



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 300753

INSPECTION DETAILS

Inspection Date	26/04/2004
Inspector Name	Janette Susan Woodman

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Walkley After School Club
Setting Address	Walkley Primary School Burnaby Crescent Sheffield S6 2TS

REGISTERED PROVIDER DETAILS

Name	The Committee of Walkley After School Club
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ORGANISATION DETAILS

Name	Walkley After School Club
Address	Walkley Primary School Burnaby Crescent Sheffield S6 2TS

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Walkley After School Club has been a registered provision since February 1996.

It is a self-financing club owned by a voluntary management committee made up of parents. The club is located in the premises of Walkley Primary School. Children currently using the club all attend Walkley Primary School. Places are available for children attending other schools but a collection service is not offered and parents have to make their own arrangements for transporting children to the club.

The accommodation comprises a small hall, storage space and toilets. Kitchen facilities are also available for the club's use. Children use the outdoor play space in the school grounds.

There are currently 30 children between the ages of four and ten years on roll and children attend for a variety of sessions. The setting supports a number of children with special needs. Opening times are from 15:15 to 17:45 hours, Monday to Friday, during term time only. Overnight care is not provided.

Two full time members of staff work with the children. The person in charge has an early years qualification to NVQ level 3 and the deputy leader is working towards a recognised early years qualification.

The setting has established links with the Sheffield Out of School Network.

How good is the Day Care?

Walkley After School Club provides satisfactory care for children.

There have been some organisational changes within the staff team since the beginning of the year and in this respect staff roles and responsibilities are still being consolidated. The current staff team are suitably well qualified or experienced to meet the needs of the children attending. Staff demonstrate a positive commitment to training and the attainment of early years qualifications. There is a wide range of policies and procedures in place to support the effective running and organisation of the after school club although in some instances the details are not up to date. Required records and information for the most part are fully documented.

Children are cared for in a warm and welcoming atmosphere. They receive much time and attention from the familiar staff team and are well supported and supervised within the setting. Children's behaviour is generally good and they are happy and well settled within the familiar school surroundings. The after school club sessions are well structured and staff give high priority to keeping children safe and well supervised on the premises. Effective measures are employed within the daily routines to ensure children's health and safety within the setting.

Children enjoy the activities and play opportunities provided for them. Staff carefully plan the daily programme to offer children opportunities to enjoy physical play, explore their own creativity, use their imagination, socialise and develop their independence in a safe and secure environment. However the range of resources currently available limits the variety of activities that can be offered.

There is satisfactory partnership with parents. Relevant information is exchanged and details recorded to ensure the care provided meets individual needs of all children. Staff are approachable and make themselves available at the end of each session for feedback and discussion.

What has improved since the last inspection?

A system was established for identifying and meeting the training needs of staff following the last inspection. The process now needs updating in respect of the new staff team.

A system has been established to protect children from the risks posed by adults walking through the room with hot drinks.

What is being done well?

- Staff interact with children in a warm and positive manner. Children receive a high level of staff support and supervision through out the session. The children are happy and well settled within the warm, welcoming atmosphere and secure environment provided.
- The after school planning of the daily programme and use of resources positively supports inclusive practice and meets the needs of the children attending. Children engage well with the interesting range of activities and play opportunities provided for them.
- High priority is given to the well being and safety of the children within the provision and there are effective procedures employed to ensure the areas they use are safe and secure.
- Parents are warmly welcomed into the setting. They receive helpful written information about how the group operates and are given regular opportunities to share information and discuss children's individual needs with staff.

What needs to be improved?

- the identification of a nominated person for the provision
- the formal planning of staff training
- the procedures for recording the administration of medication
- the complaints procedure to bring it up to date
- the system for ensuring public liability insurance is valid and up to date
- the range of resources provided to further extend and enhance the planned programme of activities offered.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
1	Identify and confirm a nominated person to act as the point of contact with Ofsted.	26/05/2004
2	Develop an action plan that sets out how staff training and qualification requirements will be met.	26/05/2004
7	Devise a clear policy and record keeping system for the administration of medication.	26/05/2004
12	Ensure the procedure for making a complaint is easily accessible to parents and includes reference to the contact details for Ofsted.	26/05/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
6	Ensure public liability insurance is up to date.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.