

Ofsted
National Business Unit
St Ann's Square
Manchester
M2 7LA

Telephone: 0300 123 1231
Fax: 0300 123 3159
Minicom: 0161 618 8524
Email: enquiries@ofsted.gov.uk
Web: www.ofsted.gov.uk



22/02/2010

Kidz Adventure Zone
Unit C
2 Coburg Road
Wood Green
N22 6UJ

Our Reference EY376317

Dear Mrs Chinyama Okunuga

Outcome of monitoring visit for provision judged as inadequate

An Ofsted inspector, Heather Allen, carried out a monitoring visit of your provision on 18/02/2010. This visit follows on from your inspection where the provision was judged to be inadequate.

Outcome of the visit

As a result of our inspection on 23/11/2009, we sent you a welfare requirements notice.

There were three welfare requirements notices and 16 improvement notices set, which required the provider to improve the provision. The provider was also not complying with the conditions of their registration as they were looking after children under the age of five years and are registered to care for children from five years to under eight years. The provider was not complying with the welfare requirement (Safeguarding and promoting children's welfare), in that staff did not all have a knowledge of how to implement the safeguarding policy and procedures, including the procedure to be followed in the event of an allegation being made against a member of staff, and children were not provided with balanced meals in adequate quantities. The provider was also not complying with the welfare requirement (Suitable people), in that there was no deputy who was able to take charge in the absence of the manager.

Additionally, the provider was sent a notice to improve (Suitable people) which required the provider to ensure that at least one member of staff on duty holds a Level 3 qualification, that all staff are suitably qualified and trained, have regular appraisals and are effectively deployed to ensure adequate supervision of children.

With regard to the welfare requirement (Safeguarding and promoting children's welfare), the provider was given seven notices to improve. These required the provider to ensure that adequate drinking water is available at all times, that staff have an awareness and understanding of effective ways to manage children's



behaviour and that procedures are implemented to be followed in the event of a child going missing or a parent failing to collect a child at the appointed time. The provider was also required to take steps to safeguard and promote the welfare of children by maintaining a two-way flow of information with parents and school. In addition, the provider was required to ensure that at least one person with a current paediatric first aid certificate is on the premises and on outings when children are present and that full risk assessments are carried out for each outing, including journeys made when staff bring children to the setting. The provider was also required to ensure that a record of risk assessments is maintained and reviewed regularly (Suitable premises, environment and equipment).

With regard to the welfare requirement (Organisation), the provider was given five notices to improve. These required the provider to ensure there are at least two adults on duty in the setting at any time when children are present and to implement effective systems to ensure the individual needs of the children are met, including undertaking sensitive observational assessments to plan to meet young children's individual needs. In addition, the provider was required to plan and provide experiences which are appropriate to each child's stage of development as they progress towards the early learning goals and ensure there is a balance of adult-led and child initiated activities.

At the monitoring visit on 15 December 2009 it was found that the provider had taken satisfactory action to address the concerns in all three welfare requirements notices. The provision was now meeting the conditions of registration and only children aged five years and above are able to attend the provision. Satisfactory progress had also been made in some other areas where a notice to improve had been issued. The provider had asked all staff to sign to say they have read and understood the health and safety handbook, including the safeguarding policy and procedure. Children had drinking water available at all times and benefited from an adequate and balanced diet, with meals prepared on site. A new member of staff with a Level 3 qualification was appointed to start at the provision in the New Year.

Staff rotas had been organised so that the manager and another adult were present at all times when children were in the setting and staff were deployed to meet the individual needs of children, including escorting them to the toilet. Staff were seen to act as good role models for children and children were well behaved with both staff and each other.

However, there was still no procedure in place in the event of a child going missing. The provider had also not had an opportunity to start a two-way flow of information with parents and schools, due to the proximity of the Christmas holiday period. This was an area still to be addressed, in particular with regard to schools. In addition, there was no member of staff with a current paediatric first aid qualification, as there

had been no first aid courses available for staff to attend. Therefore the completion date for three notices to improve were extended with regard to these concerns (Safeguarding and promoting children's welfare). Staff appraisals had been started and training needs identified, but again there had been no training dates available for staff. The completion date for the notice to improve was therefore extended (Suitable people).

Although risk assessments had been carried out, there was still no record of risk assessments or details of the essential records and equipment which should be taken on outings. The completion date for the notice to improve was extended (Suitable premises, environment and equipment).

Staff had made some written observations on young children. However, these observations did not cover all areas of learning and were not used to plan and provide experiences appropriate to each child's stage of development. Staff initiated some activities for children, including arts and crafts activities and worksheets. However, the activities were similar for all children, with little adaptation for more or less able children. Although staff had made some progress in supporting children's learning and development, further work was needed in this area. The completion dates for three notices to improve were therefore extended (Organisation).

The outcome of the monitoring visit concluded that, although satisfactory progress had been made in some areas, the setting was still inadequate overall.

Having considered all the evidence, the inspector is of the opinion that at this time the setting is making inadequate improvement overall.

To comply with the requirements of the EYFS the registered person must take the following action by the specified date:

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| • plan and provide experiences which are appropriate to each child's stage of development as they progress towards the early learning goals | 12/04/2010 |
| • demonstrate how you ensure that all members of staff understand and are able to implement the safeguarding policy and procedure appropriately, including the procedure to be followed in the event of an allegation being made against a member of staff | 05/03/2010 |
| • have in place written parental permission for the seeking of any necessary emergency medical advice or treatment | 05/03/2010 |

Overall effectiveness of the improvement and outcomes for children

The provider has worked diligently to address the eight notices to improve which were outstanding following the monitoring visit on 15 December 2009.

A procedure is now in place in the event of a child going missing and this, together with the provision's other policies and procedures, is available for parents and staff to read in the 'Operational policy and parents manual for the holiday and after school club'. The provider has been pro-active in setting up a two-way flow of information with parents and schools. A member of staff has been in touch with the local schools attended by children. Staff collecting children from school record any communication with a child's teacher in an observation book. This has been put into place by the provision for all children attending the after school facilities. Parents are invited to read their child's observations book and make their comments.

An appraisal system is now fully established and all staff will have an annual appraisal as well as an interim appraisal mid-year. Training needs have been identified and the provider privately arranged paediatric first aid training for staff in order to get staff training implemented without delay. Seven members of staff completed paediatric first aid training in January and a member of staff with a current first aid qualification now accompanies children on outings and is on site at all times children are present.

A record of risk assessments is now maintained. The provider has worked with other staff members to produce pictorial risk assessments which use signs to identify hazards and what action staff can take.

Staff are now undertaking observational assessments of all children who attend the after school facilities and are using these observations to identify children's individual needs and interests. They have started to use this information to make plans for children. However, this process is still in its infancy and there is still limited evidence to show how staff help children progress towards the early learning goals. In addition, children's individual needs and interests have not been identified if they only attend the provision for short durations during the school holidays. Staff have therefore not planned and provided specific experiences to help children who attend during the school holidays progress towards the early learning goals. A notice to improve remains in place (Organisation).

During the monitoring visit it was identified that the provider was not complying with the welfare requirement (Safeguarding and promoting children's welfare), in that written parental permission was not in place for emergency medical advice or treatment. A notice to improve was therefore issued. In addition, several members of staff were not able to explain effective procedures to be followed in the event of an allegation being made against a member of staff. A welfare requirement notice (Safeguarding and promoting children's welfare) has previously been issued with regard to this concern and a further welfare requirement noticed was therefore issued following this visit.

The outcome of the monitoring visit concluded that, although satisfactory progress has been made in most areas, due to particular concerns regarding the welfare requirement Safeguarding and promoting children's welfare, the setting is still inadequate overall.

Next steps

Having considered all the evidence the inspector is of the opinion that at this time:

- The setting has made inadequate progress in addressing the points for improvement and this visit has raised serious concerns about aspects of welfare and/or learning and development. The next visit will be a further monitoring visit.

If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

A handwritten signature in black ink that reads "Sheila Brown".

Sheila Brown HMI
National Director, Inspection Delivery