

St Johns Care Club

Inspection report for early years provision

Unique Reference Number	EY236196
Inspection date	29 November 2007
Inspector	Anne Lakin
Setting Address	Clayton CE Primary School, Bradford Road, Clayton, Bradford, BD14 6DD
Telephone number	01274 815862
E-mail	office@claytonce.ngfl.ac.uk
Registered person	St Johns
Type of inspection	Childcare
Type of care	Out of School care

ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

The key inspection judgements and what they mean

Outstanding: this aspect of the provision is of exceptionally high quality

Good: this aspect of the provision is strong

Satisfactory: this aspect of the provision is sound

Inadequate: this aspect of the provision is not good enough

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: www.ofsted.gov.uk.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.

WHAT SORT OF SETTING IS IT?

St John's Out of School Club was registered in 2003. It operates from the main hall and the information and technology suite within Clayton Church of England Primary School in Clayton, Bradford, West Yorkshire. The club is managed by a sub-committee of the Parochial Church Council of St. John the Baptist Church and Clayton Primary School. The setting caters for children attending the school and maintains close links with the Christian ethos of the school and local church. At present it is operates during term time only, each week day between 07.50 to 08.50 and 15.30 to 17.30. Children have access to the outdoor play areas within the school grounds.

There are currently 69 children on roll between the ages of five and 11 years who attend for a variety of sessions throughout the week. There are a number of children attending with learning difficulties.

The setting employs seven staff to work with the children, of whom two are qualified to level 3 in childcare or playwork.

THE EFFECTIVENESS OF THE PROVISION

Helping children to be healthy

The provision is satisfactory.

The children are cared for in a clean and well maintained environment. Staff pay sufficient regard to ensuring that children develop appropriate personal hygiene skills. For example, children know to wash their hands before eating meals and after using the toilet. They are protected well from cross-infection through the use of the sickness policy. Children who become unwell are isolated from others, kept comfortable and parents are contacted. There are adequate procedures in place to protect children in the event of an accident as staff qualified in first aid are always present, a record of accidents is made and parents sign to confirm their awareness of the accident. It is the policy of the setting that medication is not administered to children, although parental permission is sought for children to self-administer medicines, such as inhalers.

Children develop a positive attitude to healthy eating through the healthy choices available to them at mealtimes. They enjoy an adequate range of cereal and toast at breakfast and choose from a range of sandwiches, fresh fruit and yoghurts at tea time. Children sit together and socialise with friends and staff as they eat. Snacks are made available throughout the session and children can help themselves to juice or water at any time, should they become thirsty. Children's individual dietary requirements are appropriately promoted and procedures are in place to ensure that staff are aware of children's requirements. Staff also take account of children's personal preferences, providing a range of specifically made sandwiches.

Children enjoy physical activity both indoors and outdoors. There are opportunities for children to play table tennis, snooker, football, ride scooters or bounce on the inflatable castle. These allow children to release energy after a day in the classroom, whilst helping them develop their co-ordination skills and promoting their good health.

Protecting children from harm or neglect and helping them stay safe

The provision is satisfactory.

The environment is spacious, warm and benefits from plenty of natural light. Children have access to the main school hall and the information technology suite. Overall, the space is satisfactorily organised so that children have space to play and relax. They enjoy sitting together on the carpet to play board games or take part in creative activities at the tables. The toys and resources available are appropriate for the ages and stages of the children. They are stored suitably in a range of cupboards and large crates which children have access to. This means that children can choose their toys independently and in a safe way.

All aspects of children's safety are satisfactorily considered. Children learn how to keep themselves safe as they use equipment, such as snooker cues safely, wear bands when they visit the toilet and take part in a regular fire drill. Staff ensure that the environment is safe for children through daily visual checks and regular checking of the toys and equipment. However, there are no written records kept of risk assessments. Children do not have access to cleaning chemicals in the toilets as these are securely stored elsewhere in the school. A door bell announces visitors to the setting and children are not allowed to leave without a known adult. There is a clear procedure in place for ensuring that children are signed out of the setting as they leave.

The staff have a satisfactory understanding of child protection issues and attend training run by the school. There is a child protection policy in place which is shared with parents. Children's use of the internet is monitored when they use computers. However, information in the policy is not up to date and in line with the Local Safeguarding Children Board requirements. Although the accident procedures are satisfactory and staff with first aid training are present at all times, there is no procedure for recording children's existing injuries. This means that children's welfare is compromised.

Helping children achieve well and enjoy what they do

The provision is satisfactory.

Children are settled and happy in the setting. They are confident in their play and feel comfortable with staff who engage in conversation with them and help them set up games and equipment. Staff work well with the children, responding to their requests and treating them with respect. They are able to do homework with staff support or rest and relax.

Staff plan the main activities but children share in deciding what they want to do. The resources are easily accessible. This allows children to have independent choice and to freely select equipment. They play with a suitable range of imaginative, creative, competitive and relaxing activities, such as drawing, threading beads, snooker and building models. Staff join in the activities and enjoy playing with computer games and sharing with children as they perform a puppet show. This means that children develop a sense of achievement and are proud of what they do.

Helping children make a positive contribution

The provision is satisfactory.

Children are well behaved in the setting. They are aware of expectations and boundaries because the staff encourage children to reflect on unwanted behaviour and offer reasons and explanations. This means that children develop a sound understanding of appropriate behaviour. Children react well to praise and respond to the relaxed and friendly approach of the staff. There is a written policy in place which parents receive in their welcome pack. Incidents of unwanted behaviour are recorded and parents are informed.

Children play in an inclusive atmosphere. They have a good sense of belonging, are treated with respect and are able to make independent choices and direct their play. They are aware of diversity as they use books, games, dressing up clothes and dolls that reflect different cultures and needs. Boys and girls share equally in all activities and staff work with the children's parents and the school to ensure that children's individual needs are met.

There are sound relationships with parents. Staff greet them warmly as they arrive to collect their children and they are frequently given photographs of children's models and activities. The setting uses similar written systems as the school for communicating with parents, such as accident notes. This means that there is continuity in information exchange for parents. They receive adequate information about the setting including the setting's main policies and procedures. There is a written complaints policy in place which includes details of the regulator. Although there have been no complaints, there is no system for recording complaints which can be shared with parents. Also, the telephone number of the regulator is incorrect. This means that parents are not fully informed of the complaints procedure.

Organisation

The organisation is satisfactory.

Children have access to a spacious environment which is appropriately organised and utilised. Recruitment and vetting procedures ensure that staff are suitable to work with children. Staff are deployed appropriately, ratios are maintained well and arrangements for cover in the event of an emergency are in place. Staff are suitably qualified and two members of staff have Level 3 qualifications in playwork or childcare. They are proactive in seeking training. For example, staff have gained first aid and food hygiene qualifications and are planning to do further training in child protection. Induction procedures for new staff are suitable. These include reading the setting's policies and procedures and working with the children before they start.

All regulatory documentation is in place, apart from a record of complaints. Records for staff and children are stored securely, are available for inspection and are well maintained. Overall, the provision meets the needs of the range of the children for whom it provides.

Improvements since the last inspection

At the last inspection there were three actions raised. The provider was asked to ensure that children do not have access to dangerous substances (National Standard 6); to ensure that the record of children's accidents is signed by parents (National Standard 7) and to devise systems to ensure that Ofsted is informed of changes to the management team and that the relevant forms are completed (National Standard 14). These actions have been fully addressed. Children are not exposed to hazardous substances as these are stored safely elsewhere in the school. Parents are asked to sign to confirm knowledge of accidents to children and records are in place. The manager is aware of the procedures regarding changes to the management and staff team and all suitability checks have been completed.

Complaints since the last inspection

Since the last inspection there have been no complaints made to Ofsted that required the provider to take any action in order to meet the National Standards.

The provider is required to keep a record of complaints made by parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.

WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?

The quality and standards of the care

To improve the quality and standards of care further the registered person should take account of the following recommendation(s):

- develop a system for recording risk assessments of the equipment and the environment

- ensure that information about child protection is up to date and in line with the Local Safeguarding Children Board requirements
- develop a system for recording children's existing injuries
- devise a system for recording complaints which can be seen by parents and ensure the correct contact details of the regulator are in place.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Complaints about Ofsted Early Years: concerns or complaints about Ofsted's role in regulating and inspecting childcare and early education (HMI ref no 2599)* which is available from Ofsted's website: www.ofsted.gov.uk