

Hardwick B & A Club

Inspection report for early years provision

Unique Reference Number 961777
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Inspector Deborah Kerry

Setting Address Steward Road, Bury St. Edmunds, Suffolk, IP33 2PW

Telephone number 01284 755424

E-mail

Registered person Hardwick B & A Club

Type of inspection Childcare

Type of care Out of School care

ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

The key inspection judgements and what they mean

Outstanding: this aspect of the provision is of exceptionally high quality

Good: this aspect of the provision is strong

Satisfactory: this aspect of the provision is sound

Inadequate: this aspect of the provision is not good enough

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: www.ofsted.gov.uk.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are good. The registered person meets the National Standards for under 8s day care and childminding.

WHAT SORT OF SETTING IS IT?

Hardwick B & A Club opened in 2001. It operates from several rooms in the nursery unit at Hardwick CP School at Bury St Edmunds. The out of school club serves the local area. A maximum of 24 children may attend the club at any one time. The club opens five days a week during school term times. Sessions are from 8:00 until 9:00 a.m. and 15:15 until 17:15. The club has access to a secure enclosed outdoor play area.

There are currently 45 children aged between four and eight years on roll. Children attend for a variety of sessions.

The club employs eight members of staff. Of these four hold appropriate qualifications and two are working towards a qualification.

THE EFFECTIVENESS OF THE PROVISION

Helping children to be healthy

The provision is good.

Children health is well promoted as there are good procedures in place for staff to follow if children become unwell. Children's health is further promoted as there is always a member of staff qualified in first aid on duty at each session. Children's health and safety is promoted as the first aid box is regularly checked and any missing items replaced. Children know to wash their hands before eating and after using the toilet, this develops their understanding on personal hygiene.

There is a daily rota in place which is also countersigned by the caretaker when cleaning is completed which ensures all areas are clean and hygienic for children to use. Children use the school field, this has a large covered area to protect children from the rain and sun, which ensures they can have outside play in all weathers to promote their physical development. The book area provides children with somewhere to sit should they need to rest.

Menus for meals and snacks are displayed for children and parents to see and includes lots of fresh fruit and vegetables to promote children's health effectively. All children's dietary requirements are recorded and all staff are made aware so that children's needs can be well met. Children are able to access drinks when required ensuring they have sufficient for their needs.

Protecting children from harm or neglect and helping them stay safe

The provision is satisfactory.

Children are welcomed into a warm, clean environment, the walls are covered in colourful displays of the children's work. All outside doors are key coded which ensures that children are protected from unknown adults and that they cannot leave unsupervised. Children's safety is maintained well as they are escorted to the outside play area by staff, this has recently been changed due to building work being carried out at the school. The daily checks on all areas and equipment ensures that children's safety is promoted.

Emergency evacuation procedures are displayed and discussed regularly with the children. However, fire drills have not been practised this term, which could compromise children's safety. Risk assessments are in place for walking children to their classrooms, the outside play area and for cooking, to enhance the safety of children. Staff ensure that children's safety is a high priority as they are supervised at all times, especially when using the outside play area.

The club have clear effective procedures in place for safeguarding children and all staff have a good understanding of what to and whom to contact should they have concerns about a child's welfare. The safeguarding children policy follows the local safeguarding children procedures. Staff know what steps to take if an allegation is made against a member of staff. However, this not included in the safe guarding children policy.

Helping children achieve well and enjoy what they do

The provision is good.

Children are provided with a range of activities that are suitable for their age. For example, children enjoy a variety of art and craft activities and are provided with a range of appropriate

resources to develop their creativity. The routines for each session are displayed so children and parents know what they will be doing. Staff plan a variety of themes and activities for children and they are able to make free choices in the activities that they do which promotes their independence well.

Children have regular opportunities to play outside and are provided with appropriate equipment to play a variety of games like football and tennis. Children also take part in cooking activities, they can play pool and use the computer for age-appropriate games. Children are relaxed and settled in the club. Staff interact well with all children, they join in with their play and provide support or assistance if needed.

Helping children make a positive contribution

The provision is good.

Children's individual needs are recorded on their child's registration forms, this ensures staff are able to meet their needs well. Children are invited for a trial visit before they start to help them settle in the club. All children are welcomed and included and activities are adapted to ensure that all children can take part. Children learn about the wider world through the resources and different topics and themes.

Children are given clear boundaries for behaviour which helps them to behave well. Children were involved with the development of the clubs rules, this ensures that staff value their views and that they are listened to. All staff have a calm and consistent attitude to behaviour management, this helps to maintain children's self-esteem.

All parents are welcomed by staff on arrival, they are kept fully informed of what their child has been doing when they are collected. The club have recently introduced a newsletter for parents to keep them fully informed on the clubs activities. All children's needs are discussed with staff before they start which ensures their well-being is promoted.

Organisation

The organisation is good.

All staff undergo checks to ensure that they are suitable to work with children, this promotes their welfare. All documentation and children's records are kept up to date to ensure that their needs can be met. All registers show the arrival and departure times of all staff and children ensuring that accurate records are maintained. There are clear induction procedures in place to ensure that all staff are aware of their roles and responsibilities to maintain children's well-being effectively.

The policies and procedures in place ensure that children's welfare is a priority. Staff organise toys and equipment to ensure that children are able to move around freely and safely. Staff are effectively deployed throughout the sessions to ensure that children are kept safe. There are clear procedures in place for taking and collecting children from their classrooms to maintain their well-being. Overall children's needs are met.

Improvements since the last inspection

At the last inspection the group were asked to inform Ofsted of any staff changes. Due to changes in legislation this is no longer a requirement. It is the responsibility of the registered person to keep accurate records of all current staff. All staff complete the appropriate forms

and undergo checks to ensure children's safety is a priority. All staff details are kept up to date. They were also asked to review staff deployment. This has been reviewed, staff are effectively deployed and children are supervised at all times, especially when outside.

They were asked to record the times of departure. Registration forms have been changed, so that arrival and departure times of staff, children and visitors are recorded at each session. They were also asked to review the risk assessments to ensure hazards are minimised. There is now a daily checklist in place on all areas that the club use to ensure that there are no hazards accessible to children.

To update the complaints procedure to include contact details for Ofsted. The policy has been updated and the 'poster for parents' is displayed with the 'golden number' for parents to see.

Complaints since the last inspection

Since the last inspection there have been no complaints made to Ofsted that required the provider or Ofsted to take any action in order to meet the National Standards.

The provider is required to keep a record of complaints made by parents which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are good. The registered person meets the National Standards for under 8s day care and childminding.

WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?

The quality and standards of the care

To improve the quality and standards of care further the registered person should take account of the following recommendation(s):

- ensure that fire drills are carried out periodically
- ensure that the safeguarding children policy includes procedures for staff to follow if there was an allegation made against a member of staff.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Complaints about Ofsted Early Years: concerns or complaints about Ofsted's role in regulating and inspecting childcare and early education (HMI ref no 2599)* which is available from Ofsted's website: www.ofsted.gov.uk