



Making Social Care
Better for People

inspection report

FOSTERING SERVICE

Anchor Fostercare Services

**12 Albany Terrace
Chatham
Kent
ME4 6TH**

Lead Inspector
Lucy Ansell

Announced Inspection
24th July 2006 09:30

The Commission for Social Care Inspection aims to:

- Put the people who use social care first
- Improve services and stamp out bad practice
- Be an expert voice on social care
- Practise what we preach in our own organisation

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This is a report of an inspection to assess whether services are meeting the needs of people who use them. The legal basis for conducting inspections is the Care Standards Act 2000 and the relevant National Minimum Standards for this establishment are those for *Fostering Services*. They can be found at www.dh.gov.uk or obtained from The Stationery Office (TSO) PO Box 29, St Crispins, Duke Street, Norwich, NR3 1GN. Tel: 0870 600 5522. Online ordering: www.tso.co.uk/bookshop

Every Child Matters, outlined the government's vision for children's services and formed the basis of the Children Act 2004. It provides a framework for inspection so that children's services should be judged on their contribution to the outcomes considered essential to wellbeing in childhood and later life. Those outcomes are:

- Being healthy
- Staying safe
- Enjoying and achieving
- Making a contribution; and
- Achieving economic wellbeing.

In response, the Commission for Social Care Inspection has re-ordered the national minimum standards for children's services under the five outcomes, for reporting purposes. A further section has been created under 'Management' to cover those issues that will potentially impact on all the outcomes above.

Copies of *Every Child Matters* and *The Children Act 2004* are available from The Stationery Office as above

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SERVICE INFORMATION

Name of service	Anchor Fostercare Services
Address	12 Albany Terrace Chatham Kent ME4 6TH
Telephone number	01634 813414
Fax number	01634 829918
Email address	AnchorChatham@btconnect.com
Provider Web address	
Name of registered provider(s)/company (if applicable)	Dr Alistair John Sutherland
Name of registered manager (if applicable)	Mrs Florence Sutherland
Type of registration	Fostering Agencies

SERVICE INFORMATION

Conditions of registration:

Date of last inspection 20th February 2006

Brief Description of the Service:

Florence and Alistair Sutherland established Anchor fostercare; they remain the manager and responsible individual respectively.

The agency is small and aims to grow no larger than that required to support around 20 foster homes, be they foster carers who are couples or single foster carers.

The agency has recently expanded and has adjusted its administrative and social work staff accordingly. The agency employs a range of sessional support staff including play therapists, psychotherapists, etc.

Anchor aims to provide medium to long-term care and is currently working on strategies to support young people into independent living and leaving care.

Anchor provides single and sibling group placements for children and young people up to 18 years of age.

The fees for this service range from £740.00- £884.00 PW, depending on the requirements of the individual placing Local Authority.

SUMMARY

This is an overview of what the inspector found during the inspection.

This was an announced Key inspection by one inspector Lucy Ansell who looked at detailed information provided by the service, and any information or concerns that CSCI had received. Time was spent case tracking and reviewing records kept within the agency; some of the staff and young people and foster carers were also interviewed.

During this visit to the agency the views through the receipt of questionnaires completed by placing authorities, young people and carers and the pre – inspection questionnaire, completed by the agency were looked at and used as evidence. These all evidenced satisfaction by the recipients of an excellent service.

The agency was thoroughly inspected four months ago and panel and a training session was attended then so will not be looked at again as there were no outstanding requirements. Policies and procedures were read and a selection of staff personnel files were also scrutinised.

Throughout the inspection process the agencies social workers, administrative and management team were very welcoming, open and receptive to the new inspection process.

Three foster homes who were visited and the many foster carers and young people who took part in the inspection are thanked for taking the time to speak to me or for the contribution that they made and how welcoming they all were.

The Inspectors also looked at the environment with a tour of the premises, these all combined will inform how well the service is meeting the standards set by the government and will decide overall how the service is rated.

What the service does well:

This is an agency whose strengths lie in the quality of the staff team, with carers getting the support both formally and informally from all the staff and management team. Also the agency has excellent foster carers who believe in the ethos of the agency which is to be ambitious for their foster children, to wholeheartedly believe in them and will not fail them at their first hurdle and will stay in contact with them for the long term future.

The staff all have a good understanding of the support needs of the young people and their foster carers as evidenced in the files and from talking to staff and carers. This is also evident from the positive encouragement and recognition of all of the young peoples and also the carers' achievements.

The agency's primary focus is on developing a tailor made service to enable the young people and their carers to succeed in their placements by giving them good support, and developing their independence and skills through good quality training and supervision. One member of staff praised the agency and "identified how you care about the agency and how every one invests in it for it to be the best". This was because of the commitment of all the staff and how every one feels they all share collective responsibility.

What has improved since the last inspection?

The last inspection was only completed four months previously and the agency has been working hard on updating its systems to review and formalise the quality of care provided. However, this is not completed yet and continues to be work in progress.

The health standards were now nearly met, with the agency having worked on providing individual health passports for all children in placement.

The agency has been looking at initial matching forms and has reviewed all the old case files to ensure these are all up to standard.

The agency now has a computer system in place called 'Foster Track' which is being loaded with all up to date data as well as all historic information.

The placement agreements have all been sent out to foster carers for them to be signed and most have come back and are now with the social workers to sign.

The agency set up safe caring workshops to look at how to personalise and ensure all safe caring policies are relevant to the young person in the home. This is still being worked on with the carers and supervising social workers.

What they could do better:

The agency has still to develop a case recording policy as recommended at the last inspection. It was also noted that some of the other policies and procedures need to be expanded or added to the foster carers handbook. There was evidence found that safe caring policies had been started being changed to be child specific rather than household specific and this needs to continue.

More foster carer training and updating of the foster carer handbook could improve the health standards. A recommendation is made to have consent forms for treatment and first aid kept clearly signed on files in the health section. The agency is advised to invest in a health audit as part of the healthy matters partnership and to attend a best practice group.

Within the audit of the files it was noted that they would benefit from movement sheets on both sets of files, that paperwork not received or signed by the placing Local Authority needs to be recorded in a formal manner and regularly audited. There is no separate section for contact arrangements and the health information recorded is poor. There needs to be more recorded monitoring of training and support sessions attended.

The manager of the agency is aware that responsibility and delegation are not as clearly defined as they could be so this leads sometimes to administrative or management responsibilities being left as soon as a carer or staff member needs that time. The agency is also going through a transition period and they are still catching up with all the changes in systems, roles and responsibilities and as these bed down, it is hoped the channels of communication and delegation will get better.

There is a need for written procedures for recording in case files and for monitoring the quality of recording to be more detailed and updated. The agency is aware of the need to appoint another administrative member of staff to assist in keeping up to date the tracking systems used and to ensure all historic data is properly recorded.

Please contact the provider for advice of actions taken in response to this inspection.

The report of this inspection is available from enquiries@csci.gsi.gov.uk or by contacting your local CSCI office.

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Being Healthy

The intended outcome for this Standard is:

- The fostering service promotes the health and development of children.(NMS 12)

The Commission considers Standard 12 the key standard to be inspected at least once during a 12 month period.

JUDGEMENT – we looked at the outcome for Standard:

12

Quality in this outcome area is poor. This judgement has been made using available evidence including a visit to the service.

Whilst the young people can be confident that their health needs are well met and the promotion of health is taken seriously the agency does not maintain detailed health care notes, which could be transferred with the young person.

EVIDENCE:

Foster carers demonstrated knowledge regarding young peoples' individual health care needs and the action taken to address these. Evidence was seen to confirm young people have been supported to access regular and specialist health care services, however these were not always recorded at the agency prior to the new system.

The agency needs to inform carers of their local specialist nurses, and encourage them how to access the looked after children nurses. Any young person placed with the agency is enabled to receive ongoing specialist health care services.

The agency has been introducing health passports. These hold information on the contact details of a child's GP, Dentist and Optician, any visits made to them, and also any medication taken or specialist services accessed.

It was recommended that signed consent forms for treatment and first aid should be kept on file in the health section. Evidence was not found of consent for first aid or any required emergency treatment in foster carers files. Such consent was only requested for holidays or school trips. Carers are required to notify the agency within their monthly reports of all accidents, injuries, illnesses and use of medication and this information is transferred into the agency's monitoring systems.

A recommendation was made that the foster carers handbook should be updated to include a specific section on promotion of exercise and healthy lifestyles. This should also include advice and information on anti drink and drugs, and promotion of good personal relationships and sexual health.

The agency has ensured good training is available for all carers in line with outcomes for Every Child Matters and being healthy. This ensures all foster carers are first aid trained. It is also suggested that the young people attend some of this training.

The agency has been advised to attend a best practice group. These meet to ensure that agencies are following the Healthy Matters Agenda, and they are advised to appoint an independent auditor to complete a Health Audit. There is also a Healthy Matters Partnership with Health professionals, the agencies, and foster carers and young people.

Staying Safe

The intended outcomes for these Standards are:

- Any persons carrying on or managing the service are suitable. (NMS 3)
- The fostering service provides suitable foster carers.(NMS 6)
- The service matches children to carers appropriately.(NMS 8)
- The fostering service protects each child or young person from abuse and neglect.(NMS 9)
- The people who work in or for the fostering service are suitable to work with children and young people.(NMS 15)
- Fostering panels are organised efficiently and effectively.(NMS 30)

The Commission considers Standards 3, 6, 8, 9, 15 and 30 the key standards to be inspected at least once during a 12 month period.

JUDGEMENT – we looked at outcomes for the following Standard(s):

3,6,8,9,15,30-N/A

Quality in this outcome area is good. This judgement has been made using available evidence including a visit to the service.

Children can be confident that the agency will provide suitable carers and their needs will be well matched to the experience and skills of foster carers with whom they are placed.

Children are protected by the agency's robust child protection and staff recruitment systems and procedures.

EVIDENCE:

There was clear evidence seen in staff files that references are sent for and then followed up with a clearly recorded telephone conversation. Police checks are renewed every three years with a system in place to monitor this. On files records are kept of all mandatory checks and references that have been obtained and their outcomes.

The agency's foster carers homes that were visited were very comfortable and homely. All children had single rooms unless specific arrangements reflected this. Thorough and detailed health & safety checking was evident throughout the initial assessment and ongoing annual checks as part of the carer annual review process.

Health & Safety is covered as a core subject throughout initial training. The agency is advised to ensure there is clear and detailed Health & Safety Policy within the Carers' Handbook. This includes guidance on within the home, outings & activities, prevention of infections and disease, HIV, etc. Carers are required to show evidence of insurance, MOT and tax of their own vehicles. Rules are very clear that all children must be suitably restrained in vehicles – seat belts, car seats, etc. A generous mileage allowance is paid. The Foster Care Agreement clearly states that carers may be visited by CSCI as part of the inspection process. There was evidence found that safe caring policies had been started being changed to be child specific rather than household specific and this needs to continue.

The agency could evidence clearly that the matching of the young people and the foster carers is completed thoroughly and with great care. The agency has had no placement breakdowns but in one instance a child did move on to other carers. The young people are appropriately matched in terms of their religious, cultural and ethnic needs. The agency was recommended to write a report taking into account all the assessed needs of the young person and address how the carer is able to meet those needs and if there are any gaps in the match which need to be looked at.

Evidence seen showed that the agency can then arrange for additional training or support to provide the best possible placement and support to the foster family. The whole team is involved in the referral process and they can offer evidence of all relevant professionals being involved. Also where possible each child will have the opportunity for a planned introduction and all available information is given to the child on their future foster carers. The agency has been looking at initial matching forms and has reviewed all the old case files to ensure these are all up to standard and back dated information added.

Clear and detailed child protection policies and procedures are in place; these are made readily available to all carers. Contact numbers for all area child protection teams are held and the agencies own 'Whistle blowing' policy is detailed and clear.

A sample of carer training records showed evidence of recently attending: training on child protection, and on sexual abuse awareness. Explicitly clear guidance is in place with regards corporal punishment and behaviour management. Evidence in carer files that the supervising social workers regularly provide ongoing advice and support in terms of how best to manage young people's behaviours was found.

The manager holds a very comprehensive file of all significant incidents/ allegations/ concerns. The content details the nature of the incident, how it is going to be, or was, managed, and is also used to explore how such situations may be avoided in the future. The agency has deregistered two carers since the agency started in 2002 for failing to observe safe caring procedures

resulting in putting young people at risk. All such significant incidents are readily communicated to placing authorities and the CSCI within the prescribed timescales.

Clear written guidance needs to be in place regarding protecting from bullying and carers to receive appropriate training. Any issues or instances are discussed at supervision meetings. In addition, clear written guidance was found in the Handbook with regard to the action to be taken upon a child being missing from the foster home.

Three staff personnel files were scrutinised alongside the agency's own recruitment policy and procedure.

The files were indexed and easy to read, with full compliance noted against the Fostering Services Regulations 2001.

With evidence of a thorough vetting procedure, identification checks and applicants possessing the skills and experience commensurate with their roles, children and carers can be confident that they are protected and supported by safe individuals. The agency keeps the records secure and well managed.

The agency's fostering panel is very newly formed having only met a couple of times. They are receiving support from a panel mentor who is an experienced chair of another panel. The panel members have also all had the training and are looking to receive more training in September. The panel is still going through a settling period and is aware there are still some difficulties and it would be unfair at this time to make a judgement of them.

Enjoying and Achieving

The intended outcomes for these Standards are:

- The fostering service values diversity.(NMS 7)
- The fostering service promotes educational achievement.(NMS 13)
- When foster care is provided as a short-term break for a child, the arrangements recognise that the parents remain the main carers for the child.(NMS 31)

The Commission considers Standards 7, 13, and 31 the key standards to be inspected at least once during a 12 month period.

JUDGEMENT – we looked at outcomes for the following standard(s):

7,13 31-N/A

Quality in this outcome area is excellent. This judgement has been made using available evidence including a visit to the service.

The children can be confident that the agency clearly values diversity among its carers and staff.

The young people benefit from a service that promotes educational achievement.

EVIDENCE:

There was evidence of an equal opportunities policy, and the agency has developed its service to meet the needs of the community. The agency encourages recruitment of carers from diverse backgrounds and provides training to ensure all foster carers have the skills to preserve a child's heritage and background. The agency recruits carers and staff that can help the young person develop a sound sense of self-identity and promote a positive view of living in a multicultural society. The foster carers' handbook has information on promoting equality and diversity along with training. The agency ensures it has social workers from different ethnic backgrounds to ensure the service is promoting equality. These values are reflected in the recruitment, assessment, training and support of foster carers and staff.

There is clear guidance within the Foster Carer Agreement detailing the responsibility of carers to promote and support educational achievement and the agency supports them with this by providing a childrens support worker. Her role is dedicated to working predominately in schools forming partnerships

with them but also occasionally meeting up outside school. She helps out at the school on a sessional basis to reduce the likelihood of a child's exclusion, to provide support to the child when they are experiencing a particularly difficult period. School uniform grants are provided by the agency in order that those attending mainstream placements can immediately purchase the required clothing. Carers work hard to ensure there is excellent communication between themselves and the schools their child attends and are known to be strong advocates for their young people. The agency has one hundred percent of their young people in school.

Making a Positive Contribution

The intended outcomes for these Standards are:

- The fostering service promotes contact arrangements for the child or young person. (NMS 10)
- The fostering service promotes consultation.(NMS 11)

The Commission considers Standards 10 and 11 the key standards to be inspected at least once during a 12 month period.

JUDGEMENT – we looked at outcomes for the following standard(s):

10,11

Quality in this outcome area is good. This judgement has been made using available evidence including a visit to the service.

The young people benefit from an agency that promotes contact arrangements.

Children and their families can be confident that the agency will promote consultation with them at all times.

EVIDENCE:

Evidence was seen that the young people are encouraged to maintain contact with family and friends. The agency is also able to ask other foster carers or the child support workers to support out of area placement contacts. The foster carers also promote letterbox, phone contact as well as sibling and inter agency contacts.

Evidence was less easy to find of Contact arrangements that had been agreed upon for each young person and were included in their placement plans. Written guidance was available for foster carers covering matters in relation to their role in supporting children to maintain and develop constructive contact with their families and others. Where restrictions on contact have been made these were not very well articulated in young people's placement plans.

The children's files need to show clear contact arrangements with a sheet which indicates the contact that is and isn't allowed, how this is arranged and what means of contact should be in place. A good practice recommendation is for all contact to be recorded in the same place.

Talking to the young people it was clear that they were very close to the owner/manager of the agency and were being asked for their views about the agency. The manager will frequently take the young people out on trips together or on an individual basis. She also takes the families out on a social arrangement in the evenings to find out how everything is going. The agency also arranges a holiday for a week in the summer where birth children as well as their friends can all go they are supervised by the staff of the agency and every one spoken to was excited about going, where they can all meet up again.

The young people, when they first come to the agency, are given a children's guide and a complaint form and telephone numbers for direct access of who to complain to. There is information available in the foster carers handbook and children's guide of useful contact numbers and organisations that represent young people's rights. During supervision of foster carers the supervising social worker will discuss the importance of listening to the views of the child in their care. If there are problems training and support can be sought or the team will access specialist help.

Achieving Economic Wellbeing

The intended outcomes for these Standards are:

- The fostering service prepares young people for adulthood.(NMS 14)
- The fostering service pays carers an allowance and agreed expenses as specified.(NMS 29)

JUDGEMENT – we looked at outcomes for the following standard(s):

This was not inspected, as they are not key standards

EVIDENCE:

At the last inspection, both these standards were met.

Management

The intended outcomes for these Standards are:

- There is a clear statement of the aims and objectives of the fostering service and the fostering service ensures that they meet those aims and objectives.(NMS 1)
- The fostering service is managed by those with the appropriate skills and experience. (NMS 2)
- The fostering service is monitored and controlled as specified. (NMS 4)
- The fostering service is managed effectively and efficiently.(NMS 5)
- Staff are organised and managed effectively.(NMS 16)
- The fostering service has an adequate number of sufficiently experienced and qualified staff.(NMS 17)
- The fostering service is a fair and competent employer.(NMS 18)
- There is a good quality training programme. (NMS 19)
- All staff are properly accountable and supported.(NMS 20)
- The fostering service has a clear strategy for working with and supporting carers.(NMS 21)
- Foster carers are provided with supervision and support.(NMS 22)
- Foster carers are appropriately trained.(NMS 23)
- Case records for children are comprehensive.(NMS 24)
- The administrative records are maintained as required.(NMS 25)
- The premises used as offices by the fostering service are suitable for the purpose.(NMS 26)
- The fostering service is financially viable. (NMS 27)
- The fostering service has robust financial processes. (NMS 28)
- Local Authority fostering services recognise the contribution made by family and friends as carers.(NMS 32)

The Commission considers Standards 17, 21, 24 and 32 the key standards to be inspected at least once during a 12 month period.

JUDGEMENT – we looked at outcomes for the following standard(s):

1,16,17,21,24, 32-N/A

Quality in this outcome area is good. This judgement has been made using available evidence including a visit to the service.

Children can be assured that the service can meet its stated aims and objectives, and the management team whilst often changing its priorities operates effectively.

Children can be confident that they and their carers have access to a sufficient number of qualified staff who receive good quality training.

The foster carers benefit from being given clear strategies of how to work with and support the children in their care.

Case records for the young people are comprehensive and administrative records are now starting to be better kept.

EVIDENCE:

The agency's statement of purpose is updated yearly and reviewed to ensure it contains all the required information as set out in standard 1.4 of the Fostering Services National Minimum Standards. It clearly states that Anchor is a non-profit company limited by guarantee and describes the range of services that are provided for the young people placed by the service. The fostering service's policies and procedures along with guidance for staff and carers accurately reflect the statement of purpose, which is written very clearly and is excellent in content.

The management and staff team is organised so as to provide an effective service with everyone having set roles and clear lines of accountability. However the agency is weak with regard to the organisation of priorities and, on occasion, what needs to take precedence. This is particularly the case with the agency manager who sometimes blurs her care responsibilities with her management responsibilities. Whilst this is understandable, the manager should be aware of the impact that this has on her time management with regard to the effective running of the service.

The manager has nursing experience as well as being a qualified social worker with vast amounts of knowledge and experience to be able to support the carers, children and staff. The responsible individual is just finishing his OU Diploma in Social Work and has very good management experience. He oversees policies, procedures and all guidance and monitoring. Professional supervision and consultation as well as in-house supervision is provided for the managers and social work staff. The training and development is specifically tailored for all staff as well as attending carers training as required and the agency has close links to the OU. The administrative back up provided is superb and has been commented on by carers as welcoming, knowledgeable and good at their job. There is a need for more administrative backup to get the new computer system up and running with historical data as well as the up to date information.

The agency uses robust practices and procedures for employment of independent social workers and sessional staff. The comments received from placing officers were that the fostering social workers had a clear

understanding of each other's role and were professional and easy to work with.

Two qualified experienced social workers have been recently recruited and this may help with many aspects of service provision that the agency felt had not been able to move further forward to further improve its practice. The agency has also employed one more part time administrative assistant, an independent social worker and another self-employed therapist. Overall the staff retention is excellent with most staff staying in post due to good working environment, training, supervision, terms and conditions.

It should be added that carers reported most positively in terms of the actual 'support' that has continually been provided. One foster carer said the agency was "helpful, professional and supportive". The new carers recruited "have always felt part of the team and support phone calls were happening even when they have no placements". In assessing qualities and competences and aptitude for fostering written reports are compiled during skills to foster and competences are used for the form F and these all go to panel to be considered.

The fostering service has a clear written strategy for working with and supporting foster carers. Written evidence supported that all carers receive regular, recorded supervision from their agency, which is available in a separate file. A recommendation was made for coloured sheets to be used for unannounced visits so as to make it easier to identify such paperwork.

The agency also runs a rolling program for the foster carer's day: Training for carers either formal or informal then there is the carers informal support group similar to a coffee morning. The carers also see their social worker about every 4 weeks and receive weekly phone contact. There is also out of hours support run by the staff of the agency. This is so that carers will always know to whom they are talking and the staff will have knowledge of the young person when matters about him/her are under discussion.

If a young person is out of formal education the agency can provide daytime staff support for the young person to enable the carers to have a break. The agency also offers 21 days respite a year with another of the agency's carers. However, the agency also takes all the young people and birth children away to Butlins for a week in the summer holidays for the carers to have a break. There is also support for the birth children from the manager or child support worker who can discuss any concerns or issues that they may have. The agency also offers membership to a fostering network that offers support services and publishes a quarterly magazine.

All carers had up to date comprehensive Foster Carer Agreements to sign, which contained all the required details and all were conversant with the agency's complaint's procedure.

Children's files contained most of the necessary information. Files were ordered but these could be better monitored and audited to ensure continuity. The agency was able to evidence case recording sheets, which reflected the ongoing and very specific individual pieces of work and support in place for individual children. Carers were aware of the need to keep day-to-day records and also produced a monthly report for the agency and the child's social worker.

The children's files need to show clear contact arrangements and a good practice recommendation is for all contact to be recorded in the same place within the files. There is a recommendation for clear audits trail to record in one place all Local Authority phone calls or letters chasing missing paperwork. The children's files would benefit from a clearer front sheet with the date the placement started, type of court order and length of stay if known. A movement sheet for the child would also be beneficial within the file. Many files for the children recorded foreign holidays and risk assessments. Additions to the safe caring policy should be included for these.

The foster carers files again were mainly well ordered and contained all the required information. A training matrix is available but is not on the foster carers' files and the addition of this information on them will make case tracking of carer training easier. The safe caring policies seen were all for families but not for individual children, although the manager said these are all slowly being completed. Again the front sheet for carers lacked basic information that is contained in the file but would be helpful to have at the front for ease of case tracking. This would be panel approval, placement details when this started.

Evidence was seen of separate records being kept for staff, young people, carers and complaints and allegations. . Anchor has a raft of measures in place to monitor quality of its service including; regular supervision and staff and carers which include time for feedback, unannounced visits to carers, periodic random inspection of files, team away days to reflect on practice, office meetings to review progress, annual reviews with feedback from a range of key people, panel feedback forms and procedures, and internal audits against the national standards. Confidential records are kept securely.

SCORING OF OUTCOMES

This page summarises the assessment of the extent to which the National Minimum Standards for Fostering Services have been met and uses the following scale.

4 Standard Exceeded (Commendable) **3** Standard Met (No Shortfalls)
2 Standard Almost Met (Minor Shortfalls) **1** Standard Not Met (Major Shortfalls)

"X" in the standard met box denotes standard not assessed on this occasion
 "N/A" in the standard met box denotes standard not applicable

BEING HEALTHY	
<i>Standard No</i>	<i>Score</i>
12	2

STAYING SAFE	
<i>Standard No</i>	<i>Score</i>
3	3
6	4
8	4
9	3
15	4
30	X

ENJOYING AND ACHIEVING	
<i>Standard No</i>	<i>Score</i>
7	3
13	4
31	N/A

MAKING A POSITIVE CONTRIBUTION	
<i>Standard No</i>	<i>Score</i>
10	X
11	x

ACHIEVING ECONOMIC WELLBEING	
<i>Standard No</i>	<i>Score</i>
14	
29	

MANAGEMENT	
<i>Standard No</i>	<i>Score</i>
1	4
2	X
4	X
5	X
16	2
17	3
18	X
19	X
20	X
21	4
22	x
23	X
24	3
25	2
26	X
27	X
28	X
32	N/A

no

Are there any outstanding requirements from the last inspection?

STATUTORY REQUIREMENTS

This section sets out the actions, which must be taken so that the registered person/s meets the Care Standards Act 2000, Fostering Services Regulations 2002 and the National Minimum Standards. The Registered Provider(s) must comply with the given timescales.

No.	Standard	Regulation	Requirement	Timescale for action
1.	FS12	15.1(a)	The fostering service ensures that it provides foster care services which help each child or young person in foster care to receive health care which meets her/his needs for physical, emotional and social development, together with information and training appropriate to her/his age and understanding to enable informed participation in decisions about her/his health needs.	30/04/07
2.	FS25	22(1)	The fostering service's administrative records contain all significant information relevant to the running of the foster care service and as required by regulations.	30/04/07

RECOMMENDATIONS

These recommendations relate to National Minimum Standards and are seen as good practice for the Registered Provider/s to consider carrying out.

No.	Refer to Standard	Good Practice Recommendations
1	FS6	It is recommended that foster carers be encouraged and supported to improve their written "safe care" policies with attention to specific risks relating to each child placed in their care"
2	FS12	A recommendation is made that the manager clearly defines everyone's roles and responsibilities within the management structure.
3	FS12	It is strongly recommended that all health information with respect to children be collated in the separate health section of the children's files. A recommendation was made for the foster carers handbook to be updated to include a specific section on promotion of exercise and healthy lifestyles. A recommendation was for signed consent forms for treatment and first aid to be kept on file in the health section
4	FS9	A recommendation for Clear written guidance needs to be in place regarding protecting from bullying and carers to receive appropriate training
5	FS24	It is strongly recommended that the case recording policy be reviewed and developed further to be more comprehensive.
6	FS24	A recommendation was made for coloured sheets for unannounced visits.
7.	FS24	A good practice recommendation is for all contact to be recorded in the same place.
8.	FS24	There is a recommendation for clear audits trail to record in one place all Local Authority phone calls or letters chasing missing paperwork

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