

Jakeeto Out of School Club

Inspection report for early years provision

Unique Reference Number	512431
Inspection date	19 July 2007
Inspector	Linda Filewood
Setting Address	St Mathews Meeting Room, St Mathews Church, Wood Lane, Leeds, West Yorkshire, LS7 3QF
Telephone number	0113 2930507
E-mail	
Registered person	Jakeeto Out of School Club
Type of inspection	Childcare
Type of care	Out of School care

ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

The key inspection judgements and what they mean

Outstanding: this aspect of the provision is of exceptionally high quality

Good: this aspect of the provision is strong

Satisfactory: this aspect of the provision is sound

Inadequate: this aspect of the provision is not good enough

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: www.ofsted.gov.uk.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are good. The registered person meets the National Standards for under 8s day care and childminding.

WHAT SORT OF SETTING IS IT?

Jakeeto Out of School Club opened in 1995 and is run by a voluntary management committee of parents. It operates from the main hall and the vestry in St Mathew's Church meeting room each weekday before school and on Mondays, Wednesdays, Thursdays and Fridays after school. On Tuesdays it operates from the hall and music room in St Mathew's Primary School, which is adjacent to the church, in the Chapel Allerton area of Leeds.

The club is registered for a total of 32 children aged from four to under eight years and currently provides care for 45 children aged from four to 11 years. The provision is open each weekday from 08.00 to 08.55 and from 15.15 to 18.00, term time only. There is access to a secure outdoor play area. The club supports children with learning difficulties.

The provision employs four members of staff. Three of the staff hold appropriate early years qualifications and one is working towards a qualification.

THE EFFECTIVENESS OF THE PROVISION

Helping children to be healthy

The provision is good.

Children's health is supported because staff follow clear health and hygiene guidelines, policies and procedures. For example, all staff are encouraged to hold a first aid certificate, which ensures that a first aider is on duty at all times during the session, and all accident records are signed by parents and staff. Children are familiar with routines regarding hygiene and know, for instance, that they must wash their hands on their return from school before having their snack. They are encouraged to be independent in their personal care and are helped to develop a clear understanding why it is important to have a healthy lifestyle.

Children choose from a variety of nutritious snacks, which always includes a selection of fruit, during the session. They are helped to understand the importance of eating healthily through discussion and know that fruit is good for them. Children independently access drinks, which are readily available to them. Staff obtain information from parents regarding children's individual dietary requirements and cooperate well with parents to meet these.

Opportunities for physical exercise are planned into the sessions and enjoyed by all. Children join in free-play and organised activities in the school playground. For example, a group of children and staff enjoy skipping together before everyone joins together to play with a large parachute.

Protecting children from harm or neglect and helping them stay safe

The provision is good.

Children are cared for in a clean, well maintained environment. A good variety of equipment is available for the children to give them choice in their play. Resources are suitable for the ages of the children attending and are clean and well maintained. Children are secure and safe in the well-organised club environment. For example, the outside door is secure when the session is in progress and staff monitor access to and from the building. Potential risks are identified and children are collected and escorted between the school and club very safely. Children are helped to develop a good understanding about protecting themselves. The fire drill is regularly practised, including extra practises when using the school premises, and children are involved in developing the club's safety rules.

Children are well protected from possible abuse or neglect as staff have a clear understanding of the procedures to follow if they have concerns about a child. The club's recruitment procedures ensure that children are cared for by staff who are cleared to look after children and children are well supervised at all times. Parents are informed of the club's procedures for the safe collection of children and are aware of the staff duty to protect the welfare of their children.

Helping children achieve well and enjoy what they do

The provision is good.

Children quickly become involved in a good range of activities, which engage their interest and develop their learning. Their independence is fully supported as they move around freely, accessing toys and play equipment. Resources are changed regularly to provide variety, especially when children start going home so that numbers reduce and interest wanes. Many children

take an active part in games while others select quieter activities, such as playing with the train set or craft activity. Defined areas are created for children to access a range of activities, but there is no comfortable area for them to enjoy a book or relax with friends. Staff interact well with the children and value their opinion, which encourages children's to become confident and promotes their self-esteem.

Activities, which offer suitable challenge for all ages, are planned around the children's interests. Children are involved in some of the planning of topics, such as bullying, and staff listen to their ideas and suggestions. They are given choice in the buying of new equipment, after discussion with parents and staff. This fully promotes their sense of responsibility and independence as they decide which equipment would be best for the club. All children play well together in a mixed age range and confidently talk about what they have done and experiences they have had.

Helping children make a positive contribution

The provision is good.

Children have access to a suitable range of toys, games and resources that reflect diversity, and their understanding of the wider world is promoted through discussion. Children play in an anti-discriminatory environment and topics, such as racism, are freely talked about with the children. All children are welcomed into the club and each child's individual needs are well met and planned for.

Children's behaviour is good and they frequently share and take turns, for example, in games or in using the computer. They cooperate and negotiate well with each other. Children know what is expected of them because they discuss and help to write the club behaviour rules. Staff remind children of the boundaries when going out to play and only occasional reminders are needed during the session. Good relationships are established within the club between staff and children. Children are encouraged to voice their opinions and make choices and decisions, which develops their self-esteem and confidence.

Relationships with parents are friendly. Staff make parents welcome and suitable information is exchanged regularly with them to ensure the children's care is consistent. A newsletter, plus occasional letters and notices, provides additional relevant information. A comprehensive range of clearly written policies and procedures relating to the operation of the setting is made available to the parents. These include a written complaints procedure, however, it does not provide parents with sufficient detail, so that they are aware of the timescale for resolving complaints and Ofsted's role. Parents are given clear information about the Out of School Club at registration and are happy with the care their children receive.

Organisation

The organisation is good.

Children benefit from effectively deployed staff, who work well together in a well established team. Sound recruitment procedures are in place to ensure that all new staff are appropriately vetted and checked to work with children. Regular appraisals are used to identify any training needs. Staff show good commitment to extending their knowledge by taking further qualifications and attending courses, which enhances the care offered to the children. Solid staff ratios are constantly maintained, which positively supports the children's care, learning and play. The provision is well supported by the school, church and a management committee,

who fully understand their role and responsibility. The sessions are organised successfully, so that children benefit from a good layout of easily accessible resources, as well as having time for physical play.

Records are maintained accurately, are easily accessible when required and confidentiality is respected, giving parents confidence that their children are being well looked after. However, the registers of attendance only show the children's exact arrival and departure times and not the staff's. All policies and procedures are in place to support the welfare, safety and care of the children. Overall, the provision meets the needs of the range of the children for whom it provides.

Improvements since the last inspection

Actions were raised at the previous inspection for the provision to show how the number of children in a group would be maintained to a maximum of 26 children. The space within the meeting rooms of the church is now utilised to allow children to use the vestry when numbers are large. They were also asked to demonstrate that the premises were secure to protect the children from unwelcome visitors. Children now play in a secure environment as a new glass door has been put in place, allowing staff to see any visitors to the premises.

At the last inspection it was recommended that the provision provide an appropriate range of activities and resources that promoted the children's awareness of disability. The provision of resources and toys in this area has been extended and the staff use the resources well to promote discussion. As a result, children are more aware of the needs of others. The person in charge was also asked to obtain a copy of the National Standards and Guidance to the National Standards. These have now been obtained and there is a clear understanding of the standards in care expected of a provision registered by Ofsted.

Complaints since the last inspection

Since the last inspection there have been no complaints made to Ofsted that required the provider or Ofsted to take any action in order to meet the National Standards.

The provider is required to keep a record of complaints made by parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are good. The registered person meets the National Standards for under 8s day care and childminding.

WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?

The quality and standards of the care

To improve the quality and standards of care further the registered person should take account of the following recommendation(s):

- develop a comfortable book area to encourage children to enjoy a variety of books and have space to rest and relax

- provide more detailed information in the complaints procedure, so that parents are aware of the timescale for resolving complaints and Ofsted's role
- devise a system for registering staff attendance on a daily basis, showing hours of attendance.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Complaints about Ofsted Early Years: concerns or complaints about Ofsted's role in regulating and inspecting childcare and early education (HMI ref no 2599)* which is available from Ofsted's website: www.ofsted.gov.uk