



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 251546

INSPECTION DETAILS

Inspection Date 23/01/2004
Inspector Name Hazel Meadows

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Kyson Playgroup
Setting Address 2 Newnham Avenue
Woodbridge
Suffolk
IP12 4EN

REGISTERED PROVIDER DETAILS

Name The Committee of Kyson Playgroup 1048964

ORGANISATION DETAILS

Name Kyson Playgroup
Address 2 Newnham Avenue
Woodbridge
Suffolk
IP12 4EN

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Kyson Playgroup opened in 1974. It operates from a portacabin building consisting of one main playroom with adjoining kitchen and cloakroom areas. The portacabin is situated adjacent to a primary school grounds, in the market town of Woodbridge, and serves the local community.

There are currently 29 children from 2-4 years on roll. The group currently supports funded three and four years olds. Children attend for a variety of sessions. The setting supports children who have special needs. There are currently no children attending who speak English as an additional language.

The group opens five days a week during school term times. Sessions are from 09:15-11:45 Monday to Friday and 12:45-14:45 on Wednesdays. The group also runs two sessions specifically for two year olds.

Three full time and two part time staff work with the children. Over half the staff have recognised early years qualifications to NVQ level 2 or 3.

The setting receives support from an advisory teacher from the Early Years Development and Childcare Partnership (EYDCP) and from the Pre-school Learning Alliance.

How good is the Day Care?

Kyson Playgroup provides satisfactory care for children aged two to five years.

The playgroup is warm and welcoming for children and their parents. Space is well organised to provide a environment that is conducive to children's play and learning. The group is well equipped with some good resources, although some would be more easily accessible and inviting to the children if the storage boxes were less crowded.

Staff plan and provide a broad range of play activities, often linked to a theme, to promote children's development in all areas. Some consideration needs to be given to the timing of group activities to ensure they do not interrupt children's purposeful play.

Staff develop good relationships with the children and are good role models. They know the children well as individuals and are attentive to them, promoting their

confidence and self worth. Children's behaviour is managed consistently and sensitively.

Staff promote an awareness of health and safety issues but need to be mindful of some details of good hygiene practice.

Staff work in partnership with the parents and have formed positive relationships with them. An introductory leaflet and recently revised and updated group policies are available to parents.

Most paperwork is in place however some additions and revisions are required to the documentation and to the way it is kept.

What has improved since the last inspection?

At the last inspection the playgroup agreed to address a number of actions with regard to safety and documentation. The fire guards and entrance to the pre-school are now secure, first aid box contents are now complete, a visitors book is now in use, a fire drill log book is kept, incidents are recorded in a specific book. The group have amended and updated all their policies and now include a procedure for an uncollected child. Children's information sheets contain details of vaccinations/illnesses and CRB clearance forms are kept on individual staff files.

What is being done well?

- Staff plan and provide a broad range of resources and activities. Activities are often linked to a theme, to promote and consolidate children's learning.
- Staff have a positive attitude and approach to diversity. Children are valued as individuals, thereby promoting their confidence and self-esteem.
- Staff manage children's behaviour in a calm and consistent manner enabling children to become clear of the boundaries of acceptable behaviour. Positive behaviour is valued and encouraged by staff.
- There is a very good partnership with parents at the group. Information about the children is shared regularly with their parents by the key worker, ensuring continuity and quality of care. An introductory leaflet and recently revised and updated group policies are available to parents and regular newsletters are distributed. Parents are involved on the committee and also on the parent rota.

What needs to be improved?

- the timing of group activities to ensure they do not interrupt/disrupt purposeful play
- the presentation and storage of some resources to ensure that they are easily accessible to children
- the risk assessment, to ensure it is thorough and signed

- hand washing practice and replacement nappy changing mat
- accessibility of fresh drinking water for children as required
- documentation needs kept in a logical, orderly manner and all required details clearly recorded, to enable swift access in an emergency
- the recording of all necessary details on each accident record
- the register to show the time of late arrivals/early departures
- children's contact details need to be readily available in the event of an emergency evacuation
- prior parental consent needs to be obtained for emergency treatment

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
14	Ensure that documentation is kept in a logical, orderly manner and all required details are clearly recorded, in particular, this refers to: accident records; parental consent for emergency treatment; children's contact details are available in the event of an emergency; records kept of the times of late arrivals/early departures.
3	ensure the timing of group time activities does not disrupt or interrupt children's purposeful play
7	ensure good hygiene practice is maintained at all times (this relates to hand washing and nappy changing mat)
8	ensure children have access to fresh drinking water when required
6	ensure risk assessment is checked against a more detailed list and signed
5	consider the presentation and storage of resources to ensure they are easily accessible to children

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.