



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 137387

INSPECTION DETAILS

Inspection Date 09/12/2003
Inspector Name Susan Linda Capon

SETTING DETAILS

Day Care Type Full Day Care, Out of School Day Care
Setting Name Tubbenden School Link
Setting Address Tubbenden Junior School
Sandy Bury
Orpington
Kent
BR6 9SD

REGISTERED PROVIDER DETAILS

Name Miss Lindsay Willmott

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Tubbenden School Link Out of School group has been registered since 1993. It operates from two classrooms on the first floor of a junior school situated in the London Borough of Bromley. There is also an outside play area available. Tubbenden School Link is one of three similar clubs situated in the London Borough of Bromley. The group serves the local area.

There are currently 60 children from 4.5 to 11 years on roll. Children attend a variety of sessions. The group currently supports two children with special needs. There are no children who speak English as an additional language.

The group opens five days a week during the school term and most school holidays. The breakfast club opens from 7.45 - 9am. The after school club opens 3 - 6.30pm and the holiday play scheme opens between 7.45 - 6pm. The holiday club incorporates children and staff from the other clubs in the group.

Three full-time and five part-time staff work with the children. Half the staff hold a relevant childcare qualification to NVQ level 3.

How good is the Day Care?

Tubbenden School Link offers good care for children. The experienced, stable staff team provide a warm, welcoming and friendly environment. The staff work well as a team and provide a good staff to child ratio at each session. Half the staff are qualified to NVQ level 3 in childcare.

The staff ensure the premises are safe and secure on a daily basis and there is an ongoing risk assessment plan in place. The group has detailed records. They offer snacks to the children at each session. The staff maintain good health and hygiene practices and encourage the children to learn good practice in this area. The premises used by the group are generally clean although one area needs attention. Children attending with special needs are well supported. Minimal behaviour management is required as the children are kept fully occupied and stimulated the entire session.

A wide range of activities, toys and equipment are made available to the children at each session. The children co-operate with one another and relate well to the adult team. This enables them to grow more confident and ask for help and support.

Parents and children are made to feel very welcome. The group has reasonable policies and procedures which require some attention. These are made available to the parents.

What has improved since the last inspection?

The group were required to produce a written behaviour management policy and special needs policy. These are now in place although additional improvements are recommended. Staff were required to complete the relevant checks and these have now been done which ensures the children are in the care of appropriate people.

What is being done well?

- A good range of activities and equipment are available in the main room. Children are able to access the equipment and make their own choices. Staff provide additional art and craft opportunities on a daily basis.
- Good support is available for children with special needs. The group offers 1:1 staffing when required.
- The staff all practice good behaviour management techniques in line with the policy and procedures. Children are encouraged to participate in activities and are generally kept busy and stimulated the entire session. A calm consistent approach is used by all staff.
- The registration procedure works well. The group have identified the difficulties in this area relating to children being booked in and not attending school. Suitable strategies are in place to overcome these problems.
- The group has well detailed records. These are suitably stored to ensure confidentiality is maintained at all times.
- Good relationships built with parents. Parents feel welcome and able to approach the staff to discuss any problems that may arise. All parents receive regular feedback about their child.

What needs to be improved?

- some of the policies and procedures.
- cleanliness of the toilet area.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
4	Ensure the toilets are clean prior to being used by the children.
13	Include information in the Child Protection Policies and Procedures relating to staff keeping themselves safe from allegations of abuse.
14	Provide clearer policies and procedures for Equal Opportunity and Behaviour Management. Identify how each policy will be implemented.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.