



Sunrise-Sunset Club

Inspection report for early years provision

Unique Reference Number	EY330851
Inspection date	06 November 2006
Inspector	Susan Patricia Birkenhead
Setting Address	St. Bedes Catholic Primary School, Keepers Lane, Weaverham, Northwich, Cheshire, CW8 3BY
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Registered person	Carol Anne Rudkin
Type of inspection	Childcare
Type of care	Out of School care

ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

The key inspection judgements and what they mean

Outstanding: this aspect of the provision is of exceptionally high quality

Good: this aspect of the provision is strong

Satisfactory: this aspect of the provision is sound

Inadequate: this aspect of the provision is not good enough

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: www.ofsted.gov.uk.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.

WHAT SORT OF SETTING IS IT?

Sunrise Sunset out of school club has been registered since April 2006 under private ownership. The club is situated in St. Bedes Catholic Primary School in Weaverham. A maximum of 24 children may attend the out of school club at any one time. The club is open each weekday from 08.00 to 08.50 plus 15.20 to 18.00, during term time only. All children have access to the school hall, the school grounds for outdoor play and associated facilities.

There are currently 100 children from three to eight years on roll. The children who attend the club are pupils of St Bedes Catholic primary school.

In addition to the supervisor/registered person, who has completed the NVQ Level 3 in play work qualification, four staff are employed of these two hold relevant qualifications in early years and one is working towards an additional qualification.

THE EFFECTIVENESS OF THE PROVISION

Helping children to be healthy

The provision is satisfactory.

Children stay healthy in the main because satisfactory practices and procedures are followed. For example, the written policy outlines that children are not cared for when they are ill, however, the procedure to be followed should they be taken ill at the club is not included. Children recognise the importance of maintaining hygienic practices as they wash their hands using antibacterial soap before eating their snack. They are aware of the reasons they do this commenting 'it is to get rid of germs which could make them poorly'. Therefore, children are generally protected from the risk of infection. Staff are familiar with the correct procedures for the administration of medication, which they demonstrate through discussion. They have not had to administer medication to a child, however there is no system in place to record medicine administered should this be necessary in the future. Therefore, this compromises children's welfare if medication was administered.

Children's physical development is actively promoted both indoors and outdoors. Children are enthusiastic about playing outdoors and enjoy playing football and riding the bicycles. They access the school grounds and take part in group games and make good use of the number of resources accessible to them. Indoors children can play table tennis and use the 'space hoppers' to further promote their physical skills. The children have opportunities to relax at intervals of their choice when they watch the TV and sit and eat their snack at the table. Therefore, a good range of opportunities are provided for children to learn the benefit that physical play and relaxation has on their overall well being.

Children are provided with a choice of healthy drinks throughout their stay. Drinking water and fruit juice is made available in a jug in the room for the children to access independently and they help themselves to the drink of their choice at the organised snack times. The provision of healthy eating is incorporated into the snack available as the children have access to a plate of fruit provided by the school, which they help themselves to. At other times children have biscuits. Children recognise the importance of eating healthily as they talk about fruit being good for them.

Protecting children from harm or neglect and helping them stay safe

The provision is satisfactory.

Children are cared for by familiar staff in a welcoming environment within the school that they attend daily. Children know the routine followed and confidently make their way to the tables set out for snack on their arrival at the club. The hall is set out before the children's arrival creating different areas of interest and play for the children to access, which include: an area for more physical play, the snack table, the writing and drawing area, space to relax and watch TV, play tabletop games or complete their homework quietly. The club notice board displays information regarding the staff qualifications, the registration details and some of the children's art work. Therefore, this contributes to the children's good sense of belonging and enables them to relax, play and eat in comfort within an organised setting.

A wide range of play materials are accessible to children within the club area. Additional items can be selected by the children which are easily accessible within the organised storage available. The resources and activities set out daily are varied to encourage children's enjoyment and play following their school day. The safety of the play materials is checked daily as the staff are setting out the room and tidying away. Children are encouraged to bring damaged items to the attention of the staff, therefore, contributing to the children's protection at all times.

Children stay safe in the main because the staff are efficient in making them aware of potential hazards and the consequences of their actions. Children learn how to keep themselves safe as they respect and co-operate with staff direction and adhere to the boundaries set. For example, the children are responsive to staff explaining the reasons why they cannot run in the hall area, they consistently wearing helmets when riding the bicycles and they often discuss the rules in place. They practice fire evacuation regularly and the details are recorded. The school take responsibility for completing risk assessments on all areas the children have access to. In addition the manager has developed daily checklists for the staff to complete of all areas the children access to ensure risks are minimised. However, during the inspection this had not been completed. Therefore, children's safety is at times compromised.

Children in the main are protected because the staff have attended child protection training. They demonstrate through discussion their awareness of the signs to look for and the procedures to follow should they have concerns about a child in their care. The basic written child protection policy in place refers to the staff responsibilities and the local procedures they follow. However, details regarding the procedures to be followed in the event of allegations being made against a member of staff and the contact details of Social Services and the police have been omitted.

Helping children achieve well and enjoy what they do

The provision is satisfactory.

Children are secured and settled whilst attending the out of school club. Staff know the children well as some are also employed to work in the school they attend. The 'buddy system' established in school is extended to the club to further support children in settling in initially and promote consideration for others. Children engage in varied activities and opportunities through play and show interest in all they do. For example, children create a 'den' using blankets and cushions available to them. They dress up as fictional characters and play out the different roles together. Older children compete at snooker and form a football team outdoors. Children access the outdoor area with enthusiasm and ride bicycles, scooters, manoeuvre the go kart and take the dolls in buggies for a walk in safety. They can access games to play with staff, sit quietly completing the jigsaws and sometimes choose to do their homework. They make models using the construction materials and ask if the finished product can be displayed for all to see. Therefore, aspects to promote all areas of their development are accessible. Children are observed having fun, sharing laughter and excitement, enjoying the company of their peers in a relaxed environment.

Children's play and activities are approached flexibly as there is no formal planning in place. The management of the club allows children to make decisions for themselves and select what they want to play with from the wide range of resources set out or request alternatives to which staff are responsive in providing for them. They recognise times of the year through the creative

work they complete, for example, they make dragons to celebrate Chinese New year, decorate candles in recognition of Hanukah and produce pictures associated with Halloween. Children are encouraged to take part in the annual fete within the village and use their creative skills to enter the competition planned. Therefore, children's independence is fostered and they continue their learning of the wider world outside school.

Children are well supported by the positive staff interaction and involvement in their play and activities. For example, staff involve themselves in the football game they play, they instigate group games and are responsive to children's requests for assistance. As a result children show respect for the adults who care for them.

Helping children make a positive contribution

The provision is satisfactory.

Children have access to a small number of resources and activities to promote their understanding of diversity. For example, they recognise different times of the year such as Christmas, Halloween and Chinese New Year through the creative activities and food tasting experiences offered. The children are treated with equal concern and access play opportunities without stereotyping. The Staff are knowledgeable to support children with special needs, however, there are currently no children attending. Details of the children's individual needs are recorded on the registration forms completed by parents and made accessible to staff. Information relating to the children's health and allergies is kept separate for staff reference. This enables staff to provide appropriate care for the children who attend.

Children are well behaved and use their manners well. They are responsive to the positive methods used for the management of their behaviour outlined in the written policy in place. Children are familiar with the set boundaries in place and have contributed to the formation of the club rules. Although these are not displayed they are often discussed with the children at group times, for example, not to enter the kitchen, to respect others, share and take turns. Therefore, this contributes to the children's sense of belonging. Staff regularly praise the children's achievements and good behaviour which contributes to the building of their self-esteem.

Positive relationships are developed with parent's who receive verbal feedback at the end of the child's stay, which keeps them informed of their child's well being. Parents take time to share their observations and offer positive comments regarding the care their children receive. Parents receive a copy of the handbook initially which includes reference to the written policies and procedures of the club. Children are looked after according to their parents wishes who consent to certain aspects of their care, for example, the seeking of emergency medical advice or treatment, the taking of photographs and outings. Therefore, as a result of these practices followed children's welfare is safeguarded and parent's wishes are respected. However, following the changes in the recent regulation a system for the recording of complaints, which can be shared with parents has not yet been developed.

Organisation

The organisation is satisfactory.

Children are supervised at all times protecting them from persons not vetted. Appropriate systems for the recruitment and induction of staff have been developed. As a result staff have access to the current policies in place relating to the practices and procedures within the club. However, the records do not clearly demonstrate that full clearances are completed for the staff employed.

The manager who is also the registered provider has completed the necessary training in play work. In addition qualified and unqualified staff are employed to maintain the necessary qualification ratio and adult to child ratios to support the children's care, learning and play. Details of the additional training staff have attended are displayed on the notice board in the hall area. These include: child protection, behaviour management, paediatric first aid, disability discrimination and manual handling. Therefore, staff are committed to developing their skills and knowledge to benefit the children they care for.

The managers approach to record keeping in the main ensures that appropriate records are accessible on site. For example, the fire drill record, staff details, accident and incident records and the children's registration forms. However, certain aspects have been omitted, for example, the children's daily register does not totally reflect the hours they are cared for and there is no formal record system in place for entering details of the medication administered. The written policies are kept on site in the form of the 'parent handbook'. However, certain areas have been omitted such as; the illness and medication policy does not refer to the procedures followed if a child is taken ill whilst attending the club; the procedures should staff have to administer medication to a child to support an on going health condition and the policy regarding complaints has not been updated to reflect the change in regulations, therefore, compromising children's care.

Overall, the provision meets the needs of the range of children for whom it provides.

Improvements since the last inspection

Not applicable.

Complaints since the last inspection

Since registration there have been no complaints made to Ofsted that required the provider or Ofsted to take any action in order to meet the National Standards. The provider is required to keep a record of complaints made by parents, which they can see on request. The complaint record may contain complaints other than those made to Ofsted.

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WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?

The quality and standards of the care

To improve the quality and standards of care further the registered person should take account of the following recommendation(s):

- provide a system for the recording of medication administered to children
- update the child protection policy to include the procedures to be followed in the event of an allegation being made against a member of staff
- develop the current complaints policy to reflect the recent changes in regulation and ensure systems are in place for the recording of complaints, which parents can see on request
- develop more efficient systems for the clearance of all staff employed and the recording of children's hours of attendance.

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