

West End Night Owls

Inspection report for early years provision

Unique Reference Number	EY365017
Inspection date	01 May 2008
Inspector	Linda Filewood
Setting Address	Horsforth West End Primary School, West End Lane, Horsforth, LEEDS, LS18 5JP
Telephone number	07939157258
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Registered person	West End Night Owls Ltd
Type of inspection	Childcare
Type of care	Out of School care

ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

The key inspection judgements and what they mean

Outstanding: this aspect of the provision is of exceptionally high quality

Good: this aspect of the provision is strong

Satisfactory: this aspect of the provision is sound

Inadequate: this aspect of the provision is not good enough

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: www.ofsted.gov.uk.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.

WHAT SORT OF SETTING IS IT?

Westend Night Owls out of school club was previously registered as Night Owls & Early Birds Out of School Club and re-registered in 2007. It is now run by Westend Night Owls Limited and operates from four rooms in Horsforth West End Primary School, Horsforth, Leeds. The group serves children from the school. A maximum of 32 children can attend the out of school club at any one time. The out of school facility is open each weekday from 07.30 until 08.50 and again from 15.15 until 17.45, apart from a Friday when it closes at 17.00, term time only. The holiday club opens each weekday from 08.00 until 17.30 for three weeks out of the school holidays and five days for staff training.

There are currently 50 children from three years to eight years on roll. Children attend for a variety of sessions.

The out of school club employs 17 members of staff. Of these, 11 hold appropriate early years qualifications and two are working towards a qualification.

THE EFFECTIVENESS OF THE PROVISION

Helping children to be healthy

The provision is satisfactory.

Children are developing an understanding about healthy practices, through staff explanations. This helps them realise the need to practice good routines for personal hygiene. However, they do not always wash their hands after playing out before sitting to eat a snack, without a staff member reminding them. Children are kept safe from the spread of infection. Staff clean tables before and after activities and make sure children play in a clean environment. The use of paper towels when children dry their hands prevents the spread of infection. Children are suitably protected if they have an accident or require any emergency treatment. A registered first aider is in attendance at each session and accidents are satisfactorily recorded. However, parents do not always countersign the entries on the accident sheets, as acknowledgement that they have been informed about the accident.

Children are aware that drinks are available to them at all times and confidently access them. However, staff do not check that they have extra to drink, especially after a boisterous game of football. Fruit is offered during each session and children are encouraged to choose from the attractively presented selection available.

Children develop a positive approach to physical exercise. They have good opportunities both indoors and outdoors to develop their physical skills. Children have access to a well enclosed playing field and enjoy playing football and other games. A variety of activities is available indoors, such as table tennis or pool which ensure that they take part in regular physical play at each session.

Protecting children from harm or neglect and helping them stay safe

The provision is satisfactory.

Children are cared for in a warm and welcoming environment. Bright displays of children's work demonstrate that staff value children's creativity. Space and equipment is organised effectively so that children can move around freely and independently, accessing different areas for their play. They are able to easily access a good range of well maintained toys and play equipment which is suitable for their age and stage of development.

Children are kept safe whilst attending the provision, as staff take positive steps to ensure children are kept free from harm and are safely taken to and from their classes. They give children clear explanations about playing safely. For instance, not rolling down grassy banks onto concrete or throwing cars. The out of school provision has separate access from the outside and the outside door is locked so that children are prevented from leaving and all visitors are monitored. Some measures are in place to restrict access from within the school to the areas used by the out of school club, when sessions are in progress. However, this continues to be an issue at certain times. Children regularly practise emergency evacuations, so that they are aware of the procedures to follow in the event of a fire whilst attending the out of school club.

Children are well protected from possible abuse or neglect, as staff understand their responsibilities for safeguarding the children's welfare. Staff are aware of the procedure to follow should they have any concerns and have attended child protection training to enhance their knowledge.

Helping children achieve well and enjoy what they do

The provision is good.

Children are happy and engaged in the good variety of enjoyable activities and resources, which contribute well to their development. They settle quickly on entry and all children mix well together, enjoying time with their friends and siblings. Some activities are planned and staff ensure that activities and resources cater for the whole age range. Children's opinion is highly valued and children attending the holiday club are involved in some of the planning of topics. The play area is organised into defined areas, which children are familiar with. This allows them plenty of space, for example, for craft, messy play and imaginative play, as well as a quiet comfortable area where they can look at books.

Children are confident and encouraged to initiate their own play. Staff support the children well and work with them in small groups to extend their play, when necessary. They offer consistent praise and good encouragement, raising the children's self-esteem and confidence. Most of the staff know the children well and are fully aware of the capabilities of each child. Plenty of opportunities and resources are provided for children to enjoy creative activities and these are well displayed around the room.

Helping children make a positive contribution

The provision is satisfactory.

All children are welcomed into the provision and their differing needs appropriately met, as staff collect information on their individual needs from parents. Children play harmoniously with others and show care and concern, particularly for younger children. They are learning to respect each other's differences and increase their knowledge of the wider world. The celebration of different festivals and resources that reflect diversity support children's awareness and understanding of similarities and differences.

Children are beginning to learn right from wrong through good explanations from staff. They listen carefully to what children say and encourage children to play well together and be kind. There are clear and consistent boundaries in place, especially when children play outside and children respect these. Children are encouraged to become independent and be aware of their own needs.

Children benefit from effective relationships between parents, the school and the out of school club staff. Parents are provided with a satisfactory range of information, through daily chats and newsletters, so that they are suitably informed about the setting. They have access to a sufficient range of policies and procedures. However, the complaints procedure is not sufficiently detailed and does not give parents information about the timescales for resolving complaints or clearly explain Ofsted's role in the process. Parents have good views on the care their children receive.

Organisation

The organisation is satisfactory.

Children benefit from well deployed staff, who interact well with them so that warm relationships are formed. Staff have a high regard for the care and well-being of all the children. Staffing levels are maintained and most staff hold appropriate early years qualifications. Clear recruitment procedures are in place, which ensure children are safely looked after by suitable staff who understand their roles and responsibilities. However, the registered person is in breach of a

regulation by not ensuring that all staff in day to day charge of sessions, are advised to Ofsted and appropriately vetted for suitability in their role. Staff organise the session successfully, so that children benefit from a regular routine and enjoy the easily accessible resources.

The policies and procedures in place contribute to the welfare, care and learning of the children. However, some of the written policies are incomplete and none reflects the recent name change of the provision. Most records are well documented and maintained confidentially but not all are easily accessible when required. Overall, the provision meets the needs of the range of the children for whom it provides.

Improvements since the last inspection

Not applicable.

Complaints since the last inspection

Since registration there have been no complaints made to Ofsted that required the provider or Ofsted to take any action in order to meet the National Standards.

The provider is required to keep a record of complaints made by parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.

WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?

The quality and standards of the care

To improve the quality and standards of care further the registered person should take account of the following recommendation(s):

- ensure consistency with hand washing before eating snack
- ensure that all entries on the accident sheets are countersigned, as acknowledgement by a parent or guardian
- continue to improve existing arrangements for restricting access to the areas used by the out of school club when sessions are in progress
- provide more detailed information in the complaints procedure so that parents are aware of the timescale for resolving complaints and Ofsted's role in the procedure
- ensure all adults, particularly those in day to day charge of sessions, are advised to Ofsted and appropriately vetted for suitability
- ensure the written child protection policy in the file is complete and all policies reflect the recent name change of the provision.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Complaints about Ofsted Early Years: concerns or complaints about Ofsted's role in regulating and inspecting childcare and early education* (HMI ref no 2599) which is available from Ofsted's website: www.ofsted.gov.uk