



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 223703

### INSPECTION DETAILS

Inspection Date 09/07/2004  
Inspector Name Hazel Christine White

### SETTING DETAILS

Day Care Type Creche Day Care  
Setting Name Stoke Heath Community Centre Creche  
Setting Address Stoke Heath Community Centre  
Valley Road, Stoke Heath  
Stoke Heath  
Coventry  
CV2 3JD

### REGISTERED PROVIDER DETAILS

Name Children & Family Education Service

### ORGANISATION DETAILS

Name Children & Family Education Service  
Address Eburne Neighbourhood Learning Centre  
Eburne School  
Deedmore Road  
Coventry  
CV2 2AA

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Stoke Heath Community Centre Crèche opened in 1992. It operates from a large room within a Community Centre in the Stoke Heath area of the City. The crèche provides support for parents accessing adult education and leisure activities. It serves the local and surrounding areas.

There are currently 29 children from 6 weeks to 5 years on roll. Children attend for a variety of sessions. The setting supports children with special needs, and who speak English as an additional language.

The group operates during term time only. Opening times vary depending on the class programme and need.

Five part time/full time staff work with the children. Over half the staff have early years qualifications to NVQ level 2 and 3. One member of staff is working towards a recognised early years qualification.

### How good is the Day Care?

Stoke Heath Crèche provides satisfactory care for children. A warm and welcoming environment is created by staff. The room is brightly decorated and children's artwork is displayed throughout. Staffing ratios are well maintained and space is well used.

Attention to health and safety is generally good. Staff closely supervise children in all areas. Some risk assessments are in place, however they need to be reviewed and developed. All staff have a valid first aid certificate and the first aid box is well stocked. Records of accidents are in place but information as to where the accident occurred is vague. Staff are clear of their roles and responsibilities regarding fire safety. Fire extinguishers throughout the centre are checked annually. Staff need to ensure that the crèche extinguisher is also included. Children are encouraged to follow appropriate health and hygiene routines, however, consideration needs to be given to the children's privacy when toileting.

Good relationships have developed between staff and children. They reassure and encourage children during play. Some staff are bi-lingual and are able to communicate in the children's first language. Staff plan a range of topics to ensure that children have some structure to their play. They choose from a good range of

activities which are stimulating and interesting. Positive images are portrayed through a variety of toys and displays. Resources which reflect gender and disability need to be developed. Staff handle the children's behaviour appropriately and give consideration to the age of the child when handling challenging behaviour.

Parents are actively encouraged to provide information regarding their children to ensure their individual needs are met. Staff are approachable and make time to chat to parents after each session.

Most policies and procedures are in place and are updated by the organisation. Some required records are not available on the premises.

#### **What has improved since the last inspection?**

Not applicable, as there were no actions raised at the previous inspection.

#### **What is being done well?**

- Children are cared for in a secure and welcoming environment. They are settled and have formed good relationships with staff and one another.
- Children show an interest in the activities provided and have a good balance of structured and free play. Staff have a good awareness of the children's individual needs and give good support to children who have English as an additional language
- Behaviour is managed fairly. Staff lead by example, are consistent in their approach and remain calm.
- Parents are made welcome and receive a booklet containing policy and procedure statements. Communication is good and staff offer advice to parents on all aspects of their children's care.

#### **What needs to be improved?**

- the development of risk assessment on the premises identifying actions to be taken to minimize identified risks
- the maintenance of the fire extinguisher in the crèche room
- the procedure for recording accidents to ensure the information is clear
- toileting procedures to ensure children's privacy
- the provision of resources that promote gender and disability in a positive way
- the procedure for ensuring that all records relating to day care activities are readily accessible on the premises and available for inspection at all times.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

Std	Action	Date
14	Ensure that all records relating to day care activities are readily accessible on the premises and available for inspection at all times.	31/07/2004

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
6	Conduct a risk assessment on the premises identifying action to be taken to minimize identified risks.
6	Meet any recommendations made by the Fire Safety Officer in this case the maintenance of the fire extinguisher in the crèche room.
7	Ensure that accident records clearly state where the accident occurred.
7	Ensure children's privacy when toileting.
9	Develop the range of resources that promote equality of opportunity and anti-discriminatory practice.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*