

Captain Cook Out of School Club

Inspection report for early years provision

Unique Reference Number	508541
Inspection date	20 May 2008
Inspector	Sandra Davies

Setting Address	Captain Cook Primary School, Stokesley Road, Marton-in-Cleveland, Middlesbrough, Cleveland, TS7 8DU
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Registered person	Captain Cook Out Of School Club
Type of inspection	Childcare
Type of care	Out of School care

ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

The key inspection judgements and what they mean

Outstanding: this aspect of the provision is of exceptionally high quality

Good: this aspect of the provision is strong

Satisfactory: this aspect of the provision is sound

Inadequate: this aspect of the provision is not good enough

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: www.ofsted.gov.uk.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are inadequate - enforcement action. The registered person does not meet the National Standards for under 8s day care and childminding.

WHAT SORT OF SETTING IS IT?

Captain Cook Out of School Club registered in April 2000 and is managed by a voluntary management committee. It operates from the junior school hall and associated rooms within the school building. There is an enclosed outdoor play area. The school is situated in an established residential area on the outskirts of Middlesbrough.

A maximum of 40 children may attend at any one time. Children from four to 11 years may attend. The setting is open from 15.00 to 18.00, Monday to Friday, term time only. Care is offered to children attending the school. There are currently 46 children on roll.

The provision employs four members of staff to work directly with the children. All hold appropriate early years qualifications. There are also volunteers.

THE EFFECTIVENESS OF THE PROVISION

Helping children to be healthy

The provision is satisfactory.

Staff have a satisfactory understanding of health and hygiene procedures to maintain the health of the children. Hand washing is encouraged and fruit washed before eating. Satisfactory systems are in place for addressing children's health needs. For example, a sick children policy and permission to seek emergency medical advice or treatment. There is an accident and medication recording procedure. However, the medication recording does not include the parents' signature to acknowledge the entry. A first aid box is kept to hand. At present there is one member of staff with an up to date paediatric first aid certificate. This promotes the well-being of the children satisfactorily.

Snacks are provided including toast, toppings and fruit. Healthy eating is encouraged through baking sessions. Drinks are readily available. Staff work well with parents to ensure that individual dietary needs are catered for. Specific requirements are discussed and recorded on the child's individual record. This helps children to remain healthy.

Children enjoy a good range of physical activities that contribute to their health. There are opportunities for fresh air, weather permitting. There is a range of equipment available including footballs, tennis equipment, hoola hoops and a parachute. Activities include indoor physical play. Children are able to rest and relax according to their needs.

Protecting children from harm or neglect and helping them stay safe

The provision is inadequate.

The premises are warm, clean and safe which contributes to the children's well-being and sense of security. They are able to move freely as immediate risks are identified and minimised. The entrance is secure and an intercom system is in operation to allow access. Children are protected by having appropriate written procedures in place, including a record of who can collect a child and a procedure for if a child was uncollected. However, the officer was not asked to complete the visitors record.

Children have access to satisfactory play equipment which is well maintained. Toys and resources are made readily available so that children can make choices. Staff ensure that all items remain safe and suitable for use with regular checking routines. Children learn to keep themselves safe as they move around the room and access the outdoor play areas. Fire drills are carried out on a regular basis and recorded.

Staff have a basic understanding of the child protection procedures and how to put into practice when necessary. They are not aware of some of the required guidance and do not have a full understanding of what to do if they have concerns or if an allegation is made against themselves. This means the safety of the children is not fully protected.

Helping children achieve well and enjoy what they do

The provision is satisfactory.

Children are happy, relaxed and settled. They have a good relationship with staff who interact well, developing children's confidence and self-esteem. Social skills are developed well as children join in games with their peers.

There is a basic weekly activity plan. This may include Lego, baking, craft activity and parachute games. There is a satisfactory range of resources available. Children are able to develop their independence and make choices from the activities available, as they move around the room. There are some opportunities for children to be involved in decision making about planned activities and resources. There is a balance of adult and child led activities. Staff sit with children and join in the games.

Helping children make a positive contribution

The provision is satisfactory.

Equal opportunities are promoted satisfactorily in the setting as all children are included and involved and their individual needs are met. There are limited resources and activities to reflect diversity and staff lack understanding of promoting equality. Staff are proactive in accommodating children with specific needs and work with parents and the school.

Children learn to respond to appropriate expectations for their behaviour and to work harmoniously with others, sharing and taking turns. For example, when playing games. Staff and children enjoy good relationships and children are well behaved. Good behaviour is encouraged and praise given. Parents are made aware of the behaviour management policy in the written information provided.

Staff work with parents to meet the needs of the children satisfactorily. Useful information is given in the form of a prospectus and policies and procedures are displayed. There is a complaints system in place which parents are made aware of. However parents were unclear as to how they would access the policies and procedures and the complaints system. All parents were provided with a copy of the last inspection report. Parents are made to feel welcome and are able to talk to staff about their child when collecting them. This has a positive impact on the children's well-being.

Organisation

The organisation is inadequate.

Children benefit from being cared for by staff who are qualified in child care. Recruitment and selection procedures for staff are satisfactory. However, committee members are not aware of the requirements of the Ofsted vetting procedure, resulting in both committee members and managers not completing the necessary checks. This was raised at the previous two inspections and is a breach of regulation.

There is an induction procedure in place. However, there is little evidence that it is effective. There are policies and procedures in place. However, staff have little knowledge and understanding of them, for example behaviour management and child protection. There is no system in place to ensure that the policies are read and understood on a regular basis. Staff are unaware of the availability of any further training and there is no appraisal system in place.

All records relating to child care are available for inspection. At the time of inspection a file containing general and personal information was placed at the entrance to the setting, breaching confidentiality. There is a complaints procedure in place. However staff were not aware of a complaints recording procedure and the requirements of regulation. There is a daily registration system in place for both children and staff. However, on the day of the inspection, the register was not completed for any of the children attending, until the issue was raised by the inspector. Therefore, children's welfare is not fully promoted.

Required ratios are met and staff are deployed effectively. Space is organised and laid out to maximise and encourage independence.

Overall, the provision does not meet the needs of the range of the children for whom it provides.

Improvements since the last inspection

At the last inspection the provider was given an action to have in place a robust recruitment, selection, vetting and induction procedure. This was also an action from the previous inspection. There is a satisfactory recruitment and selection procedure in place. However the provider is still not aware of the requirements in regulation to ensure that all committee members and the manager of the setting submit to a vetting procedure whereby the information supplied is verified with the relevant sources. An induction procedure has been introduced. However staff knowledge and understanding of the policies and procedures is insufficient. This action has not been addressed.

An action was set to have in place a named manger and a member of staff who is able to take charge in the absence of the manager. This has been addressed. Actions were set to ensure that accessible individual records are kept on the premises and that records relating to day care activities are accessible and available for inspection. This included ensuring that the registration certificate is displayed. Children's information, most information on staff and all records are available within the setting. The registration certificate is displayed.

Actions were set to increase staff awareness of risk assessments and make sure the premises are safe and secure. Risk assessments have been carried out and all safety points are in place. This action has been addressed. However staff awareness of the child protection procedure has not improved.

An action was set to provide parents with a written complaints procedure which included the name, address and telephone number of the regulator. This was an action from the previous inspection. Parents are provided with this information in the prospectus and it is also displayed.

The provider was given an action to improve knowledge and understanding of the requirements set out in regulation and set in place a procedure to notify Ofsted of relevant matters. The provider is still not fully aware of the requirements of registration, Therefore this action has not been addressed.

Complaints since the last inspection

Since the last inspection there have been no complaints made to Ofsted that required the provider or Ofsted to take action in order to meet the National Standards.

The provider is required to keep a record of complaints made by parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are inadequate - enforcement action. The registered person does not meet the National Standards for under 8s day care and childminding.

WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?

The quality and standards of the care

Ofsted is taking **enforcement action** to safeguard the welfare of children.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Complaints about Ofsted Early Years: concerns or complaints about Ofsted's role in regulating and inspecting childcare and early education* (HMI ref no 2599) which is available from Ofsted's website: www.ofsted.gov.uk