



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 206102

### INSPECTION DETAILS

Inspection Date 11/11/2003  
Inspector Name Georgina Walker

### SETTING DETAILS

Day Care Type Out of School Day Care, Sessional Day Care  
Setting Name The Cottage Kids Club (Ravensdale Infant School)  
Setting Address Devonshire Drive  
Mickleover  
Derby  
Derbyshire  
DE3 9EY

### REGISTERED PROVIDER DETAILS

Name Mrs Debbie Bull

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Cottage Kids Club opened in September 2000. It operates from a classroom, the hall and outdoor play space of Ravensdale Infant School, Mickleover, Derby. The out of school club serves the local area and children who attend come mainly from the school, although a collection service is available from other local schools. There are approximately 40 children from 4 to 11 years on roll. Children attend for a variety of sessions and during holidays many attend the Cottage Kids Club at Brookfield Primary School. The setting supports children with special needs and could accommodate children for whom English is a second language.

The setting opens five days a week, term time only. Sessions are from 15.30 to 18.00. Two early years qualified staff to NVQ level 3, supported by two unqualified staff, all regularly work with the children. A pool of staff are available from Cottage Kids Day Nursery to increase the staffing to meet ratios. The setting receives support from the Derby City Early Years Development and Childcare Partnership (EYDCP).

### How good is the Day Care?

Cottage Kids Club (Ravensdale Infants School) provides good quality care for children. Staff attend ongoing training or assessment programmes. Good induction, review of policies and cascading of training information ensures staff are informed of new practices. There are comprehensive policies and procedures, some of which require minor adjustment, to ensure requirements are met and the children's needs are met effectively.

There is an awareness of safety and behaviour management expectations. Staff consistently follow policy and procedures by giving explanations why behaviour is inappropriate or unsafe. Children demonstrate understanding of the need for good hygiene practices prior to snack time. Staff encourage healthy eating by providing a varied menu and meet individual needs.

Children have opportunities to access a stimulating range and balance of activities which promotes their welfare and develops their emotional, physical, social and intellectual capabilities. They are observed to enjoy the activities in the class room and contribute to discussions at snack times which are both social and educational. Children are given opportunities to choose their own activities and request others from those brought in each session, due to limited storage. Staff are interested in

what the children do and encourage them to become involved in activities which are relaxing after school. An enclosed outdoor play area is used when weather permits and occasionally children are taken to the local park to extend their play experiences.

Partnerships with parents are good with written information about the services provided. There is a policy file available and notice boards to inform them of activities. Discussions take place to share information at the end of sessions.

#### **What has improved since the last inspection?**

At the previous inspection the setting were asked to ensure the procedures were followed to determine the suitability of the manager. The manager has undergone all relevant checks and is now suitable to work alongside the children.

#### **What is being done well?**

- Children have access to a broad range of activities which particularly interest older children and encourage them to make decisions and co-operate.
- Children with special needs are successfully integrated into the setting and their welfare and development is promoted by the staff, who work in partnership with all parents, by providing comprehensive written and verbal information, to ensure children's needs are met.
- Children are offered a wide variety of food at snack time and encouraged to be independent by making choices and serving themselves.
- Children are fully aware of the behaviour expected of them by staff and mirror the good role models set by staff, who follow the comprehensive behaviour management, anti-bullying policy and procedures as recorded in the successfully executed operational plan.

#### **What needs to be improved?**

- the operational plan, policies and procedures to reflect changes to the National Standards made September 2003
- the detail in the accident records.

#### **Outcome of the inspection**

Good

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

| Std | Recommendation  |
|-----|---|
| 2   | Change wording in the operational plan, policies and procedures to reflect changes to the National Standards made September 2003. |
| 7   | Increase detail recorded in the accident/incident records.  |
| 13  | Make reference to "What to do if you're worried a child is being abused" in your statement of child protection arrangements.      |

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*