONE NEXT?</b>
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<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>
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Std	Recommendation
6	Make sure that radiators are safe or inaccessible.
7	Ensure that all accident and incident reports contain detailed information, including children's full names.
14	Ensure that the complaints policy includes Ofsted's address.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*