



## Old School Hall Out of School Club

Inspection report for early years provision

**Unique Reference Number** EY245572  
**Inspection date** 28 April 2006  
**Inspector** Freeda Wildon

**Setting Address** Old Schools, Church Street, Minster, Ramsgate, Kent, CT12 4BX  
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**Registered person** Anita Padfield  
**Type of inspection** Childcare  
**Type of care** Out of School care

## ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

### The key inspection judgements and what they mean

*Outstanding: this aspect of the provision is of exceptionally high quality*

*Good: this aspect of the provision is strong*

*Satisfactory: this aspect of the provision is sound*

*Inadequate: this aspect of the provision is not good enough*

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: [www.ofsted.gov.uk](http://www.ofsted.gov.uk).

## THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are inadequate - notice of action to improve. The registered person does not meet the National Standards for under 8s day care and childminding.

### WHAT SORT OF SETTING IS IT?

Old School Hall Out of School Club opened in 2003. It operates from the Old School House in the village of Minster, Kent. It serves the local area and children are collected from the local school on foot by walking bus. The club is registered to provide care for 20 children aged between 4 and 8 years. There are currently 20 children under 8 years on roll. Older children may attend and they are included in the overall registered numbers.

Children attend for a variety of sessions. The setting is not currently supporting

children with special needs or children who speak English as an additional language. The club opens five days a week. During school term times, sessions are from 15:10 to 18:00, breakfast club from 08:00 to 09:00 and during the holidays from 09:00 to 13:00.

There are four staff who work with the children. Only the manager has an appropriate qualification in play work. The deputy is working toward to a qualification. The setting receives support from the local authority.

## **THE EFFECTIVENESS OF THE PROVISION**

### **Helping children to be healthy**

The provision is satisfactory.

Children receive nutritious snacks that help them understand foods that are good for them. Fresh fruit and vegetables are offered as well as snacks. Children are provided with a choice of squash at snack time but children do not have free access to water should they become thirsty and need more fluid to keep them hydrated. Children learn the importance of good personal hygiene and understand why they need to wash their hands after visiting the toilet. However, procedures are not consistently applied by staff; for example, children do not routinely wash their hands before eating.

Sufficient staff hold a current first aid qualification. Permission to seek emergency medical advice or treatment helps staff to act in the best interest of the children if they have an accident or become ill whilst in their care. However, the permission for medical treatment needs attention.

Outdoor play is a regular and popular feature of the club. Games, such as football and large group games are organised for the children. In poor weather and dark evenings children enjoy a range of games organised by the play workers, such as soft football and cricket. Therefore, children learn to play team games and experience frequent rigorous exercise to contribute to their well-being.

### **Protecting children from harm or neglect and helping them stay safe**

The provision is inadequate.

There are effective procedures in place for the safe collection of children from local school, for example, there is a walking bus and children wear tabards so that they can be seen. Details are known of who collects the children if a parent is not able to collect. The toys and equipment within the setting are clean and well maintained. Also daily risk assessments help to keep children safe. Although staff said that procedures are in place to evacuate the premises, there is no evidence on the premises that these take place. In addition, there is no written statement of the procedures to follow in the event of a fire. As a result, not all children, adults and visitors know how to leave the premises safely.

Children's welfare is not safeguarded with regard to child protection issues because

the child protection policy does not comply with those of the Local Safeguarding Children Board. The staff do not have a satisfactory knowledge and understanding of child protection issues. In addition, staff are not aware of the procedures to be followed in the event of an allegation being made against a member of staff.

### **Helping children achieve well and enjoy what they do**

The provision is satisfactory.

Children are happy, confident and settled at the club. They have formed good relationships with the staff and each other. Staff plan the activities and set them out for the children before they arrive. Outside activities are planned using the weather forecast but staff ensure that children receive regular opportunities for physical play indoors and out. Outings, such as visits to the library, the museum and nature trekking are undertaken. Activities are planned so that younger children get pleasure from role-play and dressing up. However, not all of the resources are easily accessible so that children's creative and imaginative development is fully encouraged. Children are well supported by staff who use praise and encouragement to build children's self-esteem, enabling them to gain enjoyment from their achievements.

### **Helping children make a positive contribution**

The provision is satisfactory.

Children arrive to the club with staff happy and settled to play. They play well together and know the club rules which are the same as the school rules, for example, sharing and being kind to each other. As a result, children are confident and well behaved. A range of activities and resources develop children's understanding of the wider world, such as celebrating festivals and food tasting around the world. Outings help children learn about the local community. However, resources reflecting disabilities are limited. The setting welcomes all children and the environment is suitable for children and adults with disabilities.

Parents complete a children's information sheet with personal details of their child to help staff care for their children. Parents have basic information about the club but the policies and procedures are not readily available to parents. Also some of the policies need attention and the complaints procedure has not been updated to reflect the recent changes. As a result parents are not well informed.

### **Organisation**

The organisation is inadequate.

The daily routine of the setting is organised to include active times, snack times and play. However, the organisation of the club is not effective because the policies and procedures for the safe and effective management of the setting and to promote the welfare of children are not understood and implemented. For example, not all records relating to the out of school activities are readily accessible on the premises and

available for inspection. In addition, the attendance register is not accurate because staff do not record children's times of arrival and departure. There are no rigorous systems in place for recruiting or for induction. As a result not all staff have a satisfactory knowledge and understanding of the National Standards. The manager holds an appropriate qualification in play work and childcare to promote children's play. Another member of staff is working towards a qualification. The registration certificate is displayed at the entrance for parents to see. The provision does not meet the needs of the range of children for whom it provides.

### **Improvements since the last inspection**

Following the last inspection the inspector made five actions and four recommendations relating to documentation, child protection and planning. Insufficient progress has been made, as a result, outcomes for children are inadequate.

### **Complaints since the last inspection**

There have been no complaints made to Ofsted since the last inspection.

The provider is required to keep a record of complaints made by parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

## **THE QUALITY AND STANDARDS OF THE CARE**

On the basis of the evidence collected on this inspection:

The quality and standards of the care are inadequate - notice of action to improve. The registered person does not meet the National Standards for under 8s day care and childminding.

### **WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?**

#### **The quality and standards of the care**

To improve the quality and standards of care, the registered person **must** take the following actions:

- ensure that an accurate record of children's and staff attendance is maintained
- ensure that the child protection procedure complies with those of the Local Safeguarding Children Board (LSCB) and develop staff knowledge of child protection issues
- ensure that all records relating to the out of school club activities are readily

accessible on the premises and available for inspection

- produce clear procedures for emergency evacuation of the building.

These actions are set out in a ***notice of action to improve*** and must be completed by the date specified in the notice.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Building better childcare: Compliments and concerns about inspectors' judgements* which is available from Ofsted's website: [www.ofsted.gov.uk](http://www.ofsted.gov.uk)