



## Manorbrook Out of School Club

Inspection report for early years provision

<b>Unique Reference Number</b>	136032
<b>Inspection date</b>	23 May 2006
<b>Inspector</b>	Sue Hill
<b>Setting Address</b>	Manorbrook Primary School, Park Road, Thornbury, South Gloucestershire, BS35 1JW
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<b>Registered person</b>	Manor Brook out of School Club
<b>Type of inspection</b>	Childcare
<b>Type of care</b>	Out of School care

## ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

### The key inspection judgements and what they mean

*Outstanding: this aspect of the provision is of exceptionally high quality*

*Good: this aspect of the provision is strong*

*Satisfactory: this aspect of the provision is sound*

*Inadequate: this aspect of the provision is not good enough*

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: [www.ofsted.gov.uk](http://www.ofsted.gov.uk).

## THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.

### WHAT SORT OF SETTING IS IT?

Manorbrook Out of School Club is managed by a voluntary management committee, made up of parents of children at the group and members of the local community. It opened in 1999, and operates from a classroom in the primary school. It is situated in a residential area in Thornbury, South Gloucestershire. The club is open each weekday from 08:00 to 08:45 and 15:15 to 18:00 during term time only. Children have access to a secure enclosed outdoor play area.

There are currently 45 children aged from four to 11 years on roll. Children come from the local area. The club employs four staff. Of these, three staff, including the

manager, hold appropriate early years qualifications.

## **THE EFFECTIVENESS OF THE PROVISION**

### **Helping children to be healthy**

The provision is good.

Children are cared for in a warm, clean environment, where their health is actively promoted through well established daily hygiene routines and effective practice. The staff all hold current first aid certificates. They appropriately manage accidents and the administration of medication, and share the records with parents. Children's health within the setting is supported appropriately by staff who have a secure knowledge of the club's hygiene procedures. Children's knowledge of why they should wash their hands when they are dirty reduces the risk of the spread of infection. They are independent in self-care skills.

Children enjoy physical exercise and learn about the importance of activity in a healthy lifestyle as they join in free-play and organised activities in the school playground. The group uses a large open indoor space during poor weather, so that children can still enjoy physical exercise. Each day there are activities to help them develop control of their bodies; for example, learning to ride bicycles safely.

The group supplies healthy snacks after school, and this is used as a social time for the children to sit together and talk about their day. Snacks take account of the individual and cultural needs of all children. They have drinks easily available throughout the session. Children are developing an understanding of healthy eating through planned activities such as cooking, and learning to read the labels on food packets.

### **Protecting children from harm or neglect and helping them stay safe**

The provision is satisfactory.

The staff provide a warm and welcoming environment where children are relaxed and happy. They are enthusiastic about playing with the toys and are keen to involve adults in their play; for example, making paper water bombs, and showing staff what happens when they are thrown against a wall. The rooms are very attractively arranged, and staff regularly change toys and activities throughout the session. Children can independently access activities from a good range of safe and interesting toys and equipment. They are able to access a good, safe range of outdoor equipment; for example, bats, balls, bicycles and climbing equipment. The equipment is suitable for all ages and children are kept safe by the use of safety surfaces and careful supervision by staff.

Children are safe as they are closely monitored and able to move around freely in a spacious, well maintained setting, where risks are identified and minimised. Although children are secure and confident in the well-organised club environment, there are no written risk assessments in place, which could compromise safety. Risks of accidental injury to children are minimised because staff are vigilant and have

visually checked the safety of the building. Children learn to keep themselves safe by staying within sight of the staff. There are regular practises of fire evacuation procedures, and staff have a clear understanding of child protection procedures. However, the child protection policy does not include the actions to be taken if a member of staff is accused of harming a child, which could compromise their safety.

### **Helping children achieve well and enjoy what they do**

The provision is good.

Children have fun, are confident and enjoy the activities available to them. They are enthusiastic, interested and well-occupied in the club's welcoming environment. They enjoy this time at the end of the school day when they can relax or be active in accordance with their needs and interests. They enjoy the opportunity to get messy and be creative. Resources are plentiful and varied. They have the opportunity for free play and physical activities. Alongside this there are planned activities such as planting seeds, making and painting mini beasts from clay, origami and cooking.

They are well supported by the staff who are skilled at encouraging children to extend their experiences and at listening and talking to them. Children are actively engaged, working in groups or alone as they wish. Staff regularly evaluate the activities they provide to ensure the children take part in activities that offer suitable challenge and promote their well-being and development.

### **Helping children make a positive contribution**

The provision is good.

The group provides a good range of resources and planned themes to promote a positive view of the wider world, enabling children to learn positively about differences and develop an awareness of their own environment; for example, celebrating festivals. Children are valued and respected as individuals, and the wide range of activities are adapted to each child's stage of development. The staff are able to adapt equipment, resources and activities to ensure that children with special needs are able to participate fully.

Children are well behaved. They know what is expected of them because they discuss and help to write the club behaviour rules. They show care and concern for each other and play together harmoniously. Children respond well with spoken words and gestures to what they see, hear taste and feel. They make themselves at home, becoming confident about making choices and asking for what they want to play with from a young age. Children enjoy mutually respectful relationships with the staff and each other. They develop self-esteem and confidence as they voice their opinions and make choices and decisions.

Positive, friendly relationships with parents promote an informal exchange of information about children's development. The children's needs are met as the staff collect information on their requirements and preferences. Parents are informed of the group's policies and procedures, and information is recorded on their wishes with

regard to the care of their child.

## **Organisation**

The organisation is satisfactory.

The setting meets the needs of the range of children for whom it provides. The children feel at home and at ease within a well organised, inviting environment. This means they are confident to initiate and begin to explore their own play. Activities and toys are well presented encouraging children to explore and initiate play. Staff work well together as a team to promote children's health, enjoyment and achievement. They meet together regularly as a team, and individually with the manager to evaluate practice and discuss any issues.

The registered person is aware of the need for effective recruitment procedures which ensure that staff are appropriately vetted and qualified; however, information is not currently available at the setting to show that all staff are suitable for the role. The required documentation which contributes to children's health and well-being is in place, and the level of record keeping is satisfactory. However, the register does not show childrens' arrival times, particularly if they are at a club in the school before attending the after school club. The group are not aware of the amendments to the standards made in October 2005, therefore, these have not yet been implemented. They have the required policies and procedures; however, these are not currently available in the setting, as they are being updated by the committee.

## **Improvements since the last inspection**

The group have met one of the two recommendations made at the last inspection. They now have a policy on file regarding the actions they will take if a child is collected late or lost, thus improving safety. However, they have not included actions to be taken if a member of staff is accused of harming a child in their child protection policy, which can compromise their safety.

## **Complaints since the last inspection**

There have been no complaints made to Ofsted since the last inspection.

The provider is required to keep a record of complaints made by the parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

## **THE QUALITY AND STANDARDS OF THE CARE**

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.
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## WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?

### The quality and standards of the care

To improve the quality and standards of care further the registered person should take account of the following recommendation(s):

- further improve safety by ensuring that relevant risk assessments are completed and available to staff
- develop the statement of child protection arrangements to include actions to be taken if a member of staff is accused of harming a child
- devise a system for recording the times of arrival of all children
- ensure that policies are available to staff and parents
- ensure that all required paperwork and records are in place, and available for inspection at all times, in particular with regard to complaints

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