



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 322072

### INSPECTION DETAILS

Inspection Date 16/06/2004  
Inspector Name Helen Shotton

### SETTING DETAILS

Day Care Type Full Day Care  
Setting Name Cherry Tree Day Nursery  
Setting Address 16-18 Upper York Street  
Wakefield  
West Yorkshire  
WF1 3LQ

### REGISTERED PROVIDER DETAILS

Name The partnership of Pauline Webster and Amanda Lodge

### ORGANISATION DETAILS

Name Pauline Webster and Amanda Lodge  
Address 16-18 Upper York Street  
Wakefield  
West Yorkshire  
WF1 3LQ

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Cherry Tree Day Nursery registered in 1998 and is a privately managed organisation by two partners. It is located in a listed building, on the outskirts of Wakefield town centre where there are good transport links to surrounding areas. The children are accommodated on two floors, dependant on their age. On the first floor children aged under three years are cared for in three rooms, with additional sleeping and bathroom facilities. Children aged over three years are cared for on the ground floor, they have use of two rooms and an additional dining area and bathroom facilities. The children have access to a fully enclosed outdoor play area to the rear of the building. Cherry Tree Nursery serve families from the local and wider community.

The nursery opens Monday to Friday, and occasional Saturdays, all year round. Sessions are from 07:00 until 19:00. Children attend full or part-time.

They are currently caring for 42 children of which 10 children aged 3-years and 2 children aged 4-years are in receipt of nursery education funding.

There are nine staff employed and all staff hold a relevant childcare qualification, some staff are working towards a higher childcare qualification. The setting have recently liaised with the Local Authority in regard to receiving support.

### How good is the Day Care?

Cherry Tree Nursery provides satisfactory care for children. The environment is welcoming and children are settled. Good use of space is made and children are grouped appropriately. There has been a large number of changes within the staff team over recent months. New staff are settling and within their rooms they are organised and have implemented changes to routines to meet the children's needs. Information regarding babies care was shared well with new staff. The induction, development and deployment of staff throughout the nursery is not fully effective, especially when considering persons who are not vetted and how staff are made aware of how the setting operates. Safety at the nursery is good and precautions in place minimise risks and staff supervise the children well. They support the personal hygiene practices of the children through daily routines and the nursery environment is well maintained and clean.

Staff have quickly developed relationships with the children and they respond to staff, who meet their needs appropriately. Staff interact with the children during play

and provide a varied range of activities for them. Resources are attractively set up and organised to provide the children the opportunity to make some choices. Children behave well and their relationships with each other are good. They are settled within their environment and are interested and involved in the range of activities provided.

Relationships between new staff and parents are developing. Parents are provided with information regarding the setting through an information brochure and the policies and procedures of the group. Documentation is in place although some information is lacking or incorrect in the operational plan, registers and fire evacuation procedures. Children's individual requirements are recorded well and systems for sharing these with staff in place. Settling in procedures are utilised to obtain information regarding the children.

#### **What has improved since the last inspection?**

At the last inspection a number of actions were raised in regard to paperwork. Accident records have now been implemented and the registers include the attendance hours of the children, although the completion of the registers by all staff is not consistent. Documentation in regard to child protection and behaviour management have developed overall and staff's basic awareness of child protection issues increased through training. However, some information in the written documentation does not fully reflect what staff are told verbally within their induction. Through the organisation of resources children have now more opportunities to make their own choices in play developing their independence skills. The nappy changing area and bathroom has improved through the addition of some ventilation and the hygiene procedures developed to help prevent the risk of infection. New furniture has been purchased to meet the needs of the children, for example, sleeping facilities. A key worker system has been introduced and records in regard to children's progress, although these systems are still developing. Issues raised in regard to children's safety during evacuation have been addressed resulting in the evacuation routes being less hazardous.

#### **What is being done well?**

- The nursery environment is well maintained, clean and safe. Attractive hanging baskets to the exterior of the nursery create a welcoming environment. Space within the nursery is used well and children are grouped appropriately, dependant on their ages.
- Children's individual dietary requirements are recognised. Through written documentation information is recorded well and systems in place alert staff to these needs.
- Settling in procedures are utilised well to build up relationships with the children and families and to obtain information regarding individual needs. This time is used to share information with parents regarding the setting.
- Staff organise their individual rooms well. A selection of resources are attractively set out to enable the children to make some choices within play.

They access a varied range of activities, appropriate to their developmental needs.

- New staff quickly build up relationships with the children. Within the baby room they implemented changes to the routines to meet the needs of the children. Written records prepared by staff leaving were utilised to gain information regarding the children's individual care.

#### **What needs to be improved?**

- systems for ensuring any unvetted staff are supervised at all times
- the induction programme to ensure it is fully effective in informing staff of their roles, responsibilities and how the setting operates and systems to ensure that they fully understand all aspects of their induction
- the completion of the registers to ensure they are maintained accurately at all times
- arrangements for contacting parents following an evacuation
- contents of the quality assurance file (operational plan) to provide a document that fully reflects the working practices of the nursery
- opportunities for staff to develop within their roles.

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

##### **The Registered Person must take the following actions by the date shown**

Std	Action	Date
1	Ensure there are effective systems to protect the children from persons who are not vetted at all times.	06/07/2004
14	Ensure attendance registers are accurately maintained at all times.	06/07/2004
14	Develop effective induction procedures to ensure	06/07/2004

	staff are made fully aware and understand their role and how the setting operates.	
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<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>	
<b>Std</b>	<b>Recommendation</b>
2	Consider how staff are encouraged to maintain their professional development and gain skills and experiences to develop within their role.
2	Review the content of the quality assurance document (operational plan) to ensure it fully reflects the working practice of the setting.
6	Consider the arrangements following an evacuation if parents need to be contacted.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*