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08/02/2010

Topkidz @ Grove Road
Grove Road Primary School
Grove Road
TRING
Hertfordshire
HP23 5PD

Our Reference EY373294

Dear Mrs Modupe Balogun

Outcome of monitoring visit for provision judged as inadequate

An Ofsted inspector, Maureen East, carried out a monitoring visit of your provision on 19/01/2010. This visit follows on from your inspection where the provision was judged to be inadequate.

Outcome of the visit

As a result of our inspection on 19/11/2009, we sent you a welfare requirements notice.

This notice required you to demonstrate that risk assessments are effective by reviewing, on a regular basis, all aspects of the environment with which children may come into contact that need to be checked, Early Years Foundation Stage Welfare Requirement, Suitable premises, environment and equipment and that the key person assigned to children within the Early Years Foundation Stage enables children to become familiar with the provision and to feel confident and safe within it, developing a genuine bond with the child and offering a settled, close relationship, Early Years Foundation Stage Welfare Requirement, Organisation.

As a result of the inspection you were also issued with a notice to improve. The actions raised under the Early Years Foundation Stage Welfare Requirements were: implement an effective safeguarding children policy and procedure. The provider must ensure that all members of staff understand the safeguarding policy and procedure including the procedure to be followed in the event of an allegation being made against a member of staff, Safeguarding and promoting children's welfare; ensure that least one person who has a current paediatric first aid certificate is on the premises at all times when children are present. First aid training must be approved by the local authority and consistent with guidance set out in the Practice Guidance for the Early Years Foundation Stage, Safeguarding and promoting children's welfare; ensure that adults looking after children, or having unsupervised access to them, are suitable to do so and keep records to demonstrate to Ofsted that



the checks have been done, including the number and date of issue of the enhanced CRB Disclosure, Suitable People; name a deputy who is able to take charge in the absence of a manager, Suitable People and plan and organise systems to ensure that every child receives an enjoyable and challenging learning and development experience that is tailored to meet their individual needs. This refers to providing equipment and resources that are sufficient, challenging and interesting and that can be used in a variety of ways, Organisation.

Having considered all the evidence, the inspector is of the opinion that at this time the setting is making satisfactory improvement overall.

Overall effectiveness of the improvement and outcomes for children

From the evidence gathered at the first monitoring visit on 19 January 2010 satisfactory progress has been made following the issue of the Welfare Requirement Notice and the Notice to Improve. The provider has put in appropriate measures to ensure children's safety takes priority at all times. Written risk assessments now include any action taken to address a risk and the provider is aware to include any new potential risk if it were to occur including the outdoor area if this is in use by the club. All current staff hold an enhanced Criminals Records Bureau (CRB) Disclosure. All children within the Early Years age group have been assigned a key worker to ensure they feel settled and secure in the club.

The provider is working closely with the Young in Herts, Early Years Consultant, in particular, to update the club's policies. The safeguarding policy has been given high priority and this updated version will include a step by step process of what to do if an allegation is made against a member of staff. Once this is in its final version it will be shared with all managers of the Topkidz group and all staff. The provider has recently attended an appropriate safe guarding training session and training dates have been booked for those members of staff who need to update their first aid certificates to ensure that at least one person who holds a current paediatric first aid certificate is on the premises at all times. Procedures are in place to recruit a suitably qualified deputy manager to ensure consistency within the staff team. Good use has been made of available space and resources which ensured well managed and fun activities. The children enjoyed making pasta print pictures and dressing up to put on an impromptu concert. Tea time was a social occasion and the children were keen to be chosen as helpers to give out the bowls or to pour out the drinks. The hall was used for team and circle games to encourage physical play. Planning is now in place to ensure children receive a challenging and enjoyable experience across all areas of Learning and Development and a Topkidz settling in form is now in place to enable the staff to gather relevant information about the child before they attend.

Another monitoring visit will be carried out to ensure that proposed plans to meet the notices have been carried out and that the progress made at this early stage can be sustained.

Next steps

Having considered all the evidence the inspector is of the opinion that at this time:

- The setting has made satisfactory progress in addressing the points for improvement. The next visit will be a further monitoring visit.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely



Sheila Brown HMI
National Director, Inspection Delivery