

Sawley Before and After School Club Community Interest Company

Inspection report for early years provision

Unique Reference Number	EY358397
Inspection date	19 August 2008
Inspector	Joanne Baranek
Setting Address	Sawley Community Centre, Draycott Road, Long Eaton, NOTTINGHAM, NG10 3FR
Telephone number	07943 923 638
E-mail	dave@rattray.f9.co.uk
Registered person	Sawley Before And After School Club Community Interest Company
Type of inspection	Childcare
Type of care	Out of School care

ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

The key inspection judgements and what they mean

Outstanding: this aspect of the provision is of exceptionally high quality

Good: this aspect of the provision is strong

Satisfactory: this aspect of the provision is sound

Inadequate: this aspect of the provision is not good enough

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: www.ofsted.gov.uk.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are good. The registered person meets the National Standards for under 8s day care and childminding.

WHAT SORT OF SETTING IS IT?

Sawley before and after school club registered in 2007. It operates from Sawley Community Centre in Derbyshire. The club have use of the main hall, side room and associated facilities. There is an area for outdoor activities.

The out of school club serves the local area and surrounding villages.

The setting opens five days a week during school term with sessions from 07:45 until 09:00 in the morning and 15:00 until 17:45 in the afternoon. During school holidays the club opens from 07:45 until 17:30.

There are currently 35 children from four years to eleven-years-old on roll.

The out of school club employs four full and part-time staff who work with the children. All of the staff hold appropriate early years qualifications.

The setting receives support from Derbyshire local authority and are members of 4Children.

The out of school club is privately owned but day to day responsibility is delegated to the staff.

THE EFFECTIVENESS OF THE PROVISION

Helping children to be healthy

The provision is good.

Children are remaining healthy within this setting through the use of the robust paperwork in place. These include a policy for not taking a sick child into their care and an exclusion period section that states the periods of time for the different infectious diseases. This protects the children from the spread of any infection and as the parents are able to read this policy, they are aware of the need to refrain from bringing their children into the setting if they are ill. The staff remind the children to wash their hands before eating and after using the toilet, however, the children do not consistently use the liquid soap provided, which impacts on the ability to prevent cross-contamination or the spread of infection. Accidents are recorded on individual forms which include comprehensive details relating to the position and size of any injury and as these are signed by the parents at the end of the session, they are able to continue the care the child needs at home.

The setting provides nutritiously balanced snacks and meals for the children and as staff have food hygiene certificates, they ensure the food is prepared and stored safely. Snacks include fruit, cheese and biscuits and breadsticks and meals provided include pasta meals, jacket potatoes and noodles. The staff ensure the meals contain vegetables and fruit in order to promote healthy eating and the children's development. Dietary requirements are obtained upon admission and the staff are fully aware of this to ensure children who have specific needs are cared for effectively. The children are provided with fresh water throughout the session as they have a jug they are able to access independently and at meal times the children are able to choose between juice and water. This enables the children to remain hydrated and nourished whilst in the care of the setting.

The children are able to develop physically through a variety of activities available during the session. The setting has access to a large outdoor area where the children are able to play on slides, swings and climbing frames, practise their throwing and catching skills and run and chase. The staff play games with the children to encourage them to access the fresh air and exercise such as football or parachute games, which support their team playing skills also. This all helps to develop their large muscles and encourages the children to exercise in order to stay healthy. Their small muscle development is fostered through a selection of activities within the setting, for example, using scissors, construction activities and completing puzzles. The children are able to use mark-making equipment to develop the muscles in their fingers and their accuracy skills, and are able to play on computer games to support this further. The children are learning specialised physical skills through the resources at the club and the staff's support. For example, they learn how to skip with ropes and how to play table tennis and pool with equipment inside the setting.

Protecting children from harm or neglect and helping them stay safe

The provision is good.

The children are kept safe and secure within the out of school club because of the equipment and procedures they have in place. The staff check the rooms and outdoor area thoroughly before the children access them identifying any apparent hazards and rectifying these to keep the children safe from harm, for example, by removing any litter from the communal play area outside. The main room is well lit by windows allowing in natural light supported further by electric lights if required. It is of an adequate temperature for the care of the children through

the use of radiators and ceiling fans. A relaxation area for the children is present in the form of a cushioned area, allowing them to be able to relax and rest if they wish to.

The furniture provides a child friendly environment where they are able to sit at tables comfortably and access books easily from a book box. All facilities and fixtures are brightly coloured and help to provide a stimulating area in which the children can learn and play in comfort and safety. All toys are suitable for the age of children within the room and broken or worn out equipment is thrown away to prevent children from hurting themselves. All resources and equipment are checked for cleanliness and cleaned as necessary with sterilising fluid ensuring cross-contamination is limited. The room has bright displays showing the photographs of the children's activities and outings which gives them ownership of the room, a reminder of their past sessions and a pride in what they do.

The staff conduct risk assessments on the premises and equipment to identify any hazards and use these to place further equipment or procedures in place to reduce the risk for the children, visitors or staff. When planning an outing the staff assess the risks beforehand and use precautions to keep the children and adults in their party safe. The children are safeguarded from the dangers of fire within the provision because of the detection systems in place, the fire extinguishers in the room and the fire drills they practise on a regular basis. The security within the setting is good as the outer door is locked at all times and a staff member monitors who enters the setting to pick the children up at the end of their sessions. All visitors are escorted into the building once their identification has been checked and are logged into a visitors book to ensure there is clear record of who is on the premises at all times. These procedures ensure children are not put at risk from adults entering the premises unseen.

The children are safeguarded whilst in the care of the club's staff because of their understanding of child protection and the policies and procedures they use to protect them. Their child protection policy shows the different signs of abuse to look for and states the procedure the staff will follow in the case of any suspicions relating to the safety of the children. This is shared with the parents to ensure they are fully aware of what signs to look for and how the staff will protect their child. One of the managers is the designated member of staff with responsibility in child protection and both managers have attended the training within child protection to ensure they are able to support their staff and the children fully in any circumstance. All staff are able to identify the signs of abuse and have a good understanding of what they will do in the case of any suspicions ensuring all children are safeguarded throughout the provision.

Helping children achieve well and enjoy what they do

The provision is good.

Children's individual needs are met through the activities provided and the resources available. They are enjoying their time within the club and learning new skills to help support their development. Within the room the staff lay out a variety of activities that encourage the children to develop emotionally, physically and intellectually. These include role play equipment, a table tennis table and dressing-up clothes. They are changed daily to keep children interested and refresh their learning and are supportive of the child's age or level. The children are able to request specific activities or resources for the following day through the use of a book they can write their ideas in, enabling them to direct their own learning and play. This is important as the children are unable to access resources freely during the session due to the constraints of the hall. Their independence is limited at mealtimes as the staff serve the food for the children, and do not consistently allow the children to pour their own drinks.

The staff plan an abundance of outings for the children which include educational and fun trips to a variety of local venues. These include visiting the local wildlife sanctuary, museums and the sea life centre where they talk about the different animals and their habitats. Visitors into the setting help the children learn new knowledge and skills, for example, they learn simple karate moves from the local karate group whilst developing their physical skills also. Themed sessions encourage the children to have fun doing a variety of activities that support their different areas of development. For example, the staff organise a circus evening where the children learn to spin plates and use a Diabolo to perform tricks for their peers, which supports their physical, intellectual and social development.

Creative activities are available for the children to join in with on a daily basis, for example, sponge painting, colouring in and creating decorative crowns. This gives all children an appropriate outlet in which they can express their creative side if they wish to. Other resources available for the children include board games, puzzles, construction activities and a games console. The children are able to use programmes that support their hand to eye coordination and games they can play against their peers. The staff monitor the children to ensure that they all access a variety of activities including outdoor play to enable them to have an all-rounded development. The children's self-esteem and confidence is fully supported within the setting as the staff praise them and listen to them during each session. The staff readily join in with all activities and games the children play in order to encourage participation and ensure the children have fun, which helps to forge good relationships within the setting.

Helping children make a positive contribution

The provision is good.

Children are all included in this setting as they welcome all ethnic or religious backgrounds. The children's religious background is requested on their registration form, however, they do not ask for information about their ethnic and cultural background or their home language. This impacts on the ability for the staff to have a full understanding of each child's background in order to support them fully. An equal opportunities policy is in place and shared with parents to show the inclusive practice the provider uses and how they will support all children to celebrate their cultural and religious identity by providing appropriate resources and activities. They support this practice through activities and resources available for the children throughout the session, for example, books showing different countries and people. Activities planned by the staff celebrate festivals such as Diwali and Christmas, where the children are able to experience different food tasting and dress in costumes associated with the different religions

The club supports children with learning difficulties and/or disabilities as the staff have attended courses on additional needs and are confident in providing appropriate aide for all children within their care. One of the managers is the special needs co-ordinator and has attended the appropriate courses she needs to fully support the staff and children within the setting. The special needs policy explains how the setting will ensure all children are treated with equal concern. The staff have experience with working alongside the schools and parents to enable children with learning difficulties and/or disabilities to be fully supported in all the provisions they attend. The staff are adept at placing appropriate strategies in place to enable all children to play equally with the activities and resources available. These procedures ensure all children and their families are able to be supported with all aspects of their care and education within this setting.

Children are learning to manage their own behaviour because of the consistent methods the setting uses to discourage unwanted behaviour. The club uses ground rules to provide the children with boundaries that help them to follow guidelines and learn right from wrong and as these have been designed and agreed by the children they are able to respond to these rules more appropriately. The procedures the staff use to encourage acceptable behaviour are outlined within a policy the parents view on admission, ensuring they are aware of how the setting supports the children. There is a section within this policy stating how the staff will approach bullying and discourage this unacceptable behaviour with the children by encouraging them to talk through any disagreements. Good behaviour is praised consistently, developing the children's self-esteem and encouraging the children to manage their own behaviour successfully.

The provider supports partnership between the club and the parents of the children they care for. The staff talk to parents regularly about their children, what they have been doing and if they have had any accidents or injuries during the session. They provide a two-way communication between the school and home environment if the parents are unavailable for school runs, ensuring all messages are relayed successfully. Policies are available for the parents throughout the sessions to ensure they have an understanding of how the setting works and procedures the staff follow. Any particular needs of the children are discussed at registration time to ensure they receive the care they require. There is a complaints policy in place to ensure that if the parents have any worries or concerns about their child's care they are able to follow the designated procedure in order to contact the provision or the regulator to discuss further.

Organisation

The organisation is good.

The provision is owned privately and the day to day management is delegated to two individuals. Both are suitable to look after the children within the setting as they have appropriate qualifications and experience within childcare. Both managers have achieved a Business and Technology Education Council National Diploma in Early Years as well as having completed a first aid and child protection course. The courses they have both successfully attended correspond with the children the setting cares for and they readily access further courses they feel are necessary in order to improve the care they provide. The registered individual ensures that all staff are suitable to be working with the children by requesting two references when they accept employment and ensuring that all staff and adults who have contact with the children are Criminal Record Bureau checked.

Children are cared for safely on a day-to-day basis as the provider remains within their designated numbers and ensures both the children's hours of attendance and the staff who look after them are recorded on a daily basis. All staff receive an induction when they commence employment to ensure they fully understand the policies and procedures the setting uses and have a good knowledge of the child protection, health and safety and fire evacuation procedures. The space and equipment within the setting is suitable for all the children cared for and provides adequate space for the children to play and relax within. Overall children's needs are met.

The managers of this club are well organised and all paperwork is filed well and easily accessible by the parents if they wish to see their child's details. All accident and medication details are on individual pages which ensures their confidentiality is maintained. Contact details for the parents are carried at all times by the staff to ensure they are able to get hold of the parents in the case of an emergency, and as they carry a mobile phone with them at all times the parents are also able to contact them. Policies are updated on a regular basis to ensure they are still

current and are available for parents to refer to during their time with the setting enabling them to be up to date with the procedures the staff use on a daily basis.

Improvements since the last inspection

This is not applicable as this is the first inspection since registration.

Complaints since the last inspection

Since registration there have been no complaints made to Ofsted that required the provider or Ofsted to take any action in order to meet the National Standards.

The provider is required to keep a record of complaints made to parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are good. The registered person meets the National Standards for under 8s day care and childminding.

WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?

The quality and standards of the care

To improve the quality and standards of care further the registered person should take account of the following recommendation(s):

- ensure the health of the children is consistently promoted, with particular reference to the hand washing procedures
- further develop the opportunities for children to be independent, with particular reference to meal times
- ensure all children records contain information to enable appropriate care to be given, with particular reference to their ethnic and cultural origin and home language.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Complaints about Ofsted Early Years: concerns or complaints about Ofsted's role in regulating and inspecting childcare and early education (HMI ref no 2599)* which is available from Ofsted's website: www.ofsted.gov.uk