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13/05/2010

Kidz Adventure Zone  
Unit C  
2 Coburg Road  
Wood Green  
N22 6UJ

Our Reference EY376317

Dear Mrs Chinyama Okunuga

### **Outcome of monitoring visit for provision judged as inadequate**

An Ofsted inspector, Heather Allen, carried out a monitoring visit of your provision on 11/05/2010. This visit follows on from your inspection where the provision was judged to be inadequate.

### **Outcome of the visit**

As a result of our inspection on 23/11/2009, we sent you a welfare requirements notice.

There were three welfare requirements notices and 16 improvement notices set, which required the provider to improve the provision. The provider was also not complying with the conditions of their registration as they were looking after children under the age of five years and are registered to care for children from five years to under eight years. The provider was not complying with the welfare requirement (Safeguarding and promoting children's welfare), in that staff did not all have a knowledge of how to implement the safeguarding policy and procedures, including the procedure to be followed in the event of an allegation being made against a member of staff, and children were not provided with balanced meals in adequate quantities. The provider was also not complying with the welfare requirement (Suitable people), in that there was no deputy who was able to take charge in the absence of the manager.

Additionally, the provider was sent a notice to improve (Suitable people) which required the provider to ensure that at least one member of staff on duty holds a Level 3 qualification, that all staff are suitably qualified and trained, have regular appraisals and are effectively deployed to ensure adequate supervision of children.

With regard to the welfare requirement (Safeguarding and promoting children's welfare), the provider was given seven notices to improve. These required the provider to ensure that adequate drinking water is available at all times, that staff have an awareness and understanding of effective ways to manage children's

behaviour and that procedures are implemented to be followed in the event of a child going missing or a parent failing to collect a child at the appointed time. The provider was also required to take steps to safeguard and promote the welfare of children by maintaining a two-way flow of information with parents and school. In addition, the provider was required to ensure that at least one person with a current paediatric first aid certificate is on the premises and on outings when children are present and that full risk assessments are carried out for each outing, including journeys made when staff bring children to the setting. The provider was also required to ensure that a record of risk assessments is maintained and reviewed regularly (Suitable premises, environment and equipment).

With regard to the welfare requirement (Organisation), the provider was given five notices to improve. These required the provider to ensure there are at least two adults on duty in the setting at any time when children are present and to implement effective systems to ensure the individual needs of the children are met, including undertaking sensitive observational assessments to plan to meet young children's individual needs. In addition, the provider was required to plan and provide experiences which are appropriate to each child's stage of development as they progress towards the early learning goals and ensure there is a balance of adult-led and child initiated activities.

At the monitoring visit on 15 December 2009 it was found that the provider had taken satisfactory action to address the concerns in all three welfare requirements notices. The provision was now meeting the conditions of registration and only children aged five years and above are able to attend the provision. Satisfactory progress had also been made in some other areas where a notice to improve had been issued. The provider had asked all staff to sign to say they have read and understood the health and safety handbook, including the safeguarding policy and procedure. Children had drinking water available at all times and benefited from an adequate and balanced diet, with meals prepared on site. A new member of staff with a Level 3 qualification was appointed to start at the provision in the New Year.

Staff rotas had been organised so that the manager and another adult were present at all times when children were in the setting and staff were deployed to meet the individual needs of children, including escorting them to the toilet. Staff were seen to act as good role models for children and children were well behaved with both staff and each other.

However, there was still no procedure in place in the event of a child going missing. The provider had also not had an opportunity to start a two-way flow of information with parents and schools, due to the proximity of the Christmas holiday period. This was an area still to be addressed, in particular with regard to schools. In addition, there was no member of staff with a current paediatric first aid qualification, as there

had been no first aid courses available for staff to attend. Therefore the completion date for three notices to improve were extended with regard to these concerns (Safeguarding and promoting children's welfare). Staff appraisals had been started and training needs identified, but again there had been no training dates available for staff. The completion date for the notice to improve was therefore extended (Suitable people).

Although risk assessments had been carried out, there was still no record of risk assessments or details of the essential records and equipment which should be taken on outings. The completion date for the notice to improve was extended (Suitable premises, environment and equipment).

Staff had made some written observations on young children. However, these observations did not cover all areas of learning and were not used to plan and provide experiences appropriate to each child's stage of development. Staff initiated some activities for children, including arts and crafts activities and worksheets. However, the activities were similar for all children, with little adaptation for more or less able children. Although staff had made some progress in supporting children's learning and development, further work was needed in this area. The completion dates for three notices to improve were therefore extended (Organisation).

The outcome of the monitoring visit on 15 December 2009 concluded that, although satisfactory progress had been made in some areas, the setting was still inadequate overall.

A further monitoring visit was carried out on 18 February 2010. The inspector found that the provider had worked diligently to address the eight notices to improve which were outstanding following the monitoring visit on 15 December 2009. At this visit the inspector found that a procedure was in place in the event of a child going missing and that all policies and procedures were available for parents and staff to read. The provider had instigated a two-way flow of information with parents and schools. Staff collecting children from school had started to record their communication with a child's teacher in the child's individual observation book, and also regularly recorded observational assessments of each child during their time at Kidz Adventure Play Zone. Parents were regularly invited to read and contribute to their child's observations book. An appraisal system had been established, giving an opportunity for the provider to have individual meetings with staff and discuss and identify individual training needs. All staff had completed paediatric first aid training and further training needs had been identified. The provider worked with staff members to produce pictorial risk assessments, using signs to identify hazards and the action to be taken to minimise risks. Thus the provider had taken a range of measures to protect children and promote their welfare.

Staff had started to use observational assessments of children to identify their individual needs and interests and to make plans for children. However, there was limited evidence to show how staff help children progress towards the early learning goals. In addition, if children only attend the provision for short durations, their individual needs and interests had not been identified. Therefore a notice to improve remained in place requiring the provider to plan and provide experiences which are appropriate to each child's stage of development as they progress towards the early learning goals (Organisation).

During the monitoring visit it was identified that the provider was not complying with the welfare requirement (Safeguarding and promoting children's welfare), in that written parental permission was not in place for emergency medical advice or treatment. A notice to improve was therefore issued requiring this to be in place. In addition, several members of staff were not able to explain effective procedures to be followed in the event of an allegation being made against a member of staff. A welfare requirement notice (Safeguarding and promoting children's welfare) has previously been issued with regard to this concern and a further welfare requirement noticed was therefore issued following this visit.

The outcome of the monitoring visit on 18 February 2010 concluded that, although satisfactory progress had been made in most areas, the provider was still not meeting one specific welfare requirements relating to the Organisation of the provision and two specific welfare requirements relating to Safeguarding and promoting children's welfare. Therefore the outcome judgement was still inadequate overall.

Having considered all the evidence, the inspector is of the opinion that at this time the setting is making satisfactory improvement overall.

### **Overall effectiveness of the improvement and outcomes for children**

The setting has made satisfactory improvements since the last inspection. The provider has been continuously proactive in making improvements. Children's welfare is secure as there are no breaches of welfare requirements.

Staff are familiar with the policies and procedures and clear about what they should do if a parent fails to collect a child or a child goes missing. They know what to do if there is a child protection concern and where to find the information they need. A list of contact numbers for Children's Services is readily to hand. All parents have given written consent for emergency medical advice or treatment. Staff are well organised and well equipped when they collect children from school. They take mobile phones and first aid kits with them. Children are therefore protected.

The provider has worked diligently to ensure the staff team is professional and effective. A new deputy has been appointed who is qualified to take charge in the

absence of the manager. Training needs for staff have been identified during initial appraisals and all staff have now attended paediatric first aid training, child protection training and food and hygiene training. Some staff have booked onto Level 3 childcare courses. Children therefore benefit from the additional skills and knowledge gained by staff.

The two-way flow of information between schools and parents is now well established. Observation books are kept on each child and regularly updated. When staff collect children after school, they liaise with teachers as needed and record this in children's individual books, together with information about what the child has done at Kidz Adventure Play Zone. This information is then shared with parents, ensuring continuity of care for all children at the provision. There are very few children attending who are in the early years age group and who are progressing towards the early learning goals. The staff have begun to use observations of children in the early years age group to help them plan and provide experiences which are appropriate to each child's stage of development as they progress towards the early learning goals. However, these plans are still at an early stage and staff are developing their systems to identify children in the early years age group and demonstrate how they help these children make progress.

Children have a range of activities to choose from. They particularly enjoy physical play, both on the apparatus and playing games such as 'Over and Under' together. They also have opportunities for quiet play, such as colouring, reading or playing board games. Children who attend after school are able to make choices about what they want to eat and can help themselves to water. They enjoy their food and are given adequate quantities. Children say they enjoy their time at Kidz Adventure Play Zone.

### **Next steps**

Having considered all the evidence the inspector is of the opinion that at this time:

- The setting has made satisfactory improvement. The next visit will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

A handwritten signature in black ink that reads "Sheila Brown".

Sheila Brown HMI  
National Director, Inspection Delivery