



The Campus Out of School Club

Inspection report for early years provision

Unique Reference Number	EY314603
Inspection date	11 October 2006
Inspector	Rachael Williams
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Registered person	The Campus Out of School Club
Type of inspection	Childcare
Type of care	Out of School care

ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

The key inspection judgements and what they mean

Outstanding: this aspect of the provision is of exceptionally high quality

Good: this aspect of the provision is strong

Satisfactory: this aspect of the provision is sound

Inadequate: this aspect of the provision is not good enough

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: www.ofsted.gov.uk.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are inadequate - notice of action to improve. The registered person does not meet the National Standards for under 8s day care and childminding.

WHAT SORT OF SETTING IS IT?

The Campus Out of School Club opened in 2006. It operates from Herons More Primary School and The Campus in Weston super Mare, North Somerset. Children have access to a conference room, hall, Sports hall, ICT suite, art and craft room, food technology suite and toilet facilities on both floors. Children also have access to a fully enclosed outdoor area which includes adventure play equipment.

The out of school club are registered for a maximum of 24 children. At present there are 15 children, aged between four and eight years old, on roll. The out-of-school club also cares for children over eight years old.

The out-of-school club employs three members of staff to work directly with the children; two of these have appropriate level 3 early years qualifications.

The staff are supported by the local authority.

THE EFFECTIVENESS OF THE PROVISION

Helping children to be healthy

The provision is inadequate.

Children are introduced to a healthy lifestyle as they are provided with a variety of healthy and appetising snacks which they prepare independently for instance, cereal, toast, apple and raisins. Children remain hydrated as there are plenty of opportunities for them to access drinks, either through asking a member of staff or preparing them themselves.

Children enjoy a wealth of physical exercise and frequent opportunities to be out in the fresh air. Children are well challenged through appropriate resourcing and availability of equipment such as, skateboards, soft play and the adventure play.

Children's health is compromised as established systems are not consistently applied. For example, consent to administer medication, such as inhalers, is not routinely obtained from parents. Prescribed medication is not stored appropriately. Staff are unaware of children's medical conditions, such as asthma, and where the medication is stored to maintain children's well-being. Children remain at risk as staff do not have appropriate first aid training to ensure at least one member of staff is present at all times. There are appropriate procedures in place to ensure children's accidents are recorded confidentially and shared with parents. Children are protected from illness and infection as an appropriate policy has been established. Children's health is further protected through appropriate literature available to parents, such as, incubation and exclusion periods.

Protecting children from harm or neglect and helping them stay safe

The provision is inadequate.

Children benefit from a warm and welcoming environment which is spacious and well-equipped. There is a good range of safe and developmentally appropriate toys and resources to ensure children are involved and engaged in appropriate activities. Children benefit from a secure environment where they are unable to leave the premises unsupervised and there are appropriate measures to ensure that access to the premises is monitored. There are suitable arrangements in place to ensure children are collected by an appropriate adult to maintain their safety. There are clearly defined procedures for emergency evacuation of the premises, however, an appropriate fire drill has not been carried out to ensure children's welfare is safeguarded.

Children's well-being is compromised as appropriate risk assessments have not been established pertinent to the rooms and outside areas used by the children. For example, the storage of school bags in room three poses a tripping hazard and children have not been protected from electrical sockets. The appropriate storage of medication, which is easily accessible to children, has not been established putting children at risk of harm.

Although an appropriate system has been established to ensure staff's suitability, including vetting procedures, this does not include staff used to cover in emergencies or for staff absences. For example, two members of staff were observed with the children and whilst one part-time member of staff stayed inside to clear up after snack time a relief member of staff, who the

children did not know well, went outside. Consequently, children were not closely supervised by a fully checked member of staff. Children's well-being is safeguarded as the supervisor has appropriate knowledge of child protection issues, such as, the possible signs of abuse or neglect and the procedure to follow.

Helping children achieve well and enjoy what they do

The provision is satisfactory.

Staff have appropriate knowledge of children's needs after school and provide them with good opportunities to be active. Children engage in active play outside on the adventure play area where they can develop good large muscle skills on the rope climbing frame. They enthusiastically participate on the soft play equipment where they imaginatively create obstacle courses to extend their balance and coordination, which is supported well by staff to further develop skills.

Flexible planning ensures that children are involved in a wide variety of activities. For example, children use their imagination to create a schoolroom which extends their mark making skills when using the whiteboard. Staff interact well to support these self-chosen activities. Children have access to a wide range of resources which helps them develop in all areas of their learning. Children's interests are acknowledged and resources are purchased to support their developing needs, such as, Jenga to encourage coordination skills.

Helping children make a positive contribution

The provision is satisfactory.

On the whole, staff are aware of children's needs. They involve children in making choices and ensure they consult with them regularly to ensure they are content. Children are involved in making decisions about resourcing for instance, a child suggested purchasing more games to provide challenge and an opportunity to sit quietly. Children are proud of their achievements for example, a six year old explains how she got three stickers for good behaviour and work at school. There are few resources available to promote the diversity in our society, especially disability.

The premises are well-equipped to accommodate children with disabilities to ensure they are fully included. The supervisor is confident to identify and assess special needs and to liaise with parents to ensure individual needs are met. An informative special educational needs statement has been established to ensure active inclusion for both staff and children.

Children are involved in creating club rules and are aware of expectations and boundaries, although older children push these limits and do not provide good role models for under eight-year-olds. The behaviour management statement does not sufficiently state the methods used to manage children's behaviour, consequently, there is inconsistency in adult handling of behaviour. Incidents, such as hitting, are not recorded appropriately or shared with parents to ensure continuity in care.

Parents are well-informed about the setting through newsletters and an information booklet. Parents are aware of where to access policies and procedures. A written complaint procedure

is available to inform parents of Ofsted's role in the complaints process, although no contact details are given. An appropriate complaint log is available to share with parents on request.

Organisation

The organisation is inadequate.

The new staff are developing their roles and professional relationships to ensure children's health and safety is maintained. Permanent staff are well-qualified, however, contingency arrangements for staff absence or emergencies do not ensure children are cared for by appropriate adults. For example, during the first hour of the after-school session children were cared for by two unqualified members of staff. Whilst outside, one relief member of staff cared for children who was unqualified, and no proof of vetting available, to maintain children's safety.

Although two members of staff were on duty during the session children were not sufficiently supervised as one member of staff was not working directly with the children as she was washing up after snack time. The register clearly identifies which children are attending the after-school club, although it does not identify which are under eight to ensure that they receive close supervision and ratios are maintained. The register does not record accurate times of staff and children's attendance.

Ofsted have not been informed of significant changes to the setting notably, change of name and changes to the supervisor on two occasions. Regulatory documentation and children's information are stored confidentially and securely in The Campus office.

Improvements since the last inspection

Not applicable

Complaints since the last inspection

Since the last inspection there have been no complaints made to Ofsted that required the provider or Ofsted to take any action in order to meet the National Standards.

The provider is required to keep a record of complaints made by parents, which they can see on request. The complaint record may contain complaints other than those made to Ofsted.

THE QUALITY AND STANDARDS OF THE CARE

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WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?

The quality and standards of the care

To improve the quality and standards of care, the registered person **must** take the following actions:

- make sure enough staff are trained in first aid to ensure that at least one member of staff with a current first aid certificate is on the premises or on outings at any one time
- obtain written permission from parents before administering medication to children
- ensure prescribed medication is safely stored
- ensure that there are effective procedures in place for checking that staff, including bank staff, are suitably qualified and vetted to care for children and that there are suitable contingency arrangements in place to cover emergencies and unexpected staff absences
- develop further the system for registering children and staff attendance on a daily basis, showing hours of attendance
- conduct a risk assessment of the premises which identifies action to be taken to minimise identified risks
- ensure Ofsted are informed of any significant changes

These actions are set out in a *notice of action to improve* and must be completed by the date specified in the notice.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Building better childcare: Compliments and concerns about inspectors' judgements* which is available from Ofsted's website: www.ofsted.gov.uk