

Twigs After School Klub

Inspection report for early years provision

Unique Reference Number	116234
Inspection date	04 February 2008
Inspector	Daphne Prescott
Setting Address	Turnpike Way, Isleworth, Middlesex, TW7 5BF
Telephone number	07986 808 714
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Registered person	Twigs After School Klub
Type of inspection	Childcare
Type of care	Out of School care

ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

The key inspection judgements and what they mean

Outstanding: this aspect of the provision is of exceptionally high quality

Good: this aspect of the provision is strong

Satisfactory: this aspect of the provision is sound

Inadequate: this aspect of the provision is not good enough

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: www.ofsted.gov.uk.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.

WHAT SORT OF SETTING IS IT?

Twigs After School Klub is run by a parent management committee. It opened in 2000 and operates from the school hall in Smallberry Green primary School, in Isleworth, in the London borough of Hounslow.

A maximum of 24 children may attend the after school club at any one time. Children from the age of four to 12 years of age attend the club. The after school club is open each weekday from 15:15 to 18:00, term time. All children share access to a secure enclosed outdoor play area.

There are currently eight children aged four to under eight years on roll. Children attend from Smallberry Green School and Marlborough School.

The after school club employs three staff; two of the staff, including the manager hold appropriate early years qualifications.

THE EFFECTIVENESS OF THE PROVISION

Helping children to be healthy

The provision is satisfactory.

Children spend time in a school hall which is maintained to an appropriate standard of cleanliness. They learn the importance of good personal hygiene through daily routines, such as washing hands before tea, and they understand why it is important to have clean hands before eating. Some staff members hold appropriate first aid certificates. This ensures children receive appropriate care if an accident occurs. Information relating to accidents is recorded appropriately for children's safety and welfare.

Children have access to regular outdoor play and exercise, which encourages their good health. The club has footballs and other items to promote their physical development.

Children attending the after school club enjoy a range of snacks that take account of their individual dietary needs. However, staff responsible for the preparation and handling of food have not attended food safety and hygiene training and this compromises children's health. Tea time is relaxed, and children enjoy chatting to each other and staff about their school day, while they eat. Children's independence is promoted as staff are beginning to encourage children to serve themselves.

Protecting children from harm or neglect and helping them stay safe

The provision is satisfactory.

Children move freely around the school hall as staff ensure risks and hazards are minimised. For example, they ensure the children are closely supervised and risk assessments are carried out to ensure the areas used by children are safe and free from potential hazards. However, the security measures in place to prevent children leaving the premises unsupervised are not very effective. The manager and committee are currently addressing this safety issue. In addition, the manager ensures that the entrance door used by the club is monitored at all times by a member of staff. Clear written fire evacuation procedures are in place and fire drills are carried out, this ensures children and staff are aware of the procedures to follow in the event of an emergency.

Children are happy in the club; they demonstrate great confidence and quickly settle to their chosen activity. They have access to a range of satisfactory toys and equipment. Staff ensure that toys and equipment are safe and in good condition, as they carry out regular checks. The school hall is arranged to allow children to pursue the interests in which they feel safe and at ease. Staff enable children to self select resources and request games to play.

Children's wellbeing is protected because staff have a sound understanding of their role in relation to child protection issues. They know the indicators of abuse and the procedure to be followed for reporting concerns.

Helping children achieve well and enjoy what they do

The provision is satisfactory.

Children are comfortable and settled within the club. Staff sit with children at activities and engage in conversation with them. They also take part in children's games at the request of

the children. The interaction is warm and friendly. Staff laugh and have fun with them as well as giving support and encouragement when needed.

Children enjoy engaging with the variety of play resources and equipment available for them. The range of activities provided is suitable for the full age range of the children attending. They take particular pleasure in drawing and building with construction sets. Art activities are also available for the children, as well as games. Consequently, each child finds activities to interest him or her throughout the session. Children also take great delight and pride in being given the responsibility to teach other children about the rules of certain games.

Helping children make a positive contribution

The provision is satisfactory.

Children arrive at the after school club happily. Staff treat the children with kindness and respect. They listen to what they have to say, and give warm support when necessary. Therefore children become confident to approach staff and express their needs. The club acknowledges a range of festivals, such as Chinese New Year, to enable children to learn about diversity within society. Children with learning difficulties and/or disabilities are welcomed in the club.

Children benefit from the relationship the staff establish with parents. This ensures that all relevant information is shared between them to enhance the care and wellbeing of the children. A parent's notice board is in place and some information is displayed for parents to view. However, there is no arrangements in place for sharing the complaints procedure with parents should they have concerns about the club. In addition, the complaints record does not contain the correct address and telephone number of the regulator, which compromises children's welfare.

Children's behaviour in the group is generally good because they are busily engaged in meaningful activities. Any difficulties that arise are managed well by staff using positive strategies.

Organisation

The organisation is satisfactory.

Children feel comfortable and at ease at the club, and enjoy their time there. The school hall is suitably organised, space is set out to maximise play opportunities for the children. They are able to make decisions and choices about what they play with, which fosters their confidence and good self esteem.

The required documentation is in place, for example, records relating to children and staff's attendance, and a record of visitors, is maintained. Although, they need to update the complaints procedure and review how this is shared with parents. Staff also need to attend training for the preparation and handling of food. Staff support the children's play, learning and ensure their safety. However, safety issues regarding the security of the premises need to be addressed. The staff are deployed effectively within the club, consequently children are supported in their chosen activities; children particularly enjoy the staff joining in with their games. The setting meets the needs of the range of children for whom it provides.

Improvements since the last inspection

At the last inspection the manager agreed to: ensure that there are effective recruitment and vetting procedures in place for checking that staff are suitable to work with children; ensure that complete records are kept on the premises in relation to staff members, committee members and volunteers and these should be available for inspection at all times; ensure the daily record of children's attendance is accurately maintained and shows the hours of attendance; ensure children are not able to leave the premises unsupervised; conduct regular risk assessments of the premises, with timescales and actions to be taken to minimise any identified risks; ensure that fire drills are carried out periodically; ensure at least one member of staff with a current first aid training certificate is on the premises or on outings at any one time and review the child protection procedure to include what to do if an allegation is made against a member of staff.

There are recruitment and vetting procedures in place for checking that staff are suitable to work with children. Committee members, volunteers and staff records are kept on the premises. A daily record of children's attendance is maintained and shows the hours of attendance. Written risk assessments of the premises are in place and fire drills are carried out periodically. There are two members of staff with current first aid training. The child protection procedure has been reviewed and includes information on what to do if an allegation is made against a member of staff. All of the improvements help to ensure the safety and welfare of the children.

The manager has procedures in place to ensure children are not able to leave the premises unsupervised. However, the arrangement for the security of the premises has not been very effective. The committee and manager are currently addressing this safety issue. Therefore, this still needs to be improved.

Complaints since the last inspection

Since the last inspection there have been no complaints made to Ofsted. The provider is required to keep a record of complaints made by parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.

WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?

The quality and standards of the care

To improve the quality and standards of care further the registered person should take account of the following recommendation(s):

- ensure all staff responsible for the preparation and handling of food have obtained appropriate training
- review the security system to ensure children are not able to leave the premises unsupervised

- make available to parents a written statement that provides details of the procedure to be followed if they have a complaint.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Complaints about Ofsted Early Years: concerns or complaints about Ofsted's role in regulating and inspecting childcare and early education (HMI ref no 2599)* which is available from Ofsted's website: www.ofsted.gov.uk