



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY256976

INSPECTION DETAILS

Inspection Date	25/11/2003
Inspector Name	Claire, Alexandra Parnell

SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Roselands Pre - School Ltd
Setting Address	Salisbury Road Tonbridge Kent TN10 4PA

REGISTERED PROVIDER DETAILS

Name	Roselands Pre-school Ltd
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ORGANISATION DETAILS

Name	Roselands Pre-school Ltd
Address	116 Barden Road Tonbridge Kent TN9 1UX

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Roseland's Pre-school has been registered since January 2003.

It is privately owned and is run by the supervisor employed at the group for the past 9 years. It is situated on a housing estate on the outskirts of Tonbridge in a church hall. The group has access to the main hall, cloak room, toilets(boys and girls), two smaller rooms and an outside area. The staff have access to the kitchen.

The pre-school operates 5 days a week from 09:15 until 12:00 term time only.

At present 53 children attend the pre-school. There are 12 four year old funded children attending. Twenty six 3 year olds attend, of which 20 are funded children. There is one child attending at present with special educational needs, and one child with English as an additional language.

Nine staff work directly with the children, of these four are qualified, with two staff currently training towards Early Years qualifications.

How good is the Day Care?

Roselands Pre-school Ltd offers satisfactory care to children.

The group have a committed team of staff, the majority of which hold Early Years qualification or are currently training. The organised sessions follow a structure, but within it there is flexibility for staff to change the activities according to the children's request or needs. The space and equipment is use imaginatively, creating areas of play from all the rooms available. Most staff interact well with the children, but this needs to be implemented by all staff at all times. Most documentation is available and complete, however there is a need to review, update and implement the operational plan, policies and procedure in line with the National Standards.

The children are cared for and have access to a safe environment. Staff are vigilant and check the premises for potential hazards at all times. The children's health and hygiene is implemented well. Children have access to a range of snacks and drinks, giving the parents an opportunity to supply the drinks themselves. The staff have a regard for treating each child as an individual and catering for their needs. Most procedures are in place to keep children protected from harm, however parents would benefit from further information regarding the importance of recording existing injuries.

The staff offer a flexible programme of activities for the session, covering all areas of learning. The children have access to a full range of equipment and activities both indoors and outdoors. Staff are trained and experienced in the care of children with special needs and implement procedures well. A positive emphasis is made on the recognition of appropriate behaviour.

The group have good relationships with parents, ensuring relevant information is passed on regularly regarding their child's individual progress as well as topics and news. Time is spent at the beginning of the day reassuring parents, and discussing their children in depth.

What has improved since the last inspection?

Not applicable

What is being done well?

- The provision provides plenty of written, displayed and verbal information for the parents. Regular information is sent home to the parents regarding topics, staffing, and every day issues. Parents have the opportunity to be involved by volunteering to help and accompanying their children on outings. Staff make time at the end of the session to discuss the children's day with the parents.
- Staff have received all sections of the relevant training for caring for children with special needs. Procedures are in place and implemented well for the recording of information. This enables the staff to offer the right level of care and activities for children with special needs. Liaison is carried out verbally and in written records with other professionals and the child's parents.
- Children have the freedom to explore a wide amount of space. During the session children can use all the rooms available to them. These are set up with quiet activities in one room and physical and messy activities in the main hall. The additional room can be used for small group activities and story times, therefore enabling children to progress at their own pace and make choices for themselves.

What needs to be improved?

- documentation; to update and review the prospectus, policies and procedures to ensure that they are all in line with the National Standards. To produce a non-collected child procedure, a procedure for a lost child and an outings policy and procedure, including a risk assessment for each outing. To ensure all existing injuries are recorded and parents have adequate information regarding the need to record existing injuries.
- the adult/child interaction; to ensure that all staff positively interact with all children throughout the session.

Outcome of the inspection
Satisfactory

CONDITIONS OF REGISTRATION
<i>All registered persons must comply with all conditions of registration included on his/her certificate of registration.</i>
<i>As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.</i>

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
2	Produce procedures for both lost and non-collected children.	15/02/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
2	Ensure the prospectus, policies and procedures reflect the National standards, particularly with regard to staffing and ratios.
2	Ensure all staff positively interact with the children at all times.
6	Produce a written outings procedure as well as carrying out a full risk assessment for each outing.
7	Provide parents with information regarding the need to record existing injuries, and ensure all existing injuries are recorded appropriately.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.