



## **Coombe Hill Kids Club & 7.50 Special Breakfast Club**

Inspection report for early years provision

**Unique Reference Number** EY298782  
**Inspection date** 16 June 2005  
**Inspector** Christine Stimson

**Setting Address** Coombe Hill Infant School, Coombe Lane West, Kingston upon Thames, Surrey, KT2 7DD

**Telephone number**

**E-mail**

**Registered person** Lorraine Greeley-Ward

**Type of inspection** Childcare

**Type of care** Out of School care

## ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

### The key inspection judgements and what they mean

*Outstanding: this aspect of the provision is of exceptionally high quality*

*Good: this aspect of the provision is strong*

*Satisfactory: this aspect of the provision is sound*

*Inadequate: this aspect of the provision is not good enough*

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## THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are inadequate - notice of action to improve. The registered person does not meet the National Standards for under 8s day care and childminding.

### WHAT SORT OF SETTING IS IT?

Coombe Hill kids club and 7.50 Special breakfast club has been open since January 2005. It operates from a porta-kabin in the grounds of Coombe Hill Primary school and only children attending the school can go to the club. Children have access to the porta-kabin, an outside playground, a wooded activity area and a swimming pool.

There are currently 30 children from 4-11 years on roll. The group opens from Monday to Thursday from 15:15hrs to 17:30hrs, term time only.

Eight part time staff work with the children, four have childcare qualifications. The setting receives support from the local EYDCP.

## **THE EFFECTIVENESS OF THE PROVISION**

### **Helping children to be healthy**

The provision is satisfactory.

Children's health within the setting is supported by staff who ensure children have regular opportunities to enjoy physical exercise and learn about the importance of activity in healthy lifestyles. Activities organised by the club include children swimming twice a week, skipping, playing various ball games and having fun in the adventure playground at the back of the school.

Children are given a nutritious breakfast at the club and staff ensure children understand the importance of having regular drinks, particularly after physical activities. However, children gain less understanding of the value of good nutrition after school, because they only have biscuits offered to them.

Parental consent is in place for each child giving permission for staff to take children to seek medical advice or treatment in an emergency. This ensures children's injuries are dealt with as quickly as possible. Minor accidents that occur within the club are logged in a record book and parents are informed at the end of the day. However, this is not maintained in a confidential manner.

### **Protecting children from harm or neglect and helping them stay safe**

The provision is inadequate.

Children show confidence within the club environment, but staff have given no thought to what to do if a child fails to be collected by their parents at the end of the day. This compromises children's safety.

The porta-kabin, which is the base of the club where children play and have a snack, is kept clean by staff, but they have failed to identify potential dangers, for example that the smoke alarm is missing from the club ceiling.

There are effective procedures for the safe arrival of children to the club as they are collected from their classrooms and escorted to the porta-kabin by staff. Children enjoy playing in the small playground just outside the club, but the gate that prevents children from leaving the playground is broken and staff are unable to secure it, which puts children at risk.

Staff are secure in their knowledge of child protection, but local child protection guidelines are not kept on site and this could delay any action taken to protect a child in their care. The club's child protection policy does not include a procedure to be followed if an allegation is made against staff, which could put a children at risk.

## **Helping children achieve well and enjoy what they do**

The provision is good.

Children are enthusiastic and self assured in the club's welcoming environment. They enjoy the time at the beginning and end of the school day where they can relax or be active in accordance with their needs and interests. There is a good range of well maintained resources which are used well to interest children and develop their physical, social and artistic skills.

Each week children access the schools outdoor pool where they develop their swimming skills, supervised by staff and a life guard. Children also enjoy playing in a large adventure playground which is located at the rear of the school premises. Here they climb, jump, balance and swing from different structures, as well as occasionally participating in gardening by putting in plants, nurturing them and watching them grow.

Children are well supported by staff who are skilled in encouraging children to extend their experiences and who show patience when listening and talking to children.

## **Helping children make a positive contribution**

The provision is satisfactory.

Children enjoy mutually respectful relationships with staff and each other. They develop self-esteem as they voice their opinions and make choices and decisions. For example the children can decide whether to do their homework whilst they are at the club or to join in with the games and activities.

Children are well behaved. They know what is expected of them because they discuss and help write the club behaviour rules. Staff talk to younger children regularly to ensure they understand the behaviour boundaries.

The provision of multi cultural play resources and interesting activities such as the celebration of festivals, helps to promote children's awareness and understanding of the diversity of people's differences.

Children are helped to feel secure by the relationships staff develop with parents, which are professional and friendly. Parents are given good information when they make enquiries about the out of school clubs run on the premises, and are given access to all the clubs policies and procedures. However, the policy relating to the management of children's behaviour does not contain a procedure to be followed if a child is bullied.

## **Organisation**

The organisation is inadequate.

The manager uses effective recruitment procedures which ensure that staff are appropriately vetted and qualified. The staff work well together as a team to promote

children's enjoyment and achievement. Currently no staff records are held on site, which could pose a risk to the staff's well being.

The manager ensures there are always sufficient staff on site to support the number of children attending the clubs, and she encourages all staff to embrace external training opportunities. However, although a number of staff have gained first aid qualifications, there is one day a week when there are no members of staff on duty who hold first aid qualifications, and this may result in a child's health being put at risk.

A register of attendance is maintained at the club for staff and children, but this does not have the hours of arrival and departure indicated on it, which could put children at risk.

The policies and procedures relating to the club need to be reviewed. The manager and her staff have not considered the potential impact on children's safety by the omissions from their policies and procedures, which means the overall needs of all the children are not met.

#### **Improvements since the last inspection**

N/A

#### **Complaints since the last inspection**

There are no complaints to report

### **THE QUALITY AND STANDARDS OF THE CARE**

On the basis of the evidence collected on this inspection:

The quality and standards of the care are inadequate - notice of action to improve. The registered person does not meet the National Standards for under 8s day care and childminding.

### **WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?**

#### **The quality and standards of the care**

To improve the quality and standards of care, the registered person **must** take the following actions:

- ensure regular fire drills are undertaken and recorded and make sure adequate fire detection equipment is in place.
- ensure children cannot leave the premises unsupervised and assess the risks to children in relation to the premises and the outside area, taking actions to

minimise these

- devise a procedure to be followed in the event of a child not being collected from the club.
- make sure enough staff are qualified in first aid to ensure that at least one member of staff with a current first aid certificate is on the premises or on outings at any one time
- ensure the behaviour management policy includes a procedure to follow in the case of bullying incidents.
- ensure a procedure is indicated on the child protection policy relating to allegations made against staff, and that local child protection guidelines are kept on site.
- ensure staff records are kept on site
- ensure the times of arrival and departure are recorded on children and staff attendance registers.

These actions are set out in a ***notice of action to improve*** and must be completed by the date specified in the notice.

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