

# Woodies Out of School Club

Inspection report for early years provision

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| <b>Unique Reference Number</b> | 300939  |
| <b>Inspection date</b>         | 06 May 2008   |
| <b>Inspector</b>               | Susan Kathleen Wormald  |
| <b>Setting Address</b>         | Woodseats Primary School, 670 Chesterfield Road, Sheffield, South Yorkshire, S8 0SB |
| <b>Telephone number</b>        | 07791 688716  |
| <b>E-mail</b>                  |   |
| <b>Registered person</b>       | Woodies Out of School Club  |
| <b>Type of inspection</b>      | Childcare   |
| <b>Type of care</b>            | Out of School care  |

## ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

### The key inspection judgements and what they mean

*Outstanding: this aspect of the provision is of exceptionally high quality*

*Good: this aspect of the provision is strong*

*Satisfactory: this aspect of the provision is sound*

*Inadequate: this aspect of the provision is not good enough*

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: [www.ofsted.gov.uk](http://www.ofsted.gov.uk).

## THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.

### WHAT SORT OF SETTING IS IT?

Woodies Out of School Club was registered in 1999. The group operates from two rooms in the basement of Woodseats Primary School. Children have the use of the school playground for outdoor play. Children who attend the club before and after school generally come from the primary school. The holiday play scheme opens for one week at Easter and the first four weeks in summer and caters for children from the local and wider communities.

The club is registered to care for a maximum of 32 children aged from three to eight years. There are currently 40 children on roll. Children attend a variety of sessions each week and there is support for children with disabilities.

The club opens from 08.00 until 09.00 and 15.30 until 17.45 each week day during school term time. Full day care is provided during some school holidays when the opening hours are 08.00 until 17.45.

There are four regular members of staff who work with the children, the majority of whom hold early years qualifications. The group has links with the Out of School Network.

## THE EFFECTIVENESS OF THE PROVISION

### **Helping children to be healthy**

The provision is satisfactory.

Children stay healthy within the setting as they are cared for by staff who are aware of health guidelines and who implement suitable hygiene practices, such as making sure surfaces are clean before the preparation of food. They are supported by staff who encourage good practice, for example prompting them to wash their hands before snack. Simple notices and posters displayed above the sinks help to remind children to do this. There are suitable arrangements for the administration of medicines and the recording of accidents, and staff hold appropriate first aid qualifications. This enables staff to deal appropriately with any accidents or emergencies.

Children have the use of the school playground where they have opportunities to take part in active physical play and can enjoy the benefits of fresh air and exercise. Children's individual health and dietary needs are met as appropriate information is obtained from parents and taken into account. The food provided reflects children's preferences and individual choices. Children's awareness and understanding of healthy eating is promoted through activities, such as making soup using freshly prepared vegetables and being offered some nutritious choices for snack, such as fresh fruit. Children are encouraged to help themselves to regular drinks.

### **Protecting children from harm or neglect and helping them stay safe**

The provision is satisfactory.

Staff are aware of their responsibilities to keep children safe and supervise them well. All required safety policies are in place. Children are protected by some effective measures carried out by staff, such as risk assessments and checks on the premises indoors and on outings. They learn about safe practice and potential hazards as staff make good use of opportunities as they arise to discuss safety matters. They learn the importance of emergency evacuation through regular practice and helpful explanations from staff, and are familiar with the routines. Children are cared for in a secure environment which allows them to move around freely and play safely. They have the use of a range of suitable, varied and safe resources that support a balance of activities. Staff bring out a selection during each session and children are encouraged to ask for additional items.

Children's welfare is safeguarded as staff have a sound understanding of their responsibilities with regard to child protection and are familiar with the signs of abuse. Suitable child protection procedures are in place and there are clear monitoring and recording systems. Staff are confident about what to do if they have concerns about a child. Staff have attended additional safeguarding training to update their knowledge and understanding of these issues.

### **Helping children achieve well and enjoy what they do**

The provision is satisfactory.

Children enjoy coming to the club and settle quickly. They are able to get involved in activities of their own choice, and have opportunities to relax or be active. They have good relationships with staff, who are friendly and approachable, and show children they value them by listening to what they have to say. Children are eager to share their news at the 'show and tell session' and proudly relate family events and show their new coat. Staff interact well with the children and they chat amiably as they play together. Staff support children's play, finding the right resources and making suggestions. Children feel comfortable because of the informal

atmosphere, are relaxed and self-assured and play well together. They are given encouragement and praise, helping their confidence and promoting their self-esteem.

Children are offered a suitable balance of play experiences with times for both active and creative play. They are allowed to develop their own ideas and spend time creating their own game and designing their own cards. Staff support their plans offering to get the cards laminated. Children are encouraged to make choices about their play and to put forward their own suggestions. They say that they enjoy coming to the club, that they have fun and would not make any changes.

### **Helping children make a positive contribution**

The provision is good.

Children are helped to feel at home as they are greeted cheerfully on arrival and are welcomed into the setting. They have a sense of belonging because they are familiar with the staff and are comfortable with the simple routines of the club. They have opportunities to express their own ideas and to make their own suggestions. They chat and play with their friends throughout the session. All children are helped to feel good about themselves and feel included as staff acknowledge their achievements and provide additional support when necessary. Children's understanding and awareness of diversity is promoted through activities, posters and resources which reflect a variety of cultures and present differences in a positive way.

Children's behaviour is good. They play well together and are responsive and helpful. They are learning to understand the feelings of others and to show consideration towards each other. Some effective strategies, such as merit slips are in place which acknowledge children's achievements and motivates them to try their best and to be helpful and kind. Children benefit from staff who set good examples, make their expectations clear and apply consistent boundaries. They understand what is expected from them, such as walking in line in an orderly fashion during the emergency evacuation practice.

Parents have friendly relationships with staff and receive verbal information from them about their children as they collect them. Helpful information is displayed on the notice board about the provision including clear procedures about how to make a complaint. Policies and procedures are readily accessible. Parents say that they are very happy with the service provided and are re-assured that their children are settled and enjoy their time at the setting.

### **Organisation**

The organisation is satisfactory.

Children enjoy their time at the setting because staff are friendly and caring and provide a suitable place for them to play. They feel at home and at ease in their surroundings and are confident to initiate their own activities and occupy themselves. They benefit from good levels of support as staff spend most of their time interacting in children's play. Children have friendly relationships with staff. This helps build children's confidence and enables them to feel secure and enjoy and participate in the activities offered. Staff's organisation of resources and activities is sufficiently effective in ensuring that children are offered a choice of suitable play experiences.

All required documentation that contributes to children's health, safety and well-being is in place. There are suitable written policies which support the day-to-day running of the setting, however, some information is in need of updating and some procedures, such as those regarding notifiable diseases lack necessary detail. Staff work well together, have a suitable understanding

of their roles and responsibilities, and so take care of children successfully. There are thorough recruitment and procedures in place, ensuring that staff are vetted and have the skills and experience to work with children. All required staff and committee members details and evidence of staff clearances are kept readily available on the premises.

Overall, the provision meets the needs of the range of the children for whom it provides.

### **Improvements since the last inspection**

At the last inspection the provision was judged to be inadequate and four actions for improvement were raised. The setting was required to establish clear procedures to ensure the suitability of staff and to ensure that staff records are maintained and be available for inspection. Robust procedures are now in place for the recruitment and vetting of staff and all required staff and committee details are kept on site, are well maintained and readily available for inspection. The provision was required to review and update the child protection policy. A child protection policy is in place which includes all required elements. The provision was required to maintain an accurate record of children's attendance. Clear records are maintained of children's attendance which include their arrival and departure. Finally, the provision was required to make the complaints procedure available to parents. A written statement is now displayed for parents which makes clear the procedure to follow if they have a complaint and which gives contact details for the regulator.

### **Complaints since the last inspection**

Since the last inspection there have been no complaints made to Ofsted that required the provider or Ofsted to take any action in order to meet the National Standards. The provider is required to keep a record of complaints made by parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

## **THE QUALITY AND STANDARDS OF THE CARE**

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.

### **WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?**

#### **The quality and standards of the care**

To improve the quality and standards of care further the registered person should take account of the following recommendation(s):

- continue to review policies and procedures with particular regard to notifiable diseases to ensure that these reflect current guidance and contain up to date information.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Complaints about Ofsted Early Years: concerns or complaints about Ofsted's role in regulating and inspecting childcare and early education (HMI ref no 2599)* which is available from Ofsted's website: [www.ofsted.gov.uk](http://www.ofsted.gov.uk)