

Ofsted  
National Business Unit  
St Ann's Square  
Manchester  
M2 7LA

**Telephone:** 0300 123 1231  
**Fax:** 0300 123 3159  
**Minicom:** 0161 618 8524  
**Email:** enquiries@ofsted.gov.uk  
**Web:** www.ofsted.gov.uk



Precious Jewels Nursery  
St. Augustines Church & Church Hall  
16-18 Broadwater Road  
LONDON  
SW17 0EF

Our Reference EY397068

Dear Miss Joy Anderson

### **Outcome of monitoring visit for provision judged as inadequate**

An Ofsted inspector, Heather Allen, carried out a monitoring visit of your provision on 07/03/2011. This visit follows on from your inspection where the provision was judged to be inadequate.

### **Outcome of the visit**

As a result of our inspection on 06/07/2010, we sent you a welfare requirements notice.

There were two welfare requirements notices and 11 improvement notices set, which required the provider to improve the provision within the nursery. The provider was not complying with the welfare requirement relating to 'suitable people' and two welfare requirements notices were therefore set requiring the provider to ensure that all adults having unsupervised access to children are suitable to do so and that half of all staff hold a full and relevant Level 2 qualification. One action was also set under this welfare requirement requiring the provider to ensure that staff develop their knowledge and understanding of the Statutory Framework of the Early Years Foundation Stage (EYFS) and guidance.

In addition, six actions were set under the welfare requirement relating to 'safeguarding and promoting children's welfare'. These required the provider to: obtain written parental permission for emergency medical advice and treatment; ensure there is a member of staff present who has current paediatric first aid training; ensure the required policies and procedures are in place; ensure staff understand and implement the Special Educational Needs code of practice; carry out risk assessments for each type of outing; and ensure fresh drinking water is available for children. An action was set relating to 'suitable premises, environment and equipment' requiring the provider to take all reasonable steps to keep hazards to a minimum. An action was also set relating to 'documentation' requiring the provider to maintain records confidentially. In addition, the provider was set two actions with regard to the learning and development needs of children in the early years age

group.

On 3 September 2010, we carried out a visit to the premises to check the provider had met the actions set. Following the visit, the overall judgement remained inadequate. This was because the setting has been closed over the summer holidays and the provider had not had an opportunity to fully address four actions. These included requirements to undertake sensitive observational assessments of young children, plan and organise systems to meet children's individual needs, carry out a full risk assessment for each type of outing and ensure that adults looking after children have appropriate training, skills and knowledge in order to implement the requirements of the EYFS. The dates for completion of these actions was extended.

At this visit we found the provider had made satisfactory progress in addressing the two welfare requirements notices and seven of the improvement notices. Steps had been taken to protect children in the event of an accident. Written parental permission had been obtained from all parents for the seeking of emergency medical advice and treatment. Three members of staff had completed paediatric first aid training, with training arranged for two additional members of staff. A risk assessment of the premises had been carried out and maintenance work completed to make safe any potential hazards to children. The setting was receiving ongoing support from an Early Years advisor. All required policies and procedures were in place, with regular reviews planned. A Special Educational Needs Co-Ordinator (SENCO) was appointed, taking responsibility for ensuring that staff understood and were able to implement the Special Educational Needs code of practice. Records were maintained giving due regard to confidentiality. Children could help themselves to fresh drinking water which was easily accessible in the hall.

The provider was required to ensure that half of all staff hold a full and relevant Level 2 qualification and that adults having unsupervised access to children are suitable to do so. A new manager, deputy manager and nursery practitioner had been recruited with relevant qualifications and training. Children are better protected because processes are now in place to check the suitability of staff and the provider does not allow people whose suitability has not been checked to have unsupervised contact with children being cared for. Some staff had recently attended training with regard to the EYFS. Further training had been arranged for other staff who still had limited knowledge and understanding in this area, especially with regard to the learning and development requirements.

On 23 November 2010, a monitoring visit was conducted. Satisfactory progress had been made in addressing all of the actions raised. Children had experienced a range of outings in the autumn term, including visits to the local market and library. The provider had taken positive steps to safeguard children on these outings, including completing individual risk assessments prior to each outing which highlighted any

potential hazards and the action taken to minimise them. A new manager has been appointed with relevant childcare qualifications and knowledge of the requirements of the EYFS. Staff members had been proactive in attending relevant training to improve their skills and knowledge, including training in safeguarding children. One member of staff had completed a Level 2 qualification in childcare.

A key person had been allocated for each child, facilitating continuity of care. Children enjoyed a wide range of activities, both indoors and outdoors. Indoors they learnt about different colours and the days of the week. Children had ample opportunities for fresh air and physical play in the adjoining outdoor play area. Children's individual folders included samples of their work, as well as written observations giving details of children's achievements and the next steps planned to further develop their skills. Staff used activity planning sheets to plan future activities for children in all areas of learning. These showed the learning experiences planned for children and how the activities would be adapted to meet the individual needs of young children, including those who were more able or needed more support. However, there was no system in place to demonstrate that the observations carried out by staff, and the activities planned, enabled children to develop their skills and progress through the early learning goals. This remained an area for development.

On 8 February 2011, we carried out a monitoring visit to the premises. We found the setting had made inadequate improvement since our last visit due to concerns with regard to safeguarding. We found that children were taken unsupervised to the toilet by staff whose suitability had not been checked. It is a requirement that providers must ensure that adults looking after children, or having unsupervised access to them, are suitable to do so. A notice to improve had previously been issued asking the provider to ensure this requirement was met. The provider was therefore issued with a welfare requirements notice requiring the provider to make sure that adults looking after children or having unsupervised access to them are suitable to do so.

In addition, we found that the daily record of children looked after on the premises did not always include a record of the times of departure of children. The provider had previously been issued with a notice to improve asking for a daily record to be kept of the names of the children looked after on the premises and their hours of attendance. We also found that a written record was not always kept of all medicines administered to children. This places children at risk when they are ill. The provider was therefore issued with a notice to improve asking the provider to improve the daily record of the names of the children looked after on the premises, so that it includes full details of their hours of attendance and keep written records of all medicines administered to children, and inform parents.

Satisfactory progress had been made with regard to the learning and development requirements. Staff carried out regular observations on children and used these

observations to plan children's next steps in learning. All children had their own folder which contained samples of their work and photographs showing the activities they had experienced. Children enjoyed participating in a range of experiences, both indoors and outdoors. Children learnt the days of the week and enjoyed musical movement sessions. Although children's records did not always show how children were making progress through the early learning goals, staff were acquiring further knowledge about the learning and development requirements through training and the support of their Early Years advisor.

On 17 February 2011, we carried out a monitoring visit to the premises. We found the provider was meeting the actions set in the welfare requirements notice and children were now taken to the toilet by a member of staff whose suitability had been checked. However, overall we found the setting had made inadequate improvement since our last visit due to continuing concerns with regard to safeguarding. The daily record of children looked after on the premises still did not always include a record of the times of departure of children and the written record of medicines administered to children did not include the name of the medicine given to children, the date the medicine was administered, or the name of the person who administered the medicine.

Following the visit, we issued a welfare requirements notice that required the provider to:

- \* ensure the daily record of the names of the children looked after on the premises includes full details of their hours of attendance (The Early Years Foundation Stage General Welfare requirements – Documentation)
- \* keep a full written record of all medicines administered to children, including the name of the medication, the date it was administered and the name of the person administering the medication, and inform parents (The Early Years Foundation Stage General Welfare requirements – Safeguarding and promoting children's welfare).

We also issued a notice to improve asking the provider to:

- \* ensure there is an effective policy on administering medicines, which includes effective management systems to support individual children (The Early Years Foundation Stage General Welfare requirements – Safeguarding and promoting children's welfare).

Having considered all the evidence, the inspector is of the opinion that at this time the setting is making satisfactory improvement overall.

## **Overall effectiveness of the improvement and outcomes for children**

On 7 March 2011, we carried out a monitoring visit to the premises and found that the provider had made satisfactory progress overall. The provider had met the actions set in the welfare requirements notice and taken pro-active steps to safeguard children. The daily record of attendance included the exact arrival and departure times of children, including the name of their key person. The record of medicines administered to children included the child's name, the name of the medicine and dosage, the time the medicine was given, the name of the person who administered the medicine and the witness, and the parent's signature. All medicines are stored out of reach of children in a refrigerator. The nursery has a clear and effective policy on administering medicines, which gives procedures for staff and parents to follow when a child needs to take prescription medicine at the nursery.

### **Next steps**

Having considered all the evidence the inspector is of the opinion that at this time:

- The setting has made satisfactory improvement. The next visit will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

A handwritten signature in black ink, appearing to read "S.P. Gregory".

Susan Gregory HMI  
National Director, Inspection Delivery