

# 4-14 Out of School Club

Inspection report for early years provision

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<b>Unique Reference Number</b>	EY244643
<b>Inspection date</b>	09 July 2007
<b>Inspector</b>	Shirley Amanda Wilkes
<b>Setting Address</b>	Stone Youth & Community Centre, Station Road, Stone, Staffordshire, ST15 8ER
<b>Telephone number</b>	01785 354107
<b>E-mail</b>	
<b>Registered person</b>	Nancy Fallows
<b>Type of inspection</b>	Childcare
<b>Type of care</b>	Out of School care

## ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

### The key inspection judgements and what they mean

*Outstanding: this aspect of the provision is of exceptionally high quality*

*Good: this aspect of the provision is strong*

*Satisfactory: this aspect of the provision is sound*

*Inadequate: this aspect of the provision is not good enough*

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: [www.ofsted.gov.uk](http://www.ofsted.gov.uk).

## THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are good. The registered person meets the National Standards for under 8s day care and childminding.

### WHAT SORT OF SETTING IS IT?

In 2002 the 4-14 Out of School Club opened. It operates from the Youth and Community Centre in Stone. Children have access to two large rooms and a computer room. There is a kitchen, toilets and an outdoor area. The club serves the local community.

There are currently 40 children from four years to eight years and places are available for children up to the age of 14 years. Children attend for a variety of sessions. The out school club has a system in place to support children with disabilities and/or learning difficulties. Children can attend a variety of sessions.

The club opens five days a week during term time. Sessions are from 07:30 to 09:00 and 15:20 to 17:45. The club also opens from 07.30 to 17:45 during school holidays. There are four members of staff who work with the children. Fifty percent of the staff have early years qualifications.

## THE EFFECTIVENESS OF THE PROVISION

### **Helping children to be healthy**

The provision is good.

Children are cared for in a clean, welcoming environment, where they learn the importance of simple good health and hygiene practices through daily routines. They understand, for example, the need to wash hands before eating and after toileting to remove germs. All documentation which supports children's health is in place, for example, accident and medication records. However, the system used to record medication administered does not ensure confidentiality and parents do not sign to acknowledge entries in the accident book. Staff have current first aid certificates which ensures children's well-being if there was an accident. Children's dietary needs are met well in partnership with parents. All needs are fully discussed and recorded and staff are fully aware of children's individual needs. Snacks provided offer healthy choices to the children that include fruit and sandwiches with various fillings. This helps children develop a positive attitude to healthy eating.

Children enjoy a balanced range of activities indoors and outdoors. They take part in physical activities using the playing field. Children enjoy playing with the hoops, skipping ropes and joining in organised games. This encourages the children to develop control of their bodies and contribute to a healthy lifestyle.

### **Protecting children from harm or neglect and helping them stay safe**

The provision is good.

Children are cared for in a clean and well-organised environment where risks to children are limited. Staff check the premises before the children arrive for any issues and monitor safety throughout the session by reminding children about not running, sitting properly on chairs to prevent accidents. Good arrival and collection procedures are in place and staff ensure that the children are supervised at all times. Children independently select toys and activities from a good range of play resources. They are supervised by staff who ensure that the resources are appropriate for the ages, interests and developmental stage. Fire evacuation procedures are effective to ensure that children are protected in the event of needing to evacuate the premises in an emergency. Children know what to do in an emergency to keep themselves safe.

Staff have a clear understanding of child protection issues and the correct procedures to follow for reporting concerns. The policy and procedures contain up to date contact details of the Local Safeguarding Children Board. As a result of this children's welfare is safeguarded

### **Helping children achieve well and enjoy what they do**

The provision is good.

Children are settled and confidently choose activities throughout the session. They relate positively to the staff and each other and respond to the staff's interaction. Children are supported by the staff who encourage children's independence, for example, in choosing how they spend their time at the club. Positive relationships with adults and children are developed that is promoting their self-esteem, staff spend time listening and talking to the children. Children spend their time well and show good concentration as they complete their chosen activities, for example, drawing pictures in their individual art books. Children are able to take part in more physical games, for example, skipping and playing with the hoops and cones in the large hall and are able to use the outdoor play area for ball games during fine weather.

Children attending the out of school group during school holidays are able to take part in organised outings, for example, to the local park and to places of interest such as the museum, cinema and bowling alley.

### **Helping children make a positive contribution**

The provision is good.

Children are recognised as individuals and their self-esteem is well promoted by the staff offering lots of praise and encouragement. Children are developing a sense of belonging and are well behaved they play together showing concern for others, taking turns and sharing equipment and resources. Children are developing a understanding of the wider world and it's diversity through play resources which reflect positive images. The setting is able to support children with learning difficulties and/or disabilities within the club, staff have an appropriate understanding of how they can provide suitable care and ensure inclusion for all.

Good relationships with parents are well promoted. They are able to access information about how the club is run and details of what the club has to offer from the information displayed on the notice board. There is an open door policy and staff are available to speak to parents daily about how the children have spent their time, this ensures the needs of the children are well met.

### **Organisation**

The organisation is good.

All policies and procedures are in place to promote the well-being of the children. Staff have a clear understanding of their roles and responsibilities. There are effective recruitment, vetting and induction procedures in place to ensure staff are aware of the operational policies within the club. Staff organise space well to promote children's self-confidence and help them operate independently in the environment.

There are systems in place for the recording of accidents and medication administered. All consent forms are in place, and are signed by parents.

Registration procedures are effective to ensure that all children are accounted for in order to keep them safe. A staff register is also maintained. The use of staff time is good ensuring children's health, safety and enjoyment of the out of school club. The provision meets the needs of the range of children for whom it provides.

### **Improvements since the last inspection**

At the last inspection the provider was asked to revise the behaviour policy to include bullying and include all Ofsted's details in the complaints procedure. The behaviour policy has now been revised and contains procedures to be followed in the event of bullying. The complaints procedure now contains the details of the regulator.

### **Complaints since the last inspection**

Since the last inspection there have been no complaints made to Ofsted that required the provider or Ofsted to take any action in order to meet the National Standards.

The provider is required to keep a record of complaints made by parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

## **THE QUALITY AND STANDARDS OF THE CARE**

On the basis of the evidence collected on this inspection:

The quality and standards of the care are good. The registered person meets the National Standards for under 8s day care and childminding.

### **WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?**

#### **The quality and standards of the care**

To improve the quality and standards of care further the registered person should take account of the following recommendation(s):

- ensure confidentiality is maintained in regard to medication records
- ensure entries in the accident records are countersigned by parents.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Complaints about Ofsted Early Years: concerns or complaints about Ofsted's role in regulating and inspecting childcare and early education (HMI ref no 2599)* which is available from Ofsted's website: [www.ofsted.gov.uk](http://www.ofsted.gov.uk)