



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 507916

INSPECTION DETAILS

Inspection Date 12/01/2004
Inspector Name Hazel Farrant

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Conker Club
Setting Address North Farnborough Infant School
Rectory Road
Farnborough
Hampshire
GU14 8AJ

REGISTERED PROVIDER DETAILS

Name The Committee of Conker Club

ORGANISATION DETAILS

Name Conker Club
Address North Farnborough Infant School
Rectory Road
Farnborough
Hampshire
GU14 8AJ

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Conker Out of School Club has been registered since 1995 and is situated in North Farnborough Infant School. The club is registered to care for up to 26 children aged four to under eight years. Children who attend go to the infant school. The club is mainly for working parents but some spaces are available for casual use.

A voluntary management committee consisting of parents, supervisor and the head of the school runs the club. There are currently two experienced members of staff who work at the club. They are both working towards gaining an appropriate qualification in play work.

The club opens from 15:15 to 17:30 Monday to Friday term time only. The children have use of the school hall, library and music room. They have access to an enclosed outdoor play area in the school grounds. The children are provided with 'high tea', which is supplied by the school caterers. Children attend for a variety of sessions. There are currently none attending who have special educational needs or who speak English as an additional language.

How good is the Day Care?

Conker Club provides satisfactory quality care for children. Staff are well organised and interact warmly with the children. They provide attention to the children, involving themselves in the play. The club operates in the school main hall, library and music room. They have use of a well equipped outside area for physical play. Staff are encouraged to attend regular training courses, Staff are experienced in caring for children and are working towards qualification appropriate to play work. Most policies are in place, however regulatory policies such as procedures for lost children need to be included. Evidence of police clearances are required for all committee members.

Staff have regard to children's safety both indoors and outside. However some areas have been highlighted as area of improvement. These include ensuring all low electrical sockets are covered or inaccessible and the evacuation notice is visible within the areas used by the club. They encourage children to be aware of personal hygiene and develop independence in their personal care. The first aid box needs to be positioned within the club setting so that accidents can be dealt with swiftly. High tea is provided for the children and any dietary requirements are discussed and recorded.

The staff offer children a wide range of interesting and stimulating activities. Children are able to self-select toys and activities. Staff provide good role models for children and are consistent and caring, using praise and encouragement appropriately. Children are well behaved and secure in their environment.

Parents are welcomed in the group and encouraged to talk over any concerns. Parents are able to view policies and procedures on request. Newsletters, leaflets and meetings keep parents informed about the group.

What has improved since the last inspection?

Not applicable.

What is being done well?

- The staff provide a wide range of interesting and stimulating activities. The children are happy and content, very confident in the setting and have formed good relationships with the staff. The staff spend time talking and playing with the children. Staff use appropriate methods to extend children's knowledge and understanding.
- Children's individual dietary requirements are discussed and recorded. Children have a good choice of healthy snacks and drinks.
- Children relate well to staff and each other, co-operate and are well behaved. The staff are consistent, caring and provide good role models which encourage children in their own relationships so that they know right from wrong.
- Parents are welcome in the group and are encouraged to talk over any concerns. Newsletters and meetings keep them informed about the group.

What needs to be improved?

- lost child policy to be in place
- safety to include: electric sockets to be made safe or inaccessible; procedures following a fire to be displayed
- first aid box to be kept in an accessible place
- records and documentation to be reviewed and updated to include: sick child policy to be added to health and safety policy; complaints procedure to include Ofsted's information as regulatory body; record staff times of arrival and departure; bullying statement to be added to behaviour policy; incidents to be signed by parents; accidents to be recorded one entry per page to ensure confidentiality; provide evidence of police clearances of all committee members; procedures for volunteers or students.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
2	ensure policy for lost or uncollected child is in place	31/03/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
6	Review inside safety.
7	Review position of first aid box
14	Review and update documentation.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.